

## Confirmed Minutes of Regional Transfusion Team (RTT) Telecon Meeting

**Friday 13 January 2017**

### Present:

Dr Chris Newson	(CN)	RTC Chair, Walsall Hospitals NHS Trust
Dr Charles Baker	(CB)	Royal Stoke University Hospital NHS Trust
Suzy Biggs	(SB)	NHS Blood and Transplant
Maxine Boyd	(MB)	The Royal Wolverhampton NHS Trust
Cathy Lim	(CL)	NHS Blood and Transplant
Dr Suzy Morton	(SM)	University Hospital Birmingham/NHS Blood and Transplant
Angela Sherwood	(AS)	NHS Blood and Transplant

### Apologies:

Gregory Barber	(GB)	City and Sandwell NHS Foundation Trust
Jayne Khorsandi	(JK)	Heart of England NHS Foundation Trust
Mike Herbert	(MH)	The Royal Wolverhampton NHS Trust
Dr Craig Taylor	(CT)	RTC Vice-Chair, Dudley Group of Hospitals NHS Trust
Craig Wilkes	(CW)	NHS Blood and Transplant

### 1. Welcome, Present and Apologies

The RTC Chair welcomed everyone to the meeting and apologies were received as above.

### 2. Minutes and Actions from RTT Telecon Meeting – 13 September 2016

RTT Telecon minutes were accepted as a true record.

#### Actions from previous minutes:

##### **RTC Vice Chair role**

SM will email SB names of new member (Dr Katie Randall) along with other new recruits recently taken on. SB will send a welcome email inviting them to attend the next RTC to show them what we do, and eventually, as a gentle inflow into the world of the VC and Chair roles.

**Action: SM/SB still to send emails' out**

### 3. RTC Conference & Board Meeting Minutes – Wed 02 November 2016 – “A Day at the Movies”

Title: **“A Day at the Movies”**

Venue: **University Hospital Birmingham, Post Grad Centre, Metchley Road, Birmingham.**

Speaker: Feedback embedded below:-



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### 4. TP Conference – Friday 28 April 2017 – “From In-Utero and Beyond”

Title: **“From In-Utero and Beyond” NB: Post meeting note has now been updated**

Venue: **University Hospital Birmingham, Post Grad Centre, Metchley Road, Birmingham.**

See flyer and draft Programme below: - SB Will send this out this week.



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- SM offered the name of a potential speaker Dr Bill Martin (BWH) as has previously given a excellent presentation on 'In-Utero Transfusion'.

**Action: SM/AS to contact him**

- AS highlighted to the group that there is a 'Paediatric and Neonatal Transfusion conference taking place in February and a National Paediatric and Neonatal symposium (Best practice in organ donation) taking place in March, therefore a little concerned that our study day would fall by the way side as it was very close to these events. However, ours is a free event and this can be promoted widely at hospital/trusts please.

#### 5. HTT Workshop and RTC Board Meeting – Wed 28 June 2017

DATE: WEDNESDAY 28 JUNE 2017

TITLE: **"Appropriate Platelet Usage and Guidelines or Platelet Donor?"**

VENUE: **QEH - EDUCATION CENTRE (inside main QE2 – Seminar Room 1)**

TIMES: 09:30 - 15:30 - HTT Workshops

TIMES: 15:45 - 17:15 - RTC Business Meeting

- SM explained that the format for this meeting would involve discussing different topics or topics from the NICE guideline website? (with 4/5 tables) and could be presented back to the rest of the delegates
- Platelet usage/wastage - WNX had made a huge improvement, almost ten fold saving. MHR would be more than happy to speak about this topic and share with the group. MB said we could also ask Dr Richard Whitmill or Alan? to speak (or it might be a good idea to invite a lower banded member of staff) to join along as a double act, to assist the presenter?

**Action: AS to contact MH or a email a contact from WNX**

#### 6. RTC Conference & Board Meeting – Oct/Nov 2017

DATE: Oct/Nov 2017 to be confirmed

VENUE: to be confirmed

TITLE: to be confirmed

SB said this conference is usually held at the UHB PGC however due to all the IT issues last November another venue may be considered.

SM mentioned "The Studio" which was centrally located in Birmingham and would forward the details to SB to investigate.

**Action: SM/SB to send email contact details**

A potential title for the Oct/Nov event was discussed amongst the group. Ideas such as. *"The Human Factor"*. This could include the latest SHOT report findings including insufficient identification.

Also, an airline pilot had talked which had been excellent?

#### 7. AOB

- O neg guidelines – SM said these will be coming out in November, and there was a possibility that we would be able to discuss them at our Oct/Nov Conference.
- ABO – had this gone to trial - ?
- Hospital Road shows – The group spoke about the poor attendance at the last RTC and how key messages could be delivered to clinical staff. CB suggested about visiting hospitals to get a "quick message fired out", say over an hour or so – maybe lunchtime, possibly at the hospitals 'Grand

round'. This could discuss and target those "hot" topics which remain problematic ie. Consent, one unit at a time, TACO, TRALI, PBM, etc. Perhaps focus of three key areas' or messages. CN will send some available dates to SB to go ahead and arrange a face to face meeting, to see how we will set this up.

**Action: CN to send dates to SB**

#### 8. Date of next meetings

- RTT Telecon - SB to be arrange the next telecon in circa two months time (March)  
**Action: SB to set up another RTT telecon**
- Road show face to face meeting - CN to send SB dates for us to see how we can proceed setting up our lunchtime educational sessions' – within two months time (March)  
**Action: SB to set up another RTT face to face meeting**