

**UNCONFIRMED MINUTES OF MEETING OF THE
NORTH WEST REGIONAL TRANSFUSION COMMITTEE
held on
Friday 17th May 2019 at Haydock Park Racecourse**

Present (47)

Lesley Adams	Leighton Hospital
Sanchia Baines	Royal Preston Hospital
Pete Baker	RLBUHT
Jo Bark	NHSBT
Heather Black	Arrowe Park Hospital
Faye Bradley	Liverpool Women's Hospital
Craig Carroll – Chair (CC)	Salford Royal Hospital
Lee Carter	Royal Blackburn Hospital
Barry Chesterson	Warrington Hospital
Alan Clarke	Patient Representative
Lisa Delaney	Arrowe Park Hospital
Henrietta Drake	Pennine Acute NHS Trust
Sumaya Elhanash	MFT
Karen Farrar	Royal Bolton Hospital
Amanda Gould	Macclesfield District General Hospital
Rukhsana Hashmat	NHSBT
Louise Hodgkinson	Countess of Chester Hospital
Caroline Holt	Tameside Hospital
Peter Hudson	Blackpool Victoria Hospital
Helen Hughes	Whiston Hospital
Karen Knowles	Royal Liverpool Hospital
Gillian Lewis	Tameside General Hospital
Jill Livingstone	UHMBT
Helen McNamara	Liverpool Women's Hospital
Louise McCreery	Royal Albert Edward Infirmary
Amanda McMahon	Southport Hospital
Emma Milser	Wythenshawe Hospital
Tommy O'Neill	Royal Preston Hospital
Jo Oldfield	Nobles Hospital - IOM
Caroline Ormesher	Liverpool Women's Hospital
Carmel Parker	MFT
Hitesh Patel	Royal Albert Edward Infirmary
Jayne Peters	NHSBT / MFT
Louise Polyzois	MFT
Malcolm Roberts	Whiston Hospital
Jane Rowlands	Wythenshawe Hospital
Debbie Seals	The Christie Hospital
Tracey Shackleton	Alder Hey Children's Hospital
Vikram Singh	Aintree University Hospital
Jeff Sutcliffe	Patient Representative
Nicola Swarbrick	Countess of Chester Hospital
Jane Uttley	Pennine Acute NHS Trust

Present (continued)

Val Wallace
Jim Wesson
Celia Whelan
Debbie Woods
Julie Yates

LHCH
WWL (PAWS)
Aintree University Hospital
Arrowe Park Hospital
Warrington Hospital

Minutes

Jane Murphy (JM)

NHSBT

Apologies (10)

Lydia Baxter
Nauman Butt
Therese Callaghan
Lorna Diggory
Sharran Grey
Barbara Hammer
Jeyaprakash Ramachandran
Dave Simcox
Mary Sokolowski
Vicky Tuckley

Salford Royal Hospital
CCC
NHSBT / RLBUHT
The Christie Hospital
Royal Bolton Hospital
Arrowe Park Hospital
Warrington Hospital
RLBUHT
Royal Blackburn Hospital
North Manchester General Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	RTC 17/05/19	Minutes from RTC meeting on 12 th October 2018 to be 'confirmed' on website	JM	Completed

1. Welcome & Apologies

Craig Carroll welcomed members to the meeting and thanked everyone for attending.

The persons listed above sent their apologies prior to the meeting date.

2. Minutes of RTC Meeting 12/10/2018

The minutes of the last meeting were reviewed and agreed.

Action: To be changed to confirmed on website. **(JM)**

Action List: All completed.

3. Transfusion 2024 Symposium, 26th March 2019

Transfusion 2024 was a national symposium held by the NBTC in collaboration with NHSBT and NHS England. The event looked at the 5-year strategy for clinical and laboratory transfusion practice. Jayne Peters attended the symposium and presented an overview of the day which covered three key themes:-

- PBM
- Transfusion laboratory safety
- Harnessing innovation and training

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

4. Regional Major Haemorrhage Audit

Olga Tsoulaki presented the full results from the online organisational audit / survey which took place in April 2018 by Dr Kate Pendry.

The audit assessed current policies and practices with regards to the management of major haemorrhage in trauma.

Also, comparisons were made with the 2014 and 2016 surveys.

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

5. NHSBT Customer Services

Rukhsana Hashmat provided an update from Customer Services on the Customer Satisfaction Survey for the second half of the year 2018/19:-

- Top box overall % – NHSBT 85% / H&I 76% / RCI 72%
- NHSBT overall satisfaction up 7%
- Long term upward trend
- 100% of customers report satisfaction with the overall service
- 96% indicate that NHSBT are easy to do business with

Next survey is due in September 2019.

The full presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

6. Feedback from Hospitals

Lesley Adams presented the feedback from the 16 HTC reports received.
Highlights included:-

Lynne highlighted the feedback received from the 14 HTC reports received which included:-

- Key achievements over the last 6 months
- HTC key priorities for the coming 6 months
- Progress with implementation of PBM initiatives
- Progress with PBM – Anaemia Management
- HTC audits in progress / completed
- Concerns / constraints
- AOB to raise at RTC Meeting – please see below points raised for discussion

Action: Key concerns / constraints to be an agenda item at next RTT Meeting on 9th July 2018. **(JM)**

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

7. Communication

Both Jayne Peters and Rukhsana Hashmat held a discussion regarding use of fax machines as a communication between hospital laboratories and NHSBT.

8. A.O.B.

HTC Reports

The following items were listed on the completed forms and discussed:-

- New LIMS / compatibility with 2D bar codes
- Patient safety alert / unknown patient identifiers
- RCI working hours
- UK Core Skills Training Framework
- Stock rotation within Trusts
- Lack of time / audit feedback
- Regional shared care / special requirements

9. Evaluation Form / Certificate of Attendance

Evaluation Form

Feedback is vital from members who attend RTC meetings. This helps plan and support future meetings. Members were encouraged to complete the evaluation forms on the day or return direct to Jane Murphy, NWRTC Administrator at Liverpool Blood Centre.

- 28 forms were completed out of the 47 members who attended (60%)
- Good feedback received – 100% would recommend this meeting
- All questions on evaluation form scored above top box results of 90%

An additional question was added to the evaluation form; “do you prefer the RTC Meeting and Education Event to be held on the same day?” 57% said they did. This will be factored in when arranging the meeting/events for 2020.

Certificate of Attendance

Certificates were emailed to attendees following the meeting.

10. Papers for Information

RTC Budget

Jane Murphy produced a report which provided an update and detailed the expenditure for the NW RTC budget for the financial year 2018-19.

RTC Objectives 2018/19

Finalised and circulated for information.

Working Group Reports

Reports from the Major Haemorrhage Working Group and the TEG/TEM Working Group were circulated with the agenda. Reports detailed update on groups since last RTC Meeting.

NW RTC Education Event – date for your diary

15th November 2019 – Haydock Park Racecourse, Newton-le-Willows, Merseyside WA12 0HQ. More details to follow in due course.

11. Date of Next Meeting

Friday 4th October 2019, 12pm – 4pm at NHSBT, Liverpool Blood Centre