

**Unconfirmed Minutes of Regional Transfusion Committee Business Meeting  
MONDAY 15 JULY 2013 14.00 – 15.45**

**WARWICKSHIRE GOLF AND COUNTRY CLUB,  
ROYAL SUITE, LEEK WOOTTON,  
WARWICK CV35 7QT**

**Present:**

Dr Charles Baker	(CB)	University Hospital of North Staffordshire NHS Trust
Dionne Bentley	(DB)	University Hospital of North Staffordshire NHS Trust
Suzy Biggs	(SB)	NHSBT, RTC Administrator
Louise Brown	(LB)	Walsall Hospital NHS Trust
Michelle Budd	(MB)	University Hospital Birmingham NHS Foundation Trust
Julie Buchan	(JB)	Burton Hospital NHS Foundation Trust
Maxine Boyd	(MBO)	The Royal Wolverhampton Hospitals NHS Trust
Dr Richard Chasty	(RC)	University Hospital of North Staffordshire NHS Trust
Karen Cooper	(KC)	Shrewsbury and Telford Hospitals NHS Trust
Mandeep Dhandra	(MD)	Walsall Hospital NHS Trust
Nicola Duncan	(ND)	Birmingham Women's Hospital NHS Trust
Dr Heidi Doughty	(HD)	NHSBT / Defence Medical Services
Jayne Evans	(JE)	Sandwell and West Birmingham Hospitals NHS Trust
Dr Jag Gandla	(JG)	George Eliot Hospital NHS Trust
Andrea Harris	(AH)	NHSBT, PBM Regional Lead
Mike Herbert	(MH)	The Royal Wolverhampton Hospitals NHS Trust
Mary Hutchinson	(MH)	University Hospital Birmingham NHS Foundation Trust
Pam Irving	(PI)	Mid Staffordshire NHS Foundation Trust
David Leonard	(DL)	University Hospital Birmingham NHS Foundation Trust
Gemma Maxwell	(GM)	Mid Staffordshire NHS Foundation Trust
Dr Chris Newson	(CN)	Walsall Hospital NHS Trust
Gurjit Pahal	(GP)	Walsall Hospital NHS Trust
Sarah Robinson	(SR)	Shrewsbury and Telford Hospitals NHS Trust
Dr Angela Salmon	(AS)	University Hospital of North Staffordshire NHS Trust
Mike Taylor	(MT)	Shrewsbury and Telford Hospitals NHS Trust
James Taylor	(JTA)	Heart of England NHS Foundation Trust
Jane Tidman	(JT)	University Hospital Birmingham NHS Foundation Trust
Antoinette Turner	(AT)	George Eliot Hospital NHS Trust

**Apologies:**

Dr Keith Clayton	(KC)	University Hospital Coventry and Warwickshire NHS Trust
Dr Craig Taylor	(CT)	Chairman, Dudley Group of Hospitals NHS Trust
Craig Wilkes	(CW)	NHSBT, Customer Services Manager
Paul Weaver	(PW)	Worcester Acute Hospitals NHS Trust

**1. Welcome and Apologies**

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**RTC confirmed Minutes  
15 July 2013**

The Chairman welcomed everyone to the meeting and introductions were made around the table.

Persons listed above sent their apologies prior to the meeting.

## **2. Membership**

CN will take up post of RTC Chair in November. CT will act as Deputy Chair whilst handing over duties. CB will remain on the RTC as Blood Conservation Lead.

## **3. Matters arising and actions from minutes of 21 November 2012**

Minutes accepted.

All actions completed except:

SpR training – need to liaise with West Midlands Deanery to determine what transfusion sessions are needed and request regional volunteers for SpR training.

**Action: CT**

CB thanked AH for managing the RTC budget which had broken even 2011/12 and on course for 2012/13, which was remarkable considering the amount of free educational events' we offer each year.

## **4. Update from NBTC EWG and RTC Chairs' meeting:**

Key points:

- Pathology Centralisation – concerns expressed
- Attendance at RTC meetings – concerns expressed
- Transfusion Passports – good progress
- Possibility of extending the shelf life of FFP
- Possibility of pathogen inactivation of platelets
- Patient Blood Management – report expected by end of year including Key Performance Indicators
- NPSA Safer Practice Notice (SPN 14): NBTC review of competency requirements - this review is being led by Dr Craig Taylor – plans for a workshop with 2 TPs from every region to discuss how to take it forward.
- NICE Transfusion guidelines – group has been formed to take forward
- Demand for Red Blood Cells has reduced – therefore there will be no rebate this year
- ITS – piloted in various sites – awaiting confirmation of next stages
- LearnBloodTransfusion: New consent module has been launched. KC reported that she was experiencing problems with the new revalidation modules. If problem persists she will inform AH. If anyone else has problems, please let AH know.
- SHOT – 9 transfusion related deaths reported in the latest SHOT report
- Age of blood – related to stockholding for the Olympics – this is being reviewed by the Customer Service Managers Team

## **5. Patient Involvement Working Group (PIWG):**

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3 new leaflets' are available to order:-

- Will I need a blood transfusion (revised version)
- Will I need a Platelet Transfusion
- Retrospective information sheet - information after receiving an unexpected transfusion.

