

Unconfirmed Minutes
NW RTC incorporating North Wales
RTT Meeting
Date: Monday 9th January 2017, 13:30 – 15:30
Venue: Manchester Blood Centre

Attendees

Dr Craig Carroll	Chair, Salford Royal Hospital	CC
Jayne Addison	NHSBT	JA
Seema Agarwal	LHCH	SA
Jo Bark	NHSBT	JB
Rukhsana Hashmat	NHSBT	RH
Lilian Parry	Whiston Hospital	LP
Kate Pendry	NHSBT / CMFT	KP
Julie Yates	Warrington Hospital	JY

Minutes

Jane Murphy	RTC Administrator	JM
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Apologies

Lydia Baxter	Salford Royal Hospital
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Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	09/01/2017	Minutes from RTT meeting on 4 th July 2016 to be 'confirmed' on website	JM	New
3 (6)	04/07/2016	AA to lead and share Pennine's best practice on Shared Care of Special Requirements – JM to contact AA	AA / JM	Ongoing
3 (13)	04/07/2016	Telecon to discuss 'Regional Approach to ICS Training and Delivery' to be arranged between CC, KP & SH	JM	Ongoing
4	09/01/2017	Certificate of attendance to be issued to attendees following future RTC Meetings	JM	New
4	09/01/2017	Attendance list from October RTC Meeting to be posted on the NW RTC Website	JM	New
5	09/01/2017	Send speakers from RTC Event on 18/11/16 individual feedback	JM	New
5	09/01/2017	On future evaluation forms for education events, request speciality of delegate	JM	New
7	09/01/2017	Email RTC Members requesting volunteers to present at RTC Meeting, 24/04/17 on NICE Quality Standards	JB/JM	Completed
8	09/01/2017	Email suggested contacts at CMFT & Liverpool Women's Hospital regarding recommending speakers for May's education event	JB	Completed
8	09/01/2017	Email HTT's requesting what they would like to be included in November's 'lab focused' RTC event	JB / JM	New
10	09/01/2017	NW RTC Haematology Consultant Transfusion Lead Toolkit to be sent to all leads in the NW region	JM	Completed
11	09/01/2017	NW RTC Objectives 2016/2017 to be sent to HL Team for updating	JM	New
12	09/01/2017	SA to contact Claire Allen to see if she is able to support in organising annual TEG/TEM Study Day	SA	New
12	09/01/2017	SA to look at TEG/TEM toolkit and reduce contents	SA	New
13	09/01/2017	Email RTC Members regarding funding of places at National Conference on 1 st & 2 nd February 2017	JM	Completed

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1	Apologies	
	The persons listed above sent their apologies prior to the meeting.	
2	Minutes of RTT Meeting 4th July 2016	
	The minutes of the meeting were reviewed and agreed. Action: JM to change to 'confirmed' and post on website.	JM
3	Matters Arising and Current Action List	
	6: Pennine's policy on Shared Care of Special Requirements Dr Allameddine (AA) to lead and share Pennine's best practice. Action: JM to email AA regarding this action.	JM
	13: Regional Approach to ICS Training and Delivery Telecon to be arranged between CC, KP and Sarah Haynes. Action: JM to arrange date for telecon.	JM
	All other actions completed.	
4	NW RTC Meeting 21st October 2016 Attendance / Evaluation Results	
	Meeting held at Liverpool Blood Centre.	
	<u>Attendance</u> Good attendance by members - 45 attendees including 8 HTC Chair's which is the highest number to ever attend a meeting. 2 Trusts not represented. Certificate of attendance were sent to HTC Chair's that attended. It was agreed that for future meetings, certificate of attendance would be sent out to all attendees following the meeting. Action: Certificate of attendance to be issued to attendees following future RTC meetings.	JM
	Action: Attendance list to be posted on the NW RTC website.	JM
	<u>Evaluation results</u> Reviewed and discussed for meeting.	
	<ul style="list-style-type: none"> • Poor completion rate of forms – 44% • Good feedback received – 100% would recommend this meeting • All top box results 95% or over • General comments made that there was not enough time to discuss points. Agreed at future meetings, all discussion items to be led by the chair to avoid small discussions taking place within the room. 	
5	NW RTC Education Event "Patient Blood Management in Gastroenterology and Hepatology" 18th November 2016, Evaluation Results	
	Evaluation results reviewed and discussed.	
	92 delegates attended, total attendance 106 - 79% completion rate.	
	Overall, event was well received and good feedback received. Top box results 97%	

