

A structured communication technique designed to convey a great deal of information in a succinct and brief manner. This is important as we all have different styles of communicating, varying by profession, culture, and gender.

Situation

A concise statement of the problem What is going on now

Background

Pertinent and brief information related to the situation What has happened

Assessment

Analysis and considerations of options

What you found/think is going on

Recommendation R **Request/recommend action** What you want done



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