North West Regional Transfusion Committee

UNCONFIRMED MINUTES OF MEETING OF THE
NORTH WEST REGIONAL TRANSFUSION COMMITTEE
held on
Friday 12th October 2018 at NHSBT, Liverpool Blood Centre

Present (43)
Lesley Adams
Sue Andrews
Pete Baker
Jo Bark
Lydia Baxter
Sarah Brookes
Mel Brown
Nauman Butt
Craig Carroll – Chair (CC)
Barry Chesterton
Alan Clarke
Lisa Delaney
Steve Doyle
Henrietta Drake
Sumaya Elhanash
Karen Farrar
Liz Gaum
Amanda Gould
Louise Hodgkinson
Caroline Holt
Peter Hudson
Helen Hughes
Karen Knowles
Gillian Lewis
Jill Livingstone
Louise McCruery
Amanda McMahon
Helen McNamara
Lorna Milne
Jo Oldfield
Caroline Ormesher
Dan Palmer
Hitesh Patel
Jayne Peters
Jane Rowlands
Gretchen Siviter
Jeff Sutcliffe
Nicola Swarbrick
Jane Uttley
Jim Wesson
Debbie Woods
Julie Yates
Hajra Zaki
Leighton Hospital
Royal Oldham Hospital
Royal Liverpool Hospital
NHSBT
Salford Royal Hospital
Royal Blackburn Hospital
Alder Hey Children’s Hospital
Clatterbridge Cancer Centre
Salford Royal Hospital
Warrington Hospital
Patient Representative
Arrow Park Hospital
Nobles Hospital
Pennine Acute NHS Trust
Wythenshawe Hospital
Royal Bolton Hospital
NHSBT
Macclesfield District General Hospital
Countess of Chester Hospital
Tameside Hospital
Blackpool Victoria Hospital
Whiston Hospital
Royal Liverpool Hospital
Tameside General Hospital
UHMBT
Royal Albert Edward Infirmary
Southport General Hospital
Liverpool Women’s Hospital
Salford Royal Hospital
Nobles Hospital
Liverpool Women’s Hospital
NHSBT
Royal Albert Edward Infirmary
NHSBT / MFT
Wythenshawe Hospital
UHMBT
Patient Representative
Countess of Chester Hospital
Pennine Acute NHS Trust
WWL (PAWS)
Arrow Park Hospital
Warrington Hospital
SPIRE Hospital, Manchester
Minutes
Jane Murphy (JM) NHSBT

Apologies (19)
Dr Allameddine  Pennine Acute NHS Trust
Balsam Altemimi  Aintree University Hospital
Sanchia Baines  Royal Preston Hospital
Lee Carter  Royal Blackburn Hospital
Gill Cassie  Royal Preston Hospital
Lorna Diggory  The Christie Hospital
Jan Gorry  Aintree University Hospital
Sharran Grey  Royal Bolton Hospital
Tim Hayes  Wythenshawe Hospital
Sharon Jackson  The Christie Hospital
Sally McAssey  Liverpool Women’s Hospital
Emma Milser  Wythenshawe Hospital
Val Wallace  Liverpool Heart & Chest Hospital

