

RTC BUSINESS MEETING MINUTES

MONDAY 07 JULY 2018 14.15 – 15.30

Held at NHS Blood and Transplant, 65 New Street, Birmingham, B4 7NE

Present:

Angela Sherwood	(AS)	Chairman, NHSBT, PBM Practitioner
Sarah Aston	(SA)	University Coventry and Warwickshire Foundation Trust
Suzy Biggs	(SB)	NHSBT, RTC Administrator
Mary Blanton	(MB)	The Royal Wolverhampton NHS Trust
Maxine Boyd	(MBO)	The Royal Wolverhampton NHS Trust
Julie Buchan	(JB)	Burton Hospital NHS Foundation Trust
Michelle Budd	(MB)	The Royal Orthopaedic Hospital NHS Trust
Dr George Cherian	(GC)	Shrewsbury & Telford NHS Trust
Dr Falguni Choksey	(FC)	University Coventry and Warwickshire Foundation Trust
Tracy Clarke	(TC)	Wye Valley Trust (Hereford) NHS Trust
Richard Cole	(RC)	Birmingham Women's & Children's Hospital Foundation Trust
Sarah Crawford	(SC)	Shrewsbury & Telford NHS Trust
Dr Rob Dawes	(RD)	Wye Valley Trust (Hereford) NHS Trust
Mandeep Dhanda	(MD)	Walsall Hospital NHS Trust
Pina Edwards	(PE)	George Eliot Hospital NHS Trust
Gill Godding	(GG)	Worcester Acute Hospitals NHS Trust
Mike Herbert	(MH)	The Royal Wolverhampton NHS Trust
Dr Jim Holbrook	(JH)	Burton Hospital NHS Foundation Trust
Dr Ismail Hussain	(IH)	Birmingham Women's Hospital NHS Trust
Jayne Khorsandi	(JK)	Heart of England NHS Foundation Trust
Camran Khan	(CK)	Worcester Acute Hospitals NHS Trust
Cathy Lim	(CL)	NHSBT, Customer Service Manager
Dr Matthew Lumley	(ML)	Heart of England NHS Foundation Trust
Lisa McKain	(LMc)	University Hospital Birmingham NHS Trust
Julie Northcote	(JN)	University Coventry and Warwickshire Foundation Trust
Jill Owen	(JO)	The Royal Wolverhampton NHS Trust
Gurjit Pahal	(GP)	Walsall Hospital NHS Trust
Suky Sandhu	(SS)	South Warwick Foundation NHS Trust
Caroline Tuckwell	(CT)	Dudley Group of Hospitals NHS Trust
Michelle Wakelin	(MWa)	Birmingham Women's & Children's Hospital Foundation Trust
Mark Wheeley	(MW)	Wye Valley Trust (Hereford) NHS Trust
Kathryn Wood	(KW)	University Hospital Birmingham NHS Trust
Bethan Young	(BY)	Birmingham Women's & Children's Hospital Foundation Trust

Apologies:

Dr Chris Newson	(CN)	Chairman, Walsall Hospital NHS Trust
Greg Barber	(GB)	Dudley Group of Hospitals NHS Trust
Dr Suzy Morton	(SM)	NHSBT, Consultant in Transfusion

1. Welcome and Apologies

As both the Chair and Vice Chair were not in attendance, the group did discuss whether this meeting was quorate, however, due to the large numbers of people in attendance, the group decided to go ahead with Angela Sherwood (AS) acting as chair (Craig Taylor informed of this and happy for AS to act as chair on this occasion).

AS welcomed everyone to the meeting and introductions were made around the table. Persons listed above had sent their apologies prior to the meeting.

2. Matters arising and actions from minutes of 30 October 2017

- RTC Attendance – SB continues to record attendance and non-attendance following each RTC Business Meeting, TP, TLM and Cell salvage group on behalf of the Chair.
- Royal College of Anaesthetists – had confirmed to CN that they would be able to issue study points to encourage Medics to attend. CN was not in attendance to discuss whether this was a success or otherwise, during our last RTC Conference. **Action: CN**
- RePHILL – MH and Eve Wilson (EW), the new Laboratory manager (STT) have been in collaboration with this. **Action: MH**
- Shared Care Compliance – Michelle Budd (MB), had taken on a new role at the Royal Orthopaedic Hospital (RoH) and she will be asked to find out the latest situation with contacts at UHB and report back to the next meeting. **Action: MB**

All other actions completed or on the agenda. Minutes accepted as a true copy.

3. NBTC EWG and RTC Chair's Meeting

CN had not attended this meeting so could not report back to the group on this, however, SB will get the documents from CN and embed them below, for the group's ease of reference below: -

(Enclose here with)

4. Patient Blood Management:

AS presented as below: -

- Red Cell Issues – mapping and platelets sheet was shown.
- A toolkit and Algorithm / guidelines for Pre-op anaemia in primary care is presently being piloted in the East of England. AS will keep the committee informed on progress
- Irradiated labels – Remains in the Validation process. Resources will be available to hospitals to help implementation. Hard copies will be sent through the post to TPs and TLM (Screen savers and A5 flyers)
- The 'Pre-assessment' checking process video shown to the committee
- Courses – BBTS – BBTS MSc Transfusion Practitioner – closing dated 16 July 2018.
- Conferences - WM RTC – Haemoglobinopathies – 01 November 2018 – followed by the RTC Board meeting both to be held at Royal Shrewsbury Hospital.
- Non-Medical Authorisation Course will be held in Birmingham 13-15 May 2019. Due to the high level of interest in the course spaces have been increased for all courses. Birmingham very popular and spaces book up very quickly,
- BBTS Conference – Brighton 2018 – Abstract submission open until 08 June 2018.
- RCPATH Advances in Transfusion Medicine – 22-23 November 2018, London.
- WM TP Conference – 20 March 2019 – Walsall Manor Hospital, West Midlands.

