

EAST OF ENGLAND REGIONAL TRANSFUSION TEAM

Minutes of the meeting held on 22 October 2020, via Microsoft Teams Meetings
13:00pm – 14:30pm

Attendance:

Name	Organisation	Name	Organisation
Dora Foukaneli DF	CUH / NHSBT	Debbie Asher DA	NNUH
Nicola Jones NJ	RTC Chair / Royal Papworth	Katherine Philpott KP	CUH
Clare Neal CN <i>Minutes</i>	NHSBT	Michaela Lewin ML	CUH
Claire Sidaway CS	Hinchingbrooke		

Apologies: Frances Sear, Mohammed Rashid, Tracy Nevin, Gilda Bass, Lisa Cooke

- 1. Welcome** **NJ** welcomed everyone to the meeting.
- 2. Minutes agreed:** Previous minutes were agreed. Please advise **CN** of any amendments.
- 3. RTC Business**

Training and Education

- Royal Papworth, James Paget, North West Anglia are unable to use zoom. **DF** asked if accessibility to zoom was not available for training too. Most people have accessed it from home instead. **KP** can struggle with Microsoft Teams at the hospital.
- DF** Training not possible face-to-face.
- CN** TP Group are running bitesize presentations to their group, these are presentations that would have been shared in their meetings.
- DA** webinars that SHOT have organised have worked well. 40 minutes presentation and Q&A time. Training as bitesize chunks seem to work well.
- KP** attended BMS empowerment. There was opportunity for very interesting discussion.
- NJ** has run some on-line training. **DF** is nervous to have it recorded and enjoys the interaction from the group. **NJ** felt it is easier to do 45-minute slots, sharing screens, videos.
- CS** space can be a problem, when you were able to leave a building you knew you wouldn't be interrupted.
- KP** attended a training session that was really hard going as it was presentation after presentation. **CS** Hinchingbrooke have been doing LIMS presentations for 2-2.5 hours.

Midwives Day

- 3 / 4 presentations.
- Split out across several days if too long for one day.
- Run as a live event but record so that people can access later.
- Do we charge or run free?
- Presentations could have voice over.
- DF** run 9-1.
- DF** can we ensure that midwives can access Microsoft Teams. **ML** will need to check.
- CN** will look at dates for February and circulate some suggestions.

Emergency Department

- ML** would like to see one for ED as they don't seem to get the updates. **KP** agrees.
- NJ** this would cover numerous specialties.
- DA** have you got talks **ML**? **ML** nothing at the moment.
- Look at running this Summer 2021.

Quarantining Blood

- **DA** Policy for quarantining / wiping blood would be beneficial for region. This would ensure everyone is working to the same guidelines.
- **KP** has asked for this to be added to national lab managers meeting taking place in a couple of weeks.

Audit to check how Hospitals are operating / expected demand

- **DF** noted that NHSBT would like to know more about how hospitals plan to operate over the coming months and when there are any changes that might have an impact on blood products supply and demand. Can we do more as a region to feedback so they can plan?
- **DA** has received a COVID plan, level 1-6 so this may help.
- **CS** hasn't been able to answer this before as there was no plan in place.
- **DF** would closed questions or open-ended questions work better? **CS** structured, closed questions would work. **DA** can give an idea on levels in their policy, however, this might be different for different hospitals. **NJ** felt that Royal Papworth may be similar with the levels and could be based on a national structure. Hospitals are more prepared for COVID then the first wave.
- Everyone to email **CN** with questions to collate.

4. Any Other Business

KP noted that the shared care form had been discussed within the TADG Group and had now been circulated for amendments. Should this be sent out further afield? **CS** advised that the TP Group were involved in developing this form first time around.

5. Date and Time of Next Meeting: To be confirmed