Actions

<table>
<thead>
<tr>
<th>Item no.</th>
<th>Original Meeting/Date</th>
<th>Action</th>
<th>Owner</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>RTC 12/10/18</td>
<td>Minutes from RTC meeting on 23rd April 2018 to be ‘confirmed’ on website</td>
<td>JM</td>
<td>Completed</td>
</tr>
<tr>
<td>3</td>
<td>RTC 12/10/18</td>
<td>Papers from NBTC &amp; RTC Chair’s Meetings to be forwarded onto RTC Members</td>
<td>JM</td>
<td>Completed</td>
</tr>
<tr>
<td>4</td>
<td>RTC 12/10/18</td>
<td>RH to resend email sent out in July 2018 regarding NW Transfer Policy</td>
<td>RH</td>
<td>Completed</td>
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<tr>
<td>4</td>
<td>RTC 12/10/18</td>
<td>Email to be sent to HTC’s requesting volunteers to pilot the Vein to Vein audit</td>
<td>JM</td>
<td>Completed</td>
</tr>
<tr>
<td>5</td>
<td>RTC 12/10/18</td>
<td>LHCH Consent Leaflet to be shared on NW TP Google Group</td>
<td>VW</td>
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<tr>
<td>5</td>
<td>RTC 12/10/18</td>
<td>Key concerns/constraints to be raised at the next NBTC Meeting in March 2019</td>
<td>CC</td>
<td>New</td>
</tr>
<tr>
<td>9</td>
<td>RTC 12/10/18</td>
<td>Mel Brown (Alder Hey) to email CC issue regarding labels on irradiated products in paedi packs</td>
<td>MB</td>
<td>New</td>
</tr>
<tr>
<td>9</td>
<td>RTC 12/10/18</td>
<td>On receipt of above, CC to escalate to Chair of NBTC</td>
<td>CC</td>
<td>New</td>
</tr>
<tr>
<td>9</td>
<td>RTC 12/10/18</td>
<td>Pete Baker (Royal Liverpool) to email CC regarding gender recognition request</td>
<td>PB</td>
<td>Completed</td>
</tr>
<tr>
<td>9</td>
<td>RTC 12/10/18</td>
<td>On receipt of above, CC to seek advice/raise with NBTC</td>
<td>CC</td>
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</tr>
<tr>
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<td>Meeting dates for 2019 to be emailed to RTC Members</td>
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<td>Completed</td>
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</tbody>
</table>
1. Welcome & Apologies
   Craig Carroll welcomed members to the meeting and thanked everyone for attending.
   The persons listed above sent their apologies prior to the meeting date.
   
   Craig introduced Jayne Peters, Locum Consultant Haematologist. Jayne has a joint post for MFT and NHSBT and is a member of the RTC.

2. Minutes of RTC Meeting 23rd April 2018
   The minutes of the last meeting were reviewed and agreed.
   Action: To be changed to confirmed on website (JM)
   
   Action List: All completed.

3. Feedback from NBTC & RTC Chair’s Meetings ~ 24th September 2018
   Unfortunately, Craig Carroll had to give his apologies as was unable to attend these meetings.
   
   However, Craig did request prior to the meeting that he wished to address the following 2 specific areas that were included on the NW RTC highlight report: -
   
   i) Continued recommendation of manual exchange transfusions in SCD patients.
   ii) Amalgamation of MH strategy in the NW region (Greater Manchester).
   
   Awaiting feedback from the NBTC regarding the above points.
   
   Craig requested that the papers he received in advance of these meetings to be forwarded onto RTC Members.
   Action: Papers from NBTC & RTC Chair’s Meetings to be forwarded onto RTC Members (JM)
   
   A copy of the minutes from both these meetings are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

4. NHSBT Customer Services / PBM
   Customer Services
   On behalf of Rukhsana Hashmat, Jo Bark provided an update from Customer Services on the following:-
   
   • Full Face Labelling – 2D data matrix
   • Complex Orders – RBC phenotypes
   • Demand for ONeg KNeg RBC
   • AB Red Cells
   • Ordering Platelets
   • NW Transfer Policy

   Action: Email Rukhsana Hashmat sent out in July regarding NW Transfer Policy to be resent (RH)
PBM
Jo Bark provided an update on the following:

- **NCA Audits**
  *Action:* Vein to Vein audit - looking for volunteers to pilot the audit. Email to be sent out to HTC’s requesting volunteers to participate. *(JM)*

- **QS 138 Audit Tool**
  Tool, guidance and proforma on Hospital & Science website.

- **On call provision of HLA matched platelets**
  NHSBT are proposing a reduced service with no cover between 23:00 and 06:00, as from April 2019.

- **Patient Information Leaflets**
  Iron in your Diet; new leaflet became available from 1st October 2018.

These presentations are available by contacting Jane Murphy, NW RTC Administrator [jane.murphy@nhsbt.nhs.uk](mailto:jane.murphy@nhsbt.nhs.uk)

5. **Feedback from Hospitals**
Thank you to Lesley Adams who presented the feedback from the 15 HTC reports received. Highlights included:

- **Key achievements and successes**
  - New HTC Chair, Heather Black along with new Transfusion Lead, Barbara Hammer at Arrow Park Hospital.
  - Introduction of Consent Leaflet at Liverpool Heart & Chest Hospital
  *Action:* Leaflet to be shared on the NW TP Google group *(VW)*

