

**RTC Board Meeting Minutes****Thursday 01 November 2018 16.30 – 18.15****Shropshire Conference Centre, Shrewsbury, SY9 ODT – meeting room 1.****Present:**

Dr Chris Newson	(CN)	Chairman, Walsall Hospital NHS Trust
Dr Charlie Baker	(CB)	University Hospital of North Midlands NHS Trust
Suzy Biggs	(SB)	NHSBT, RTC Administrator
Maxine Boyd	(MB)	The Royal Wolverhampton NHS Trust
Julie Buchan	(JB)	Burton & Derby Hospital NHS Foundation Trust
Dr George Cherian	(GC)	Shrewsbury & Telford NHS Trust
Dr Falguni Choksey	(FC)	University Hospital Coventry & Warwickshire NHS Trust
Matthew Coombe	(MC)	University Hospital Birmingham NHS Foundation Trust
Sarah Crawford	(SC)	Shrewsbury & Telford NHS Trust
Gill Godding	(GG)	Worcester Acute Hospitals NHS Trust
Mike Herbert	(MH)	The Royal Wolverhampton NHS Trust
Cathy Lim	(CL)	NHSBT, Customer Service Manager
Dr Matthew Lumley	(ML)	Heart of England NHS Foundation Trust
Angela Sherwood	(AS)	NHSBT, PBM Practitioner

**Apologies:**

Tracy Clarke	(TC)	Wyre Valley Trust (Hereford) NHS Trust
Richard Cole	(RC)	Birmingham Children's Hospital Foundation Trust
Mandeep Dhanda	(MD)	Walsall Hospital NHS Trust
Brian Hockley	(BH)	NHSBT, Audit Manager
Dr Ismail Hussain	(IH)	Birmingham Women's Hospital NHS Trust
Dr Suzy Morton	(SM)	NHSBT, Consultant in Transfusion

**1. Welcome and Apologies**

The Chairman welcomed everyone to the meeting and introductions were made around the table. Persons listed above had sent their apologies prior to the meeting.

**2. Matters arising and actions from minutes of 07 July 2018**

1. RTC Attendance – SB will create a record of non-attendance following each RTC Business Meeting, TP and Cell salvage group and report it to Chair. **Action: SB**
2. Royal College of Anaesthetists – had confirmed to CN that they would be able to issue study points for our future meetings, to encourage more medics to attend. CN will send this confirmation to SB to add to the minutes. **Action: CN**
3. RePHILL – MH confirmed that this trial is in progress – continuing until Summer 2019. He confirmed that quite a lot of O negs have been wasted due to the warm weather and it has been difficult for air ambulance crews to keep blood at a set temperature. Cosford are due to come on-board in 2019.

4. RO Usage – This has previously been given to MH as an action to investigate due to an increase in usage at their RWT. However, he now confirmed that advance ordering has become significantly better recently. However, they do not have enough black donors - signed up 120 donors but ongoing nationally. CL said that 6 hospitals had been stocking RO and some people liked to use it. CL will raise this at the next TLM Meeting on 6 December **Action: CL/MH**
5. Shared Care Compliance – Michelle Budd had been tasked with contacting Jane Tidman at UHB to find out what the latest was on this action point and report back to the group, however, was not in attendance to discuss. AS was meeting M Budd and agreed to speak to her about it on 04 Jan 19. **Action: AS/MB**

All other actions completed or on the agenda. Minutes accepted as a true copy.

### 3. NBTC EWG and RTC Chair's Meeting

CN had attended this meeting and reported on the following:-

- 1) Referral process for TAS out of hours was raised and CN asked if any hospitals in the WM region had any issues and what the TAS service have in presently in place. AS to contact Lydia Ball (TAS manager at NHSBT) **Action: AS**
- 2) VMI – CL reported that NHSBT did not have plans to extend this further at the time of the meeting Gender re-assignment surgery – ML asked about trans-gender donors – this was discussed and CL said she will find out any information about this and come back to the group. **Action: CL**
- 3) It was discussed that NHSBT would begin importing Plasma Products from another EU country to improve MB stocks SABTO were reviewing MB use.

Discussions around Choosing wisely took place – please see attached file below:-



Choosing Wisely  
for NBTC.pdf

### 4. Patient Blood Management: Updates

- 1) PBM Survey – AS confirmed this had gone out on 29 October with a 6-week deadline. It had been sent to RTC chairs, TPs, TLMs. CN had not seen this and would get a copy from MD. Some trusts are having IT issues opening the accompanying letter.
- 2) RTCs were asked which audits they felt would need reviewing. The Top 3 audits recommended from these groups were:- 1) overnight transfusion 2) Neonates 3) medical use of blood.
- 3) A NICE Gap Analysis tool has been developed by the PBM team which is available on the NHSBT Hospital and Science (PBM) website
- 4) Non-Medical Authorisation Blood Component Course – more requests now from a wider job titles, such as paramedics Physiotherapist, etc. A second course is being held in Birmingham (13-15 May 2019). AS encouraged early booking.
- 5) Single Unit Project – AS has been helping to implement this, with great success at Warwick. AS was thanked for all her hard work and commitment.
- 6) Laboratory empowerment training – CL confirmed that other regions had provided training to new BMS and has confirmed that there was the same interest in the West Midlands and this is being looked into. AS said that a pp presentation had been created by the East Midlands region, and she would ask if they were happy to share with the group. **Action: AS**

