

**Unconfirmed Minutes**  
**North West Regional Transfusion Committee**  
**RTT Meeting**  
**Date: Monday 13th July 2020, 1:30pm**

**Attendees**

Dr Craig Carroll	Chair, Salford Royal Hospital	CC
Dr Allameddine	Pennine Acute Trust	AA
Jo Bark	NHSBT	JB
Pete Baker	Royal Liverpool Hospital	PB
Lydia Baxter	Salford Royal Hospital	LB
Rukhsana Hashmat	NHSBT	RH
Louise Hodgkinson	Counter of Chester Hospital	LH
Dr Jayne Peters	NHSBT / CMFT	JP
Jane Uttley	Pennine Acute Trust	JU

**Minutes**

Jane Murphy	RTC Administrator	JM
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**Apologies**

Dave Simcox	Royal Liverpool Hospital
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**Actions**

Item no.	Original Meeting/Date	Action	Owner	Status
2	13/07/2020	Minutes from RTT meeting on 20 <sup>th</sup> January 2020 to be 'confirmed' on website	JM	Completed
3	13/07/2020	Attendance list from May's RTC Teams Meeting to be posted on the NW RTC Website	JM	Completed
4	13/07/2020	Populate October's RTC agenda with suggested ideas and send to CC/JP/JB/RH for feedback	JM	Completed
4	13/07/2020	Following feedback from above, send October's draft agenda to RTT members for comment	JM	Completed
5	13/07/2020	JM to email Haydock re postponing November's event to May 2021	JM	Completed
5	13/07/2020	Draft programme for November's RTC virtual education event and send to CC/JP/JB/RH for feedback. Ask for suggestions of speakers and title for event.	JM	Completed
5	13/07/2020	Following feedback from above, send November's draft programme to RTT members for comment	JM	Completed
5	13/07/2020	<b>JB to explore polling questions that could be used at end of virtual event that would give instant feedback</b>	<b>JB</b>	<b>New</b>
6	13/07/2020	<b>JP to contact trauma network for timeline when regional data for MH audit is due to be collated</b>	<b>JP</b>	<b>New</b>
6	13/07/2020	<b>CC to draft an email to send with NBTC Transfusion Guidance and Triage Tool</b>	<b>CC</b>	<b>New</b>
6	13/07/2020	<b>JM to send out NBTC Transfusion Guidance and Triage Tool to RTT members once CC has drafted email as detailed above</b>	<b>JM</b>	<b>New</b>
8	13.07/2020	JM to send latest version of NW RTC objectives to JB	JM	Completed
8	13/07/2020	<b>JB to update objectives template for 2020/21 with ideas and send to RTT members for feedback</b>	<b>JB</b>	<b>New</b>

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**Minutes**

**1 Apologies**

The persons listed above sent their apologies prior to the meeting.

**2 Minutes of RTT Meeting 20<sup>th</sup> January 2020**

The minutes of the meeting were reviewed and agreed.

**Action:** JM to change to 'confirmed' and post on website.

**JM**

All actions completed.

**3 NW RTC Meeting - 15<sup>th</sup> May 2020**

NW was the 1<sup>st</sup> region to hold an RTC Meeting virtually via Teams.

As this was the 1<sup>st</sup> meeting held this way, Trusts were asked for 1 representative to join the meeting.

**Attendance**

Good representation - 33 attendees across 20 Trusts. 6 Trusts not represented.

**Action:** Attendance list to be posted on NW RTC website.

**JM**

**Evaluation results**

Reviewed and discussed for meeting.

- Completion rate of forms – 42%
- Good feedback received – 100% would recommend this meeting
- Future virtual meetings – 86% in favour
- All top box results 90% or over

**4 NW RTC Meeting – 12<sup>th</sup> October 2020 via Teams**

Due to current guidelines regarding large gatherings, meeting to be held virtually via Teams.

As well as the standard agenda items, suggested the following topics:-

- Feedback from Hospitals to include; lessons learnt / PBM initiatives during COVID-19
- Regional data from ICU patients with COVID-19
- NHSBT Stock Management
- Emergency platelet provision across the North West
- Block contracts for blood components

**Action:** Populate agenda with above ideas and send to CC/JP/JB/RH for feedback.

**JM**

**Action:** Following feedback from above, send to RTT members for comment.

**JM**

# Unconfirmed Minutes

## North West Regional Transfusion Committee

### RTT Meeting

**Date: Monday 13th July 2020, 1:30pm**

#### 5 NW RTC Education Event, 20<sup>th</sup> November 2020

Next event “It’s not just all about the red cells.....” is scheduled at Haydock Park Racecourse. However, due to current guidelines, venue will be unable to accommodate 100+ delegates. Therefore, to avoid any charges postpone date to May 2021.

**Action:** JM to email Haydock re postponing event to May 2021. **JM**

Group discussed and agreed it will be beneficial holding a virtual education event via Teams. Event to be a maximum of 2 hours and have 20 minute presentations.

Suggested topics / speakers:-

- PBM: Lise Escourt
- Safety of Tranexamic Acid / HALT-IT Trial in GI Haemorrhage
- PREVENTT Trial: 2nd author
- Haematological Complications of COVID-19: Jecko Thachill
- Use of Fibrinogen Concentrate: Jayne Peters
- Convalescent Plasma Trials
- Whole Blood in Trauma Trials

**Action:** Draft a programme and send to CC/JP/JB/RH for feedback. Ask for suggestions of speakers and title for event. **JM**

**Action:** Following feedback from above, send to RTT members for comment. **JM**

**Action:** JB to explore polling questions that could be used at end of virtual event that would give instant feedback. **JM**

#### 6 Working Groups

##### Massive Haemorrhage

BSH National Guidelines being reviewed – currently no further action for working group.

MH Audit due Autumn 2020; audit has been postponed and will be circulated at a later date.

**Action:** JP to contact trauma network for timeline when regional data is due to be collated. **JP**

NBTC Guidance and Triage Tool to be recirculated to group for comment and feedback to NBTC.

**Action:** CC to draft an email to send with above document **CC**

**Action:** JM to send out to RTT members once CC has drafted email as detailed above. **JM**

##### TEG/TEM

No update.

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**7 RTC Budget**

JM provided an update:

2019/20

Annual budget: £8,064

Sponsorship received: £4,127

Spent to date: £12,084

2020/21

Budgets have remained the same for this financial year. However, due to current circumstances; RTC's will not be holding face to face meeting / education events so will be difficult to spend budget. To be guided by NBTC.

**8 AOB**

NW RTC Objectives 2020/2021

Objectives for this financial year have not been reviewed / set as waiting for the PBM Strategy following the "2024 Congress" which should be released shortly.

Once released, these to be incorporated in the NW RTC Objectives along with the following:-

- Pre-op management service
- Transfusion in Transgender – regional approach
- PBM
- Consultation for Consent

**Action:** JM to send latest version of objectives to JB.

**JM**

**Action:** JB to update template for 2020/21 with above ideas and send to RTT members for feedback.

**JB**

**9 Date of Next RTT Meeting**

Monday 13<sup>th</sup> January 2021 via Teams