

**UNCONFIRMED MINUTES OF MEETING OF THE
NORTH WEST REGIONAL TRANSFUSION COMMITTEE
held on
Friday 4th October 2019 at NHSBT Liverpool Blood Centre**

Present (44)

Lesley Adams	Leighton Hospital
Sue Andrews	Pennine Acute NHS Trust
Imtiaz Ali	Royal Preston Hospital
Sanchia Baines	Royal Preston Hospital
Pete Baker	RLBUHT
Jo Bark (JB)	NHSBT
Lydia Baxter	Salford Royal Hospital
Nauman Butt	Clatterbridge Cancer Centre
Craig Carroll – Chair (CC)	Salford Royal Hospital
Lee Carter	Royal Blackburn Hospital
Joanne Cooper	Salford Royal Hospital
Henrietta Drake	Pennine Acute NHS Trust
Karen Farrar	Royal Bolton Hospital
Louise Garth	Royal Liverpool University Hospital
Jan Gorry	Aintree University Hospital
Sharran Grey	Royal Bolton Hospital
Christine Hodge	Euxton Hall Hospital
Jo Haidon	Alder Hey Children's Hospital
Rukhsana Hashmat	NHSBT
Louise Hodgkinson	Countess of Chester Hospital
Caroline Holt	Tameside Hospital
Peter Hudson	Blackpool Victoria Hospital
Helen Hughes	Whiston Hospital
Jill Livingstone	UHMBT
Amanda McMahon	Southport Hospital
Emma Milser	Wythenshawe Hospital
Shruthi Narayan	SHOT
Tommy O'Neill	Royal Preston Hospital
Jo Oldfield	Nobles Hospital - IOM
Caroline Ormesher	Liverpool Women's Hospital
Dan Palmer	NHSBT – Liverpool
Hitesh Patel	Royal Albert Edward Infirmary
Jayne Peters	NHSBT / MFT
Clare Quarterman	LHCH
Gretchen Siviter	UHMBT
Mark Summerton	Tameside General Hospital
Dawn Sumner	Euxton Hall Hospital
Dave Taylor	Whiston Hospital
Vicky Tuckley	SHOT
Val Wallace	LHCH
Rachael Williams	UHMBT
Rebecca Wright	Aintree University Hospital
Julie Yates	Warrington Hospital

Minutes

Jane Murphy (JM)

NHSBT

Apologies (14)

Alan Clarke

Ali Danvers

Lisa Delaney

Lorna Diggory

Amanda Gould

Brian Hockley

Louise McCreery

Debbie Seal

Dave Simcox

Jeff Sutcliffe

Jim Wesson

Kelly Whittingham

Debbie Woods

Raisa Zaman

Patient Rep

RLBUHT

Arrowe Park Hospital

The Christie Hospital

Macclesfield District General Hospital

NHSBT

Royal Albert Edward Hospital

The Christie Hospital

RLBUHT

Patient Rep

Royal Albert Edward Infirmary

SPIRE Manchester

Arrowe Park Hospital

Stepping Hill Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	RTC 04/10/19	Minutes from RTC meeting on 17 th May 2019 to be 'confirmed' on website	JM	Completed
5	RTC 04/10/19	Presentation given by both Sharran Grey and Karen Farrar on the "Red Cell Dosage Calculator at Royal Bolton Hospital" to be sent out to HTT's	JM	Completed
9	RTC 04/10/19	Suggestion of regional audits to be discussed further with TP's	JB	Completed

1. Welcome & Apologies

Craig Carroll welcomed members to the meeting and thanked everyone for attending.

The persons listed above sent their apologies prior to the meeting date.

2. Minutes of RTC Meeting 17/05/2019

The minutes of the last meeting were reviewed and agreed.

Action: To be changed to confirmed on website. **(JM)**

Action List: All completed.

3. NBTC & RTC Chair's Meeting, 30th September 2019

Craig Carroll attended both these meetings in London.