## 5. Audit Updates:

CB reported to the group as follows: -

- 1) Tranexamic Acid (TXA) Survey and the Out of Hours Audit have now both been presented.
- 2) RTC Audit Group Meeting –meeting was held in Birmingham New Street on 26 October. Discussions took place for future ideas/topics.
- 3) The group had agreed that 'Delayed transfusion' was one area to audit. This was to be piloted at Burton & Derby Hospital NHS Foundation Trust with Julie Burton taking the lead. Support offered from AS and Caroline Tuckwell, to create a working group and meet at BNS to get this established. This is currently in progress.
- 4) Next RTC Audit group meeting to take place on 25 January 2019.
- 5) JPAC site to be updated with audits/surveys – **Action: SB**

## 6. RTC Chair Role – Succession Planning:

The Chair warmly welcomed Dr Falguni Choksey (Consultant Anaesthetist from UHCW) After this formal introduction from the Chair, CN handed over the reins to FC, to Chair for the rest of the meeting. A big thank you to CN for his time in the role.

## 7. Updates and Issues from Regional Groups:

### A - Transfusion Practitioners

- 1) Next TP Conference to be held on 20 March 2019 at Walsall Manor Hospital – title will be **"Major Incident Planning in Blood Management – what have we learnt so far"**). A TP Organising Group was set up and has met several times already to arrange speakers etc. A flyer will be sent out in January 2019. **Action: AS/SB**
- 2) MB informed the group that the National TP meeting was postponed until 13 November 2018.
- 3) Next Joint TP/TLM Meeting – being held in Birmingham New Street on Monday 04 March 2019. Breakout rooms booked for separate TP/TLM meetings in the morning, followed by lunch, then a joint collaboration in the afternoon.

### B - Laboratory Managers Group

- 1) Stock holding O neg/kel neg – NHSBT are tackling shortage of O-/K- units by asking hospitals not to request 100% O-/K- stock. MH explained that some LIMS do not allow for particular units to be issued to particular patients and therefore having a more versatile stock is necessary.
- 2) Platelet wastage is good –
- 3) Mike Dawes is the haemovigilance expert for MHRA and is looking to visit labs to provide support.
- 4) Labs are trying to create succession planning
- 5) UKAS assessments putting pressure on lab managers and are giving contradicting advice at times. There is a lot of paperwork at times and managers feel like they are treading water.
- 6) BBTS is providing a course for transfusion practitioners and there have been a number of BMS who are interested in taking this.
- 7) The senior BMS from Sandwell and Walsall Manor have now left their posts. TP leaving Russell's Hall Hospital so there will be a vacancy.
- 8) Octoplas – has now been extended to 5-day post-thaw shelf life.

### C Cell Salvage Group

- 1) Held twice per year – 29 March & 18 September 2019 – both at Birmingham New Street.
- 2) MC shared with the group the results of the Staff Survey and knowledge Survey monkey was used with initially 63 responses to start – this increased following an advertisement on Facebook which increased to over 100.
- 3) This report to be written up with the potential as a poster for BBTS.
- 4) WhatsApp group has been successful.
- 5) A West Midland group training link to be placed on the JPAC website **Action: AS/SB**

- 6) UKCSAG meets twice a year).

**08. NHSBT Updates:**

- 1) H&I have reviewed their on call system. Will no longer provide a 24/7 service. Hospitals have been informed Action: **CL to send round notification again to RTC members.**
- 2) NHSBT imported welsh blood red cells to help bolster stock and also provide support to Welsh Blood Service in reducing wastage,
- 3) Labelling – full faced – have been delayed (
- 4) Process for investigating damaged units has been reviewed.
- 5) Routine and ad-hoc deliveries – BBMS – please let CL know if you get any ad-hoc deliveries sent on routine rounds. Action: **All**

**09. RTC Suggestions – dates and venues:**

- PBM back to basics
- Blood banks around the world
- Emergency responses
- Myth-busting in transfusion
- Advances in Transfusion medicine

**10. Any Other Business:**

- JB asked since Derby and Burton had merged would anyone particularly recommend single or joint HTC meetings. Some said to keep it the same, for now and have 2 separate ones'.

**11. Date of next meeting:**

- 1) Next RTC Conference and Business Meeting – If anybody has any topics or suggestions for future dates, for HTT Workshop early July and autumn conference early November 2019, please let SB know Action: **All**

**DATE:** early July and early November 2019  
**VENUE:** TBC