- **HTC priorities for the coming 6 months**
  - TACO: currently working with IT to include TACO checklist when RBC are ordered electronically (Arrowe Park)
  - Audit compliance of bedside checklist stickers (Blackpool Victoria)
  - Revitalise HTC Meetings by making it a drop-in session (Royal Blackburn)
  - Amalgamation of sites / TP Teams (Wythenshawe)

- **Progress with PBM initiatives**
  - Business case developed for the purchase of electronic PP ID system
  - Single unit Tx policy now part of mandatory and induction programme for nurse and doctors
  - Full implementation of PBM since 2015, full review 2019
  - Established pre-op service at LHCH; development/roll out at RLUUHT/AUHT

- **HTC Audits in progress / completed**
  - Use of tranexamic acid and Tx for orthopaedic surgery
  - Management of patients with Symptomatic Anaemia
  - Administration audit
  - QUIST audit
  - Time out of fridge audit
• Key concerns / constraints to raise at NBTC
  - Has there been any feedback nationally, as to whether following the introduction of a single unit transfusion policy in non-bleeding patients, whether there been an increase in anaemic patient discharges or readmissions to hospital within 30 days?
  - Clarity over sample validity (standard patients variety of practice from 3 to 90 days)
  - Availability of Anti D

**Action:** Key concerns / constraints to be raised at the next NBTC Meeting in March 2019 (CC)

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

6. **Annual SHOT Symposium, 12th July 2018**

The RTC funded 4 members to attend the Annual SHOT Symposium at The Lowry Theatre, Manchester.

Members who attended provided feedback which included their 1 key take home message from the day personal to themselves and the practice at their Trust.

7. **Checking a Unit of Blood**

Amanda Gould gave a presentation on the new approach to checking blood at Macclesfield General Hospital.

This was introduced into training over 6 months ago and assessments show how it is remembered and used. Aim is to add to current paperwork, as part of checklist procedure.

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

8. **Massive Haemorrhage / Trauma Organisational Audit**

Jayne Peters delivered an overview of the repeated organisational audit that took place in April 2018.

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

9. **A.O.B.**

- **Irradiated Products**
  Mel Brown from Alder Hey Children’s Hospital; raised, how they require their labels to have date and time of irradiation on “paedi packs”.
  **Action:** Mel Brown to email CC, who will escalate this to the Chair of the NBTC to get feedback from similar Trusts nationally (MB)
  **Action:** On receipt of above, CC to raise with Chair of NBTC (CC)

Gender Recognition
Pete Baker from Royal Liverpool University Hospital raised issue of “gender at birth request.”
**Action:** Pete Baker to email CC, to seek advice/raise this with the NBTC (PB)
**Action:** On receipt of above, CC to seek advice/raise with NBTC (CC)
Future RTC Meeting
CC asked members, if they would prefer a morning meeting followed by an afternoon educational event. Most members in favour of this suggestion. Therefore; it has been agreed that for 2019, we will hold a joint meeting/education event in May and a stand-alone meeting in October followed by an education event in November.

**Action:** Meeting dates for 2019 to be emailed to RTC Members (JM)

### Evaluation Form / Certificate of Attendance

**Evaluation Form**
Feedback is vital from members who attend RTC meetings. This helps plan and support future meetings. Members were encouraged to complete the evaluation forms on the day or return direct to Jane Murphy, NWRTC Administrator at Liverpool Blood Centre.

- 26 forms were completed out of the 44 members who attended (59%)
- Good feedback received – 100% would recommend this meeting
- All questions on evaluation form scored above top box results of 95%

**Certificate of Attendance**
Certificates were emailed to attendees following the meeting.

### Papers for Information

**RTC Budget**
Jane Murphy produced a report which provided an update and detailed the expenditure for the NW RTC budget for the financial year 2018-19.

**RTC Objectives 2018/19**
Objectives updated with actions completed so far for the current year.

**Working Group Reports**
Reports from the Major Haemorrhage Working Group and the TEG/TEM Working Group where circulated with the agenda. Reports detailed update on groups since last RTC Meeting.

**Annual SHOT Symposium, 12th July 2018**
Key message from Shehzada Abdullah who attended but was unable to come to RTC Meeting and present feedback.

### Date of 2019 RTC Meetings

- Friday 17th May 2019, Haydock Park Racecourse
  AM; RTC Meeting / PM; RTC Educational Event
- Monday 7th October 2019, 12pm – 4pm at NHSBT, Liverpool Blood Centre