RTC Chair's meeting was held in the morning, followed by the NBTC in the afternoon. Highlights from these meetings were presented and included:-

- Recognising excellence
- Group O Blood
- Blood Stock Management Roadshows
- HTC Attendance
- RTC/RTT Attendance
- Safety of FFP
- Audits

A copy of the minutes from both these meetings are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

4. NHSBT Update

Jo Bark delivered a presentation on "O D Neg Demand and Supply Challenges". Jo discussed the following:-

Main challenges to supply are:

- Not enough Ro donations to meet increasing demand; need to increase the number of black donors
- Disproportionate demand of universal components, specifically O D neg red cells and A neg platelets
- Increasing demand of O D neg Kell neg

How can you help?

- Stock management/ usage of O D neg and A D neg platelets
- Work with NHSBT to achieve an appropriate use of O D neg Kell pos red cells
- Be advocates of blood donation within the black community

This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

5. Red Cell Dosage Calculator at Royal Bolton Hospital

Presentation given by Sharran Grey and Karen Farrar.

Action: Presentation to be sent out to HTT's. (JM)

6. Key Highlights from 2018 SHOT Report & UKTLC Survey Report

Presentation given by Shruthi Narayan and Victoria Tuckley.

Key messages from 2018 SHOT report:-

- Rethinking transfusion education, including technology enhanced learning, learning in teams, non-technical skills and human factors awareness.
- Investigating incidents should be thorough, systematic and identify systemic issues.
- Staffing challenges, including staff shortages and skill mix, need to be addressed to improve safety.
- Learning from near miss is vital to prevent future incidents.
- Standard operating procedures need to be simple, clear, easy to follow and explain the rationale for each step – this will engage staff and improve compliance.

Key recommendations from 2018 SHOT report:-

- All NHS organisations must move away from a blame culture and towards a just learning culture.
- All clinical and laboratory staff should be encouraged to become familiar with human factors and ergonomics concepts.
- All transfusion decisions must be made after carefully assessing the risks and benefits of transfusion therapy. Collaboration and co-ordination among staff are vital.

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

7. Feedback from BBTS, 18th – 20th September 2019

The RTC funded 5 members to attend the BBTS Annual Conference at the Harrogate Convention Centre.

Members who attended provided feedback which included their 1 key take home message from the day personal to themselves and the practice at their Trust.

8. Feedback from Hospitals

Thank you to Hitesh Patel who presented the feedback from the 14 HTC reports received. Highlights included:-

- HTC key achievements over the last 6 months
- HTC key priorities for the coming 6 months
- HTC audits in progress / completed
- Blood component stockholding
- Concerns or constraints

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

9. AOB

Regional Audits

CC suggested carrying out regional surveys on the following topics:-

- 2 Sample Rule
- PBM Delivery
- HTC Attendance

Action: To be discussed further with TP's. (JB)

10. Evaluation Form / Certificate of Attendance

Evaluation Form

Feedback is vital from members who attend RTC meetings. This helps plan and support future meetings. Members were encouraged to complete the evaluation forms on the day or return direct to Jane Murphy, NW RTC Administrator at Liverpool Blood Centre.

- 30 forms were completed out of the 44 members who attended (68%)
- Good feedback received – 100% would recommend this meeting
- All top box results 95% or over, apart from:-
 - Do you feel you were allowed to raise points? (87%)
 - Do you feel enough time was given to raise any concerns / issues? (67%)

Certificate of Attendance

Certificates were emailed to attendees following the meeting.

11. Papers for Information

RTC Budget

Jane Murphy produced a report which provided an update and detailed the expenditure for the NW RTC budget for the financial year 2019-20.

RTC Objectives 2019/20

Objectives updated with actions completed so far for the current year.

Working Group Reports

Reports from the Major Haemorrhage Working Group and the TEG/TEM Working Group were circulated with the agenda. Reports detailed update on groups since last RTC Meeting.

12. Dates of 2020 Meetings

Meetings are to be scheduled for:

- May 2020, Haydock Park Racecourse; RTC Meeting / RTC Educational Event
- October 2020, 12pm – 4pm at NHSBT, Liverpool Blood Centre