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Action: Send speakers individual feedback. **JM**
Action: On future evaluation forms, request speciality of delegate. **JM**

6 Meeting Dates for 2017

Dates for all the meetings for 2017 were discussed and agreed.

7 NW RTC Meetings 24th April 2017
Salford Royal Hospital

Discussed format and agenda. As well as standard agenda items, group agreed that the recent NICE Quality Standards on Blood Transfusion should be included. Ask for volunteers who would be willing to present on one of the four areas:

- Iron Supplementation
- Tranexamic acid for adults
- Reassessment after red blood cell transfusions / single unit transfusion
- Patient information / consent

Action: Email to be sent to members requesting volunteers to present at RTC Meeting, 24/04/17 **JB / JM**

8 NW RTC Education Events 5th May 2017

Venue

Event to be held at the Partnership for Learning Training and Conference Centre, South Road, Liverpool L24 9PZ

Topic - Mum's, Babies and Blood

Audience: Obstetrics, Anaesthetists, Midwives, Lab staff

Suggested talks:-

- SHOT Anti-D Errors
- RCI Antibody Cases
- cffDNA Screening
- Cell Salvage
- Any New RCOG guidelines regarding anaemia management / antibody identification / prophylaxis / blood transfusion
- Management of Major Obstetric Haemorrhage
- Use of ROTEM

Action: Email suggested contacts at CMFT & Liverpool Women's Hospital regarding recommending speakers for May's education. **JB**

November Event

Suggested a lab focused event.

Action: Email HTT's requesting what they would like to be included? **JB/ JM**

9 HEV Testing of Blood Components

Reviewed SaBTO's recommendations on measures to protect patients from acquiring hep E virus via transfusion. These recommendations were approved in November 2016.

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Discussed; should we have a regional approach to delaying extension of HEV neg indicators and wait for universal screening? NHSBT to implement in April 2017 – so, what should be done in the interim? Need clarification from SaBTO, if ok to wait till April?

10 NW RTC Haematology Consultant Transfusion Lead Toolkit

Toolkit was introduced in the North East region and has been adapted for our region.

Action: To be sent to all Haematology Consultant leads in the NW. **JM**

11 NW RTC Objectives 2016/2017

Discussed and reviewed current objectives.

Action: Send objectives to team for updating as necessary. **JM**

12 Working Groups

Massive Haemorrhage

CC to speak to KP regarding this working group. Toolkit requires updating.

Pre-Op Anaemia

Next workshop planned for 19th May 2017 at Liverpool Blood Centre. NBTC Anaemia group to be set up.

TEG/TEM

Discussed if annual study day would be happening this year.

Action: SA to contact Claire Allen to see if she is able to support in organising. **SA**

Toolkit requires updating and embedding into MH Toolkit.

Action: SA to look at toolkit and reduce content. **SA**

13 RTC Budget

Update

JM provided an update:-

- Annual budget : £8,064
- Sponsorship received: £5,100
- Spent to date: £10,329
- Items still to be funded:£1,750
- Remaining: £1,085

Agreed to fund 5 places including train travel at either of the forthcoming National Conferences on 1st & 2nd February in Birmingham.

Action: Email RTC Members regarding funding and places. **JM**

14 AOB

Lilian Parry

At the meeting, Lilian announced her retirement. Lilian has been a Transfusion Laboratory Manager for 15 years and been involved in blood transfusion for 42 years.

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On behalf of all members, we would like to thank Lilian for all her work and support over the years. We wish her a happy and healthy retirement.

15 Date of Next RTT Meeting

Monday 3rd July 2017 @ 1:30pm, Liverpool Blood Centre