

Yorkshire & The Humber Regional Transfusion Committee

Confirmed Minutes of Regional Transfusion Committee Meeting (Y&H - RTC)

Wednesday 2nd May 2012 13.30 – 16.30

Present :

• Robert Elshaw (RE)	Transfusion Lab Manager	Chair - N Lincs & Goole
• Anne Davidson (AD)	Transfusion Liaison Nurse	NHSBT
• Delia Smith (DS)	Customer Service Manager	NHSBT
• Robin Coupe (RC)	Customer Service Manager	NHSBT
• Julie Guilfoyle (JG)	Transfusion Practitioner	Airedale General Hospital
• Ruth Harding (RH)	Transfusion Practitioner	Barnsley District
• Penny Cook (PC)	Transfusion Practitioner	Bradford Royal Infirmary
• Alison Sivyer (AS)	Transfusion Practitioner	Calderdale & Huddersfield
• Gill Bell (GB)	Transfusion Lab Manager	Doncaster & Bassetlaw
• Charlotte Kallmeyer	Consultant Haematologist	Leeds Teaching Hospitals
• Fran Hartley (FH)	Transfusion Practitioner	Leeds Teaching Hospitals
• Dr Satwant Gill (SG)	Consultant Anaesthetist	Mid Yorkshire NHS Trust
• Carol Blears (CB)	Lead Transf Practitioner	Mid Yorkshire NHS Trust
• Stephen Shaw (SSH)	Transfusion Practitioner	Mid Yorkshire NHS Trust
• David Ward (DW)	Blood Transfusion Manager	Mid Yorkshire NHS Trust
• Lesley Barsley (LB)	Transfusion Practitioner	North Lincs & Goole
• Gary Steel (GS)	Transfusion Lab Manager	Rotherham General Hospital
• Sharon Baker (SB)	Transfusion Practitioner	Sheffield Teaching
• Gill Whalley (GW)	Transfusion Lab Manager	SPIRE Leeds
• Sue Smith (SS)	Consultant Anaesthetist	York Hospital
• Tina Ivel (TI)	Transfusion Practitioner	York Hospital
• Odette Colgrave (OC)	RTC Administrator	NHSBT

Apologies:

• Dr Alwyn Kotze (AK)	Consultant Anaesthetist	Airedale NHS Trust
• Debbie Pinchon (DP)	Transfusion Practitioner	Hull & East Yorks
• Caryn Van der Riet (CV)	Transfusion Practitioner	Hull & East Yorks
• Tracie Taylor (TT)	Transfusion Nurse Specialist	Rotherham General Hospital
• Polly Norman (PN)	Transfusion Practitioner	Scarborough
• Jackie Davy (JD)	Senior BMS	Scarborough
• Karl Mainprize (KM)	Consultant Surgeon	Scarborough
• Judith Morgan (JM)	Consultant Anaesthetist	Sheffield Children's
• Brian Taylor (BT)	Transfusion Lab Manager	Sheffield Teaching Hospitals

1. Welcome & Apologies

RE welcomed everyone to the meeting and introductions were made. Apologies were noted.

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2. Minutes of the last RTT Meeting held on 16th November 2011 and matters arising

The circulated Minutes (Paper 1) were accepted as a true record and will be placed on the website as "Confirmed".

2. RE advised had received only one volunteer to join the working group to look at inappropriate use of HLA matched platelets etc. Wants to open up the invitation again to get this group established and also look at the whole usage of platelets. Any volunteers very welcome.
4. RE will contact HTC Chairs regarding attendance at RTC meetings
11. TOR have now expired for 2 x TPs and have now been replaced with 3 new TPs and 1x Lab Manager. On behalf of the RTT RE wanted to thank TI and TT for all their hard work during their term on the RTT.

Since the last meeting one of the clinicians has also resigned from the RTT therefore we are currently seeking another clinician to join the RTT as we only have one at present. If everyone can feedback through their HTC meetings for any volunteers.

Action: RE to set up a platelet working group

RE to write to all HTC Chairs re attendance at RTC meetings

All - To request a clinician to volunteer to join the RTT group for a term of 2 years

3. Y&H RTC Budget

3.1 Report and review of commitments (*Paper 2*)

OC went through the report. All the RTC budget for 2011-12 has now been spent with a slight overspend at the year end. All items purchased and sponsorship received were listed on the paper handed out. The largest expenditure was to cover the cost of this year's annual symposium to be held at Pinderfields but the whole invoice has now been paid in advance.

Unsure on what the next financial year budget will be but hoping it will be the same. RE advised the RTC will still like to fund regional projects. AD advised with the support from the RTC will be looking to run a Quality Audit Training Workshop.

DW asked if the RTC could support the Leeds Lab Managers Group as they are struggling for attendance. OC also pointed out that the RTC covered 20 places to attend the BSMS Road Shows in 2011. RE agreed the RTC could look to fund places again during 2013 if held in Sheffield.

4. Update from NBTC Executive working group – 24.01.2012



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RE is unable to attend the 'Patient Blood Management' seminar on the 18th June 2012 and would like a representative to go on his behalf. TI advised during the RTT meeting that she will ask her trust if she can attend. The invitation is also opened to any clinician who would also like to attend.

RE will feedback that the NCA Audits need to be staggered as these are too close to each other as trusts also carry out their own regional audits.

5. Update on National Blood Bank Managers Group

(embed minutes from 6th Feb 2012 meeting)

Richard Gray presented on ITS following on from what Julie Staves had presented today.

GS has agreed to deputise on behalf of RE if he is unable to attend future meetings held in London.

6. Regional TP Group



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7. Update on Regional Competencies Passport



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8. Nurse Authorisation Project



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9. Regional Educational Activities

- **RTC Annual Study Day 25/10/2012 - Update**

Blood and Guts – 25th October 2012, Pinderfields Hospital
There are 70 delegates now registered and the programme is now finalised.

Another event to be planned will be a Quality Audit Training workshop that RTT has agreed we can fund this event. AD advised starting to collate ideas / topics for the annual symposium for 2013.

10. Use of Blood in the Region

10.1 NHSBT KPI's

DS presented these figures from PowerPoint.

10.2 Non-anonymised regional data from BSMS



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11. Issues from Hospital Transfusion Teams

RE summarised the reports received and advised that there are no blood conservation leads in the region, however all HTC's have confirmed they have contingency plans in place. Lots of trusts are looking at transfusion alternatives and what can be implemented. 4 Trusts are not involved with the pathology modernisation.

12. AOB

None.

13. Date and time of next meeting

The next RTC meeting will be on Wednesday 7th November 2012, Leeds NHSBT

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RTC – Action list 2nd May 2012

Item No	Action	By Whom	Completion
2	To set up a platelet working group	RE	End June
	To write to all HTC Chairs re attendance at RTC meetings	RE	End June
	To request a clinician to volunteer to join the RTT group for a term of 2 years	All	End May