Decision Matrix for Consent – this was presented by CB earlier in the day.

#### 6. RTC Objectives – 2012/13 and 2013/14:

Both documents have been updated and copies provided to members.

2012/13 objectives have been updated with a progress report.

2013/14 objectives – please provide any comments by end of July 2013.

**Action: All to email AH with changes/updates**

#### 7. Audit:

##### National Comparative Audit

concerns expressed as reports from the NCA are not timely eg, still waiting for Medical Use of Blood Part 2 (nearly two years since initial data collection).

**Action: AH to feedback concerns**

##### Regional Audit Group:

- Regional Audit Oh (D) Neg Survey: Mike Herbert is due to finalise report.
- Pre-op Assessment Survey: Data collection complete. Data analysis to be started.
- Platelet Audit: Initial plans are being discussed. Need to plan in-between NCAs.

#### 8. West Mercia / RTC West Midlands Guidelines:

West Mercia Guidelines:

- Guidelines relating to the administration of blood components have been removed as requested by the regional TP group
- All other transfusion guidelines have been reviewed
- CB is now reviewing anti-coag and anaemia guidelines

West Midland Guidelines:

- A regional group has discussed the need for additional regional guidelines.
- This group agreed that this should be linked to regional audit activity, with guidance and recommendations produced in addition to the audit report.

#### 9. BSMS / Demand Planning (regional and national):

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AH presented regional and national data.

- Platelets - risen by 0.9% and 1.0%
- FFP - reduced by 0.7%
- Cryo – small reduction last month but 38% increase in the last 12 months
- Rh D Neg Red Cells – regional use continues above national average
- Red cells - fallen by 5%

**Action: All to let AH/HD know of any changes (likely or definite) to future hospital demand**

#### 10. Wrong Blood In Tube (WBIT):

A regional group is being formed to review this problem area. So far we have received expressions of interest from 7 TPs and 3 TLMs.

This group will report back at the next RTC meeting.

#### 11. Non-medical Authorisation of Blood Components

This is a 4 day NHSBT course that has been piloted in Manchester. It is not mandatory that anyone non-medical wishing to authorise blood components must do this course, but is offered as a means to develop the required knowledge base, as detailed in a framework document available at:-

<http://www.transfusionguidelines.org.uk/docs/pdfs/BTFramework-final010909.pdf>

Janine Beddow from Coventry has requested a West Midlands event, offering the use of Clinical Medical Centre at UHCW, Walsgrave from Monday 4<sup>th</sup> to Thursday 7<sup>th</sup> November 2013. Ruth Evans (NHSBT) will be running the course and If popular we hope to run another one in 2014.

**Action: AH will circulate course details once confirmed.**

#### 12. Regional Shared Care –

The Shared Care document has been successfully piloted in UHB and Heartlands, and it is planned to fully launch regionally in the next couple of months – the accompanying protocol is being finalised. Some email addresses remain outstanding.

#### 13. BCSH 2 Sample Requirement

This is being looked at, with members at varying stages, and with varying degrees of resistance. MH provided a brief overview of his experiences, as Wolverhampton New Cross has had a 2 sample requirement for a few years.

#### 14. Ideas for future RTC meetings / Education Events:

##### Ideas'

- A good generic safe transfusion practice programme
- Patient Blood Management – recommendations coming out later this year
- Hot topics

##### Venues'

- Good Venue required – not too expensive
- GEH offered – good parking – no external catering but sandwiches can be offered
- The Moat House – Staffs
- Walsall Hospital
- UHB Post Graduation Medical Centre – currently checking availability

#### 15. Any Other Business:

NCA Consent – AT has agreed to pilot this audit. AT did express some concerns about the nature of the audit (needing to question a patient, who may be unwell)

**Action: AT to feedback progress with pilot**

#### 16. Date of next meeting:

RTC conference and Business Meeting to be held in November – date and venue to be confirmed.