

**UNCONFIRMED MINUTES OF MEETING OF THE
NORTH WEST REGIONAL TRANSFUSION COMMITTEE
held on**

Friday 12th October 2018 at NHSBT, Liverpool Blood Centre

Present (43)

Lesley Adams	Leighton Hospital
Sue Andrews	Royal Oldham Hospital
Pete Baker	Royal Liverpool Hospital
Jo Bark	NHSBT
Lydia Baxter	Salford Royal Hospital
Sarah Brookes	Royal Blackburn Hospital
Mel Brown	Alder Hey Children's Hospital
Nauman Butt	Clatterbridge Cancer Centre
Craig Carroll – Chair (CC)	Salford Royal Hospital
Barry Chesterton	Warrington Hospital
Alan Clarke	Patient Representative
Lisa Delaney	Arrow Park Hospital
Steve Doyle	Nobles Hospital
Henrietta Drake	Pennine Acute NHS Trust
Sumaya Elhanash	Wythenshawe Hospital
Karen Farrar	Royal Bolton Hospital
Liezl Gaum	NHSBT
Amanda Gould	Macclesfield District General Hospital
Louise Hodgkinson	Countess of Chester Hospital
Caroline Holt	Tameside Hospital
Peter Hudson	Blackpool Victoria Hospital
Helen Hughes	Whiston Hospital
Karen Knowles	Royal Liverpool Hospital
Gillian Lewis	Tameside General Hospital
Jill Livingstone	UHMBT
Louise McCreery	Royal Albert Edward Infirmary
Amanda McMahon	Southport General Hospital
Helen McNamara	Liverpool Women's Hospital
Lorna Milne	Salford Royal Hospital
Jo Oldfield	Nobles Hospital
Caroline Ormesher	Liverpool Women's Hospital
Dan Palmer	NHSBT
Hitesh Patel	Royal Albert Edward Infirmary
Jayne Peters	NHSBT / MFT
Jane Rowlands	Wythenshawe Hospital
Gretchen Siviter	UHMBT
Jeff Sutcliffe	Patient Representative
Nicola Swarbrick	Countess of Chester Hospital
Jane Uttley	Pennine Acute NHS Trust
Jim Wesson	WWL (PAWS)
Debbie Woods	Arrow Park Hospital
Julie Yates	Warrington Hospital
Hajra Zaki	SPIRE Hospital, Manchester

Minutes

Jane Murphy (JM)

NHSBT

Apologies (19)

Dr Allameddine	Pennine Acute NHS Trust
Balsam Altemimi	Aintree University Hospital
Sanchia Baines	Royal Preston Hospital
Lee Carter	Royal Blackburn Hospital
Gill Cassie	Royal Preston Hospital
Lorna Diggory	The Christie Hospital
Jan Gorry	Aintree University Hospital
Sharran Grey	Royal Bolton Hospital
Tim Hayes	Wythenshawe Hospital
Sharon Jackson	The Christie Hospital
Sally McAssey	Liverpool Women's Hospital
Emma Milser	Wythenshawe Hospital
Val Wallace	Liverpool Heart & Chest Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	RTC 12/10/18	Minutes from RTC meeting on 23 rd April 2018 to be 'confirmed' on website	JM	Completed
3	RTC 12/10/18	Papers from NBTC & RTC Chair's Meetings to be forwarded onto RTC Members	JM	Completed
4	RTC 12/10/18	RH to resend email sent out in July 2018 regarding NW Transfer Policy	RH	Completed
4	RTC 12/10/18	Email to be sent to HTC's requesting volunteers to pilot the Vein to Vein audit	JM	Completed
5	RTC 12/10/18	LHCH Consent Leaflet to be shared on NW TP Google Group	VW	Completed
5	RTC 12/10/18	Key concerns/constraints to be raised at the next NBTC Meeting in March 2019	CC	New
9	RTC 12/10/18	Mel Brown (Alder Hey) to email CC issue regarding labels on irradiated products in paediatric packs	MB	New
9	RTC 12/10/18	On receipt of above, CC to escalate to Chair of NBTC	CC	New
9	RTC 12/10/18	Pete Baker (Royal Liverpool) to email CC regarding gender recognition request	PB	Completed
9	RTC 12/10/18	On receipt of above, CC to seek advice/raise with NBTC	CC	New
9	RTC 12/10/18	Meeting dates for 2019 to be emailed to RTC Members	JM	Completed