5. Audit Updates:

- 2017 Haematology Audit – the RTC slideshows for the audit have now been distributed to participating hospitals.
- 2017 Audit of TACO reports available
- 2018 Audit of NCA of FFP/Cryo use in neonates and children (last date to collect data is Friday 27 July)
- Audit of O Negative – In progress (Laboratory only)

- Audit of massive Haemorrhage - Autumn (Pilot due to commence 09 July)
- PMB Audit – Planned for Autumn Vein to Vein Audit - (continuous voluntary audit)
- Audit of Maternal Anaemia - Autumn 2018 or Spring 2019 (to be performed by Midwives and Obstetricians only)
- RO usage - a discussion took place around the topic. MH asked for this action to be given to him. **Action: MH**
- There were currently no RTC audits waiting, so the group were asked to think of topics and let either AS or SB know and they would be discussed at the next RTC Audit group. **Action: All**
- RTC Audit Group Meeting – next meeting at Birmingham New Street., in July/August 2018. SB will send out some dates to the group. **Action: SB**

6. RTC Chair Role – Succession Planning:

Firstly, the Chair had received a “person of interest” to take over the chairman in waiting role, however, this is to be discussed with their hospital trust first, before accepting this RTC role.

Secondly, the person of interest would like to have a discussion with CN as well, just to clarify one or two issues. **Action: CN**

7. Updates and Issues from Regional Groups:

A - Transfusion Practitioners

MB reported to the committee on behalf of the TP group

TP Regional Group – the first telecon had been successfully held with one of its aims to share information. This will now be held via telecon going forward. Ant Jackson is the BBTS TP representative and also sits on the NBTC. He has agreed to act as a liaison between the TP regional chairs and BBTS/NBTC. He will also explore the feasibility/funding of an annual face to face meeting for regional TP chairs

- MB had agreed to circulate the electronic shared cared document to the other regional TP Chairs.
- Following an MHRA inspection in East Midlands the inspector had raised the question of TP training/competency evidence. The group expressed that there is no formal training document – AJ agreed to share the competency they developed as a starting point for other regions to explore

B - Laboratory Managers Group

MH reported to the committee on behalf of the TLM group

- Next Joint TP/TLM Meeting – being held in Birmingham New Street on Monday 04 March 2019
- Next TL meeting will be held on Tuesday 10 July 2018 at Birmingham New Street.
- Discussion was held around Band 8 roles which are changing
- Mike Dawes joined as (USM) promoting the Limes systems
- NHSBT have created a training course – a full day aimed at TLMs in the morning and Band 5s, RCI and laboratory staff, in the afternoon. Tracy Clarke (TC) from Hereford to present. Further information will follow.

C Cell Salvage Group

FC and AS reported to the committee on behalf of the CSA group

- WM Cell Salvage support group: meets twice a year – next on Monday 10 September 2018 (2019 dates are as follows - Friday 29 March and Wednesday 18 September) – held at Birmingham New Street offices. They provide support and networking opportunities to the Cell Salvage leads and coordinators re education, training and governance issues.
- 2 Regional Surveys – 1. perception of public visiting the hospital regarding cell salvage; and 2. survey of staff working in the hospital regarding their knowledge of Cell salvage. This will be available soon.

- the usage in hospitals have decreased as surgical operations have changed for example in vascular many cases are done with interventional radiology as EVVAR instead of open AAA repair.
- The SALVO trial publication has impeded implementation of cell salvage in obstetrics in some hospitals of the region. though there have been challenges to the conclusions drawn in that study (CS should not be used in every case) and concerns raised regarding the methodology used. Many hospitals that were already using cell salvage in the country have not changed their practice,
- UKCSAG – Education Workbook has been reviewed and new version is available via their website to download. The information leaflets are being reviewed and will be uploaded shortly.
- BBTS: considering presentation in the annual conference?

08. Competency Data Issues/Cathy Lim Updates:

CL reported to the committee on behalf of the NHSBT group

- NHSBT (New) Irradiated Labels – CL informed the group of the changes to the these have now been delayed. CL will inform the group when further information about labels is available.
- OBOS – online errors - CL reported that had recently had ordering issues for some hospitals, particularly with ordering in the early hours. CL said this is currently being rectified and further information will follow about progress updates.
- OBOS receipting – CL said that you should soon be able to put exact time on these. Further details will follow.
- The recent CO2 shortage had not affected NHSBT overall.
- NHSBT have a Methylene Blue and Cryo shortage - CL reported that, therefore, can hospitals and trusts' order rhesus negative instead.
- 96 donors – but we do not have enough stock?

09. Suggestions for future RTC Meetings/Education Events:

AS asked the group if anybody had any topics or suggestions for future dates, if so, please let SB know

Action: All

10. Any Other Business:

None was raised.

11. Date of next meeting:

Next RTC Conference and Business Meeting –

DATE: Thursday 01 November 2018

VENUE: Shrewsbury Hospital and Conference Centre

TOPIC: Haemoglobinopathies.

Flyer to be created and sent out.

Action: CL/SB