

**Confirmed Minutes of Regional Transfusion Team (RTT)  
Telecon Meeting  
Thursday 11 June 2015**

**Present:**

Dr Chris Newson	(CN)	RTC Chair, Walsall Hospitals NHS Trust
Dr Charles Baker	(CB)	Royal Stoke University Hospital NHS Trust
Dr Heidi Doughty	(HD)	NHS Blood and Transplant
Jayne Evans	(JE)	Sandwell & West Birmingham Hospitals NHS Trust
Dr Craig Taylor	(CT)	RTC Vice-Chair, Dudley Group of Hospitals NHS Trust
Suzy Biggs	(SB)	NHS Blood and Transplant
Andrea Harris	(AH)	NHS Blood and Transplant

**Apologies:**

Mike Herbert	(MHe)	The Royal Wolverhampton NHS Trust
Mary Hitchinson	(MH)	University Hospital Birmingham NHS Foundation Trust
James Taylor	(JT)	Heart of England NHS Foundation Trust
Craig Wilkes	(CW)	NHS Blood and Transplant

**1. Welcome and Apologies**

The RTC Chair welcomed everyone to the meeting and apologies were received as above.

**2. Minutes and Actions from RTT Telecon Meeting – Thurs 14 May 2015**

RTT Telecon minutes were accepted as a true record.

**Actions:**

**Patient Representative** – CN still to speak to a contact and to report back in August.

**Action:** CN

**Attendance at Meetings** – SB will continue to log attendance at meetings on an ongoing basis.

**Ongoing Action:** SB

All other actions completed or on the agenda.

**West Midlands Trauma Network Group (WMTNG)** – No further feedback has been received following the WMTNG audit. When Suzy Morton is in post, HD states that she will replace her as the RTC link into this group.

All other actions completed or on the agenda.

**3. RTC Workshop – Thurs 18 June 2015**

**Programme:**

- AH will present results from the RTC PBM survey – very disappointing response rate to the survey, but some data to present.
- UHCW (Janine Beddow and Bethia Summers) will present 'PBM in Practice'
- AH to provide a brief overview of other PBM resources, including AABB guidelines
- Breakout Workshops – encouraging group discussions
  - Plan for 4 tables, each focussing on a specific topic. Suggested topics:
    - How to increase Trust engagement with PBM
    - Pre-op assessment
    - Lab Staff Empowerment
    - IV iron

SB will arrange for 5 circular tables for workshop discussions. One facilitator per table to keep discussions moving – get people talking! AH, CB, CN, JE and CT to be facilitators AH will review attendees and allocate them to workshop groups.

#### 4. RTC Business Meeting – Thursday 18 June 2015

The draft agenda for RTC business meeting was discussed. CB requested an additional agenda item: O Neg pricing

#### 5. RTC Objectives –2015-2016

The draft 2015/16 Objectives were discussed. CT requested a specific objective to be added to help drive forward pre-op assessment regionally. This hopefully will help us engage with commissioners'. SB to find a list of commissioners and liaise with CT to take this forward.

**Action: SB and CT**

RTC objectives are on the RTC Business meeting agenda – to be ratified and then posted on the RTC website.

#### 6. RTC Budget – 2015-2016

No anticipated problems.

The RTC budget is currently being used to support the RTC conferences and workshop, in addition to sponsorship. The conference at George Eliot Hospital is being supported by 6 paying sponsors (£200 each).

AH asked if committee had other suggestions for using the RTC budget – none received.

#### 7. RTC Audit

The last meeting of the RTC Audit Group was on Monday 11 May 2015.

**WBIT** – data analysis is in progress – AH will present preliminary findings at the RTC Business Meeting.

**Out of Hours Clinical Transfusion** - planned to do after Summer holidays 2015. AH and Caroline Tuckwell are audit leads.

**Albumin** – Prompted by recent albumin shortages. MHe has discussed this with the regional laboratory managers group, who are keen to look at this. MHe is survey lead.

MHe has recently been appointed as new Regional Laboratory managers' chair, and so will be stepping down from the RTC audit group. Thanks to Mike for chairing this group over the past couple of years.

A new RTC audit group chair is currently being sought.

MHe will also ask at the next Regional Laboratory managers meeting for a new audit group representative.

#### 8. NICE Guidelines for Transfusion

Draft NICE Transfusion Guidelines are currently out for consultation - but you need to be a registered stakeholder – the NBTC has offered to collate feedback from Trusts if no other stakeholder registration available (details have been e-mailed to the RTC by SB).

#### 9. AOB

**RTC Web pages** – the JPAC website which hosts the RTC WebPages has been refreshed to make it more user friendly.

**Future RTC chair – expression of interest** - AH commented that she has received an expression of interest from HTC chair at UHCW to be future RTC chair (Dr Sunil Bhudia, Cardiac Consultant) CN will contact Sunil to discuss details.

**Action: CN**

#### 10. Date and Time of Next Meeting

TBC (? August)