1. Welcome & Apologies

Craig Carroll welcomed members to the meeting and thanked everyone for attending.

The persons listed above sent their apologies prior to the meeting date.

Craig introduced Jayne Peters, Locum Consultant Haematologist. Jayne has a joint post for MFT and NHSBT and is a member of the RTC.

2. Minutes of RTC Meeting 23rd April 2018

The minutes of the last meeting were reviewed and agreed.

Action: To be changed to confirmed on website (JM)

Action List: All completed.

3. Feedback from NBTC & RTC Chair's Meetings ~ 24th September 2018

Unfortunately, Craig Carroll had to give his apologies as was unable to attend these meetings.

However, Craig did request prior to the meeting that he wished to address the following 2 specific areas that were included on the NW RTC highlight report: -

- i) Continued recommendation of manual exchange transfusions in SCD patients.
- ii) Amalgamation of MH strategy in the NW region (Greater Manchester).

Awaiting feedback from the NBTC regarding the above points.

Craig requested that the papers he received in advance of these meetings to be forwarded onto RTC Members.

Action: Papers from NBTC & RTC Chair's Meetings to be forwarded onto RTC Members (JM)

A copy of the minutes from both these meetings are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

4. NHSBT Customer Services / PBM

Customer Services

On behalf of Rukhsana Hashmat, Jo Bark provided an update from Customer Services on the following:-

- Full Face Labelling – 2D data matrix
- Complex Orders – RBC phenotypes
- Demand for ONeg KNeg RBC
- AB Red Cells
- Ordering Platelets
- NW Transfer Policy

Action: Email Rukhsana Hashmat sent out in July regarding NW Transfer Policy to be resent (RH)

PBM

Jo Bark provided an update on the following: -

- NCA Audits
Action: Vein to Vein audit - looking for volunteers to pilot the audit. Email to be sent out to HTC's requesting volunteers to participate. **(JM)**
- QS 138 Audit Tool
Tool, guidance and proforma on Hospital & Science website.
- On call provision of HLA matched platelets
NHSBT are proposing a reduced service with no cover between 23:00 and 06:00, as from April 2019.
- Patient Information Leaflets
Iron in your Diet; new leaflet became available from 1st October 2018.

These presentations are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

5. Feedback from Hospitals

Thank you to Lesley Adams who presented the feedback from the 15 HTC reports received. Highlights included:-

- Key achievements and successes
 - Jan Gorry at Aintree Hospital published an online article "Analysis of 'Code red trauma calls' promoting the development of a novel cognitive aide for blood product resuscitation" https://www.oatext.com/Journal-of-Clinical-Investigation-and-Studies-JCIS.php#Current_Issue
 - New HTC Chair, Heather Black along with new Transfusion Lead, Barbara Hammer at Arrow Park Hospital.
 - Introduction of Consent Leaflet at Liverpool Heart & Chest Hospital
Action: Leaflet to be shared on the NW TP Google group **(VW)**
- HTC priorities for the coming 6 months
 - TACO: currently working with IT to include TACO checklist when RBC are ordered electronically (Arrow Park)
 - Audit compliance of bedside checklist stickers (Blackpool Victoria)
 - Revitalise HTC Meetings by making it a drop-in session (Royal Blackburn)
 - Amalgamation of sites / TP Teams (Wythenshawe)
- Progress with PBM initiatives
 - Business case developed for the purchase of electronic PPID system
 - Single unit Tx policy now part of mandatory and induction programme for nurse and doctors
 - Full implementation of PBM since 2015, full review 2019
 - Established pre-op service at LHCH; development/roll out at RLBUHT/AUHT
- HTC Audits in progress / completed
 - Use of tranexamic acid and Tx for orthopaedic surgery
 - Management of patients with Symptomatic Anaemia
 - Administration audit
 - QUIST audit
 - Time out of fridge audit

