

# UK Cell Salvage Action Group Terms of Reference

## Background

The UK Cell Salvage Action Group (UKCSAG) was established in 2006 to help support the wider implementation of cell salvage as an alternative to donor blood and to facilitate a UK approach to its use. The group reports to the Patient Blood Management Steering Group in England and the equivalent groups in the devolved countries.

## Purpose

The purpose of the UKCSAG is to provide a UK wide approach to:

- Support the safe implementation of cell salvage and publish resources to support the development of services in hospitals
- Provide templates and tools to assist in this
- Convene a body of clinical expertise in cell salvage providing guidance on techniques, indications/contraindications, answering queries and providing guidance to other professional/DH groups e.g. NICE
- Liaise and cooperate with commercial manufacturers of cell salvage equipment, providing resources to encourage safe and consistent practice
- Make recommendations considered to be best practice
- Provide names of cell salvage advisors from different specialities/roles

## Composition

- All four UK countries will be represented and a representative from the Republic of Ireland will be invited
- Quorate requirements will include three of the four UK countries represented and a minimum of six members (total) in attendance. Quorate requirements must be met for decisions to be ratified
- Membership will consist of core, virtual and co-opted members
- Virtual and co-opted members will provide expert advice and assistance on specific projects, respectively, to the group; they will not be required to regularly attend meetings
- Senior representatives from two of the 4 UK blood services will co-Chair the group, the Chairs' positions will be reviewed every two years (alternate years)
- Membership of the group will be representative of the professions and specialities practising/using cell salvage and be considered experts in relation to cell salvage e.g.
  - Anaesthetist
  - ODP/ODA
  - Obstetrician
  - Paediatric Specialist
  - Perfusionist
  - Transfusion Practitioners
  - Other "non profit making" groups who specialise in cell salvage
- The group will meet at least twice a year, face to face or by telecon
- Non attending core members will be contacted after every two years to establish if they wish to stay on the group
- An additional annual meeting with the manufacturers will be attended by the Chairs and a small selection of members

## Reporting lines

- Minutes will be available following all meetings
- An annual report of activities will be produced at the end of each financial year; this generic report will be available for members/blood service representatives to submit as required within their organisation's structure

## Activities / Responsibilities

- All members have a responsibility to actively contribute to the group and to inform the group of any declarations of interest; regular attendance at meetings is required
- All members share the responsibility for producing/maintaining/updating badged resources
- All resources will be posted in the transfusion practice section of the Transfusion Guidelines (JPAC) website
- Clinical experts within the group will provide specialist advice/responses to queries
- Members must seek approval from the Chairs for any articles and/or presentations using the UKCSAG name or logo