

## Regional Transfusion Committee Business Meeting Confirmed Minutes

**THURSDAY 05 NOVEMBER 2015 13.45 – 15.30**

**held at University Hospital Birmingham, Post Graduate Centre, Metchely Lane,  
Birmingham, West Midlands, B15 8SG**

**Present:**

Dr Chris Newson	(CN) Chairman, Walsall Hospital NHS Trust
Suzy Biggs	(SB) NHSBT, RTC Administrator
Mary Blanton	(MB) The Royal Wolverhampton NHS Trust
Michelle Budd	(MBu) University Hospital Birmingham NHS Foundation
Karen Cooper	(KC) Shrewsbury & Telford NHS Trust
Richard Cole	(RC) Birmingham Children's Hospital Foundation Trust
Mandeep Dhanda	(MD) Walsall Hospital NHS Trust
Dr Jag Ghanda	(JG) George Eliot Hospital NHS Trust
Gill Godding	(GG) Worcester Acute Hospitals NHS Trust
Mike Herbert	(MHe) The Royal Wolverhampton NHS Trust
Brian Hockley	(BH) NHSBT, Audit Manager
Dr James Holbrook	(JH) Burton Hospital NHS Foundation Trust
Andrea Harris	(AH) NHSBT, PBM Regional Lead
Alister Jones	(AJ) NHSBT, PBM Practitioner
Jayne Khorsandi	(JK) Heart of England NHS Foundation Trust
Dr Matthew Lumley	(ML) Heart of England NHS Foundation Trust
Dr Suzy Morton	(HD) NHSBT, Consultant in Transfusion
Deborah Sumner	(DS) University Hospital of North Midlands NHS Trust
Caroline Tuckwell	(CT) Dudley Group of Hospitals NHS Trust

**Apologies:**

Janine Beddow	(JB) University Hospital Coventry & Warwickshire NHS Trust
Maxine Boyd	(MBO) The Royal Wolverhampton NHS Trust
Julie Buchan	(JB) Burton Hospital NHS Foundation Trust
Phillippa Cheshire	(PC) Worcester Acute Hospitals NHS Trust
Tracy Clarke	(TC) Wyre Valley Trust (Hereford) NHS Trust
Jayne Evans	(JE) City and Sandwell NHS Foundation Trust
Gurjit Pahal	(GP) Walsall Hospital NHS Trust
Dr Craig Taylor	(CT) Vice-Chairman, Dudley Group of Hospitals NHS Trust
Mike Taylor	(MT) Shrewsbury & Telford NHS Trust
Craig Wilkes	(CW) NHSBT, Customers Services Manager

### 1. Welcome and Apologies

The Chairman welcomed everyone to the meeting and introductions were made around the table.

Persons listed above sent their apologies prior to the meeting.

### 2. Matters arising and actions from minutes of Thurs 18 June 2015

Minutes accepted.

**Matters Arising:**

**RTC Attendance** – SB is continuing to log attendance and non-attendance following each RTC Business Group, TP, TLM and Cell salvage meeting, and reports back to CN and the RTC group.

**Action: SB**

All other actions completed or on the agenda.

### 3. RTC Objectives – 2015/2016:

Draft RTC objectives for 2015/2016 were discussed and the topic of communications was an important way forward. However, issues surrounding security had been experienced with online forums'. Twitter on the other hand had worked well. Alister Jones will look into this and report back.

**Action: AJ**

### 4. Update from NBTC EWG and National RTC Chairs' meeting :

#### Summary of National Blood Transfusion Committee (NBTC) meeting September 2015:



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*New Anaemia Nurse* - has commenced at Stoke, Deborah Sumner (DS). DS will come to our next meeting and present for us what her role has entailed, over the past few months. SB will make contact and invite DS to talk at the next RTC.

**Action: SB**

*GP transfusion referrals* – SWRTC did an audit on this. AJ to forward report to RTT/RTC audit group when completed.

**Action: AJ**

### 5. Audit Updates :

#### Regional Audit:

- *Out of hour's transfusion audit* – CMT is completing the audit tool and will plan to send out at the end of November. It will be one random week of data collection.

**Action: CMT**

- *Albumin survey* – MHe has been discussing this with the regional Laboratory Managers group, who were keen to look further at this, due to the sharp increase in usage.
- *WBIT* – audit completed: report almost finished: to be circulated to RTC audit group, and posted on RTC website when done.

**Action: SB**

#### National Audit:

- *Patient Blood Management (PBM) Survey* – this survey is due to be launched at the end of November. Feedback should be available at the end of January 2016.
- *NCA of PBM in survey* – reports and resources now available on each hospital's NCA homepage; as part of the AFFINITI project it is essential that no cross contamination or sharing of information with other hospitals or trusts can be undertaken.
- *PBM Champion* – it had been discussed at HTCs about having various PBM Champion roles around the region.

### 6. Regional IV Iron Survey :

BH presented results to the RTC and SB will attach hereto. CMT has a few comments to add into this and will send to SB/BH.

**Action: BH/CMT/SB**

### 7. O Neg and Wastage :

AH presented a report and SB will attach to these minutes.



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## **8. RTC Chair – Succession Planning :**

An email has recently been sent by SB inviting other names to be considered for chair, but none had been received. CN had made contact with Dr Sunil Bhudia, (SBh) UHCW who will commence succession planning as soon as possible. As Vice Chair, CT will assist and advise SBh as required.

## **9. Updates and Issues from Regional Groups :**

- Transfusion Practitioners
  - a. Angela Sherwood (AS), UHCW is the new TP Chair – for next 2 years.
  - b. Jayne Khorsandi (JK), HEFT is new Vice Chair - for next 2 years.
  - c. NBTC New competency assessment initiatives are ongoing
  - d. West Midlands Deanary Programme on blood transfusion has now been reviewed and completed.
- Laboratory Managers Group
  - a. Gregory Barber (GB), Sandwell and West Trust is new Vice Chair.
  - b. Jen Ford (JF) Dudley Group Hospital Trust is a new member of the RTC Audit Group.
  - c. Dr Craig Taylor is the new Chair of the RTC Audit Group and has taken over from MHe.
  - d. Albumin Survey – usage has gone up around various trusts'.
  - e. National Transfer of Blood – a survey monkey is to be created.
  - f. Shared Care – this is working okay but need to be reviewed further.
- Cell Salvage Group
  - a. Social media – work being done in this area to see what works best
  - b. Scottish learnPro – out by the end September
  - c. Teach the Trainer
  - d. Quality Control for cell salvage machines – issues expressed as all trusts' have different equipment
  - e. Next Meeting - Friday 18 March 2016 – Birmingham New Street

## **10. Patient Blood Management – Discussions about Progress and Barriers**

Discussion around implementation of PBM took place. It was agreed that we need to talk about what has been done, specifically, at hospitals' and trusts'. North Midlands were invited to present theirs at the next RTC.

**Action: SB**

## **11. Suggestions for future RTC Meeting/Educational Events :**

Please send any other suggestions to AJ/SB with ideas for future themes and venues'.

**Action: All**

## **12. Any Other Business:**

None raised.

## **13. Date of next meeting:**

The next RTC and Business Meeting will be June/July 2016 venue to be confirmed.