- Key concerns / constraints to raise at NBTC
 - Has there been any feedback nationally, as to whether following the introduction of a single unit transfusion policy in non-bleeding patients, whether there been an increase in anaemic patient discharges or readmissions to hospital within 30 days?
 - Clarity over sample validity (standard patients variety of practice from 3 to 90 days)
 - Availability of Anti D

Action: Key concerns / constraints to be raised at the next NBTC Meeting in March 2019 **(CC)**

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

6. **Annual SHOT Symposium, 12th July 2018**

The RTC funded 4 members to attend the Annual SHOT Symposium at The Lowry Theatre, Manchester.

Members who attended provided feedback which included their 1 key take home message from the day personal to themselves and the practice at their Trust.

7. **Checking a Unit of Blood**

Amanda Gould gave a presentation on the new approach to checking blood at Macclesfield General Hospital.

This was introduced into training over 6 months ago and assessments show how it is remembered and used. Aim is to add to current paperwork, as part of checklist procedure.

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

8. **Massive Haemorrhage / Trauma Organisational Audit**

Jayne Peters delivered an overview of the repeated organisational audit that took place in April 2018.

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

9. **A.O.B.**

Irradiated Products

Mel Brown from Alder Hey Children's Hospital; raised, how they require their labels to have date and time of irradiation on "paedi packs".

Action: Mel Brown to email CC, who will escalate this to the Chair of the NBTC to get feedback from similar Trusts nationally **(MB)**

Action: On receipt of above, CC to raise with Chair of NBTC **(CC)**

Gender Recognition

Pete Baker from Royal Liverpool University Hospital raised issue of "gender at birth request."

Action: Pete Baker to email CC, to seek advice/raise this with the NBTC **(PB)**

Action: On receipt of above, CC to seek advice/raise with NBTC **(CC)**

Future RTC Meeting

CC asked members, if they would prefer a morning meeting followed by an afternoon educational event. Most members in favour of this suggestion. Therefore; it has been agreed that for 2019, we will hold a joint meeting / education event in May and a stand-alone meeting in October followed by an education event in November.

Action: Meeting dates for 2019 to be emailed to RTC Members **(JM)**

10. Evaluation Form / Certificate of Attendance

Evaluation Form

Feedback is vital from members who attend RTC meetings. This helps plan and support future meetings. Members were encouraged to complete the evaluation forms on the day or return direct to Jane Murphy, NWRTC Administrator at Liverpool Blood Centre.

- 26 forms were completed out of the 44 members who attended (59%)
- Good feedback received – 100% would recommend this meeting
- All questions on evaluation form scored above top box results of 95%

Certificate of Attendance

Certificates were emailed to attendees following the meeting.

11. Papers for Information

RTC Budget

Jane Murphy produced a report which provided an update and detailed the expenditure for the NW RTC budget for the financial year 2018-19.

RTC Objectives 2018/19

Objectives updated with actions completed so far for the current year.

Working Group Reports

Reports from the Major Haemorrhage Working Group and the TEG/TEM Working Group were circulated with the agenda. Reports detailed update on groups since last RTC Meeting.

Annual SHOT Symposium, 12th July 2018

Key message from Shehzada Abdullah who attended but was unable to come to RTC Meeting and present feedback.

12. Date of 2019 RTC Meetings

- Friday 17th May 2019, Haydock Park Racecourse
AM; RTC Meeting / PM; RTC Educational Event
- Monday 7th October 2019, 12pm – 4pm at NHSBT, Liverpool Blood Centre