

Confirmed Minutes of Regional Transfusion Committee Audit Group**Thursday 04 February 2016****Russell's Hall Hospital, Dudley****Present:**

Dr Charles Baker	(CB)	Royal Stoke University Hospital NHS Trust
Suzy Biggs	(SB)	NHS Blood and Transplant
Jennifer Ford	(JF)	Dudley Group of Hospitals NHS Trust
Alister Jones	(AJ)	NHS Blood and Transplant
Cathy Lim	(CL)	NHS Blood and Transplant
Dr Craig Taylor	(CT)	RTC Audit Chair, Dudley Group of Hospitals NHS Trust

Apologies:

Brian Hockley	(BH)	NHS Blood and Transplant
Dr Suzy Morton	(SM)	NHS Blood and Transplant
Caroline Tuckwell	(CMT)	Dudley Group of Hospitals NHS Trust

1. Welcome and Apologies

CT welcomed everyone to the meeting.

2. Minutes and matters arising from Audit Group Meeting – 30 September 2015

Pre-op assessment/optimisation - CT needs to produce a brief article aimed at GPs – with an aim to getting them involved in what is happening. CT will find out if there is a WM regional clinical commissioning group (CCG) co-ordinator, and about GP newsletters so articles can be published.

Action: CT to find out about CCG and compile a report

Wrong Blood In Tube (WBIT) – BH has produced a 'word cloud' for this – consider presenting at next RTC Conference, and consider producing this as an educational tool. **If you experience any problems with this, please let BH know so they can be actioned.** It was agreed to present this at the joint TLM/TP meeting on 03 March 2016.

CT noted that DGH had done an observational audit of sample labelling/WBIT in ED – discussed whether to do this regionally, CMT to gauge interest at joint meeting.

Action: SB will resend the WBIT email from 14 Dec 2015 addressed to HTC chairs to the Audit group.

Action: CMT to present WBIT on 03 March 2016, and ask about regional observational audit.

The minutes were accepted as a true record and all actions included on agenda.

3. Out of Hours Audit

BH has created a draft SNAP survey for this. SB will email both BH and CMT for an update. SB will also send a final draft to Audit group, prior to final sign off.

Action: SB will email both BH and CMT for an update and report back.

4. Albumin Survey

JF/CT presented the survey results that had been received back - only 6 hospitals responded – Birmingham Children's, Burton, County, Hereford, New Cross and Spire. Conclusions are to look at them closer and: 1) refer them to the trust guidance and 2) ask why they are using it. BH and CB will update this.

Action: CB/BH to update this.

5. IV Iron Survey

- CMT will carry this forward on behalf of Andrea Harris.
- SB will check that this has been loaded to the NHSBT website.
- Local guidelines being reviewed and we are working on getting a tariff via the Department of Health and NHS England.
- Look at developing a regional educational document for nursing staff.

Action: CMT to carry this forward and SB will check website uploading.

6. Future Plans

- All NCAs to presented at RTC meetings – Lower GI Bleeding and Sickle Cell Disease are next to be reported
- Potential regional actions
- PBM survey - review conclusions/recommendations when published
- Out of Hours audit
- Albumin SNAP Survey
- Possible WM regional observed sample taking/WBIT adult
- NCA Haematology Audit
- PBMP Satisfaction Survey has been put on hold
- NCA of PBM in surgery audit (round 2)
- NBTC Competencies –discuss at joint meeting (TP group to lead on this)
- Shared Care
- Tranexamic acid guidelines – should we promote regionally? RUH Bath and Royal Stoke both have TXA guidance

Action: AJ will send RUH Bath guidance the RTC audit group.

7. AOB

None presented.

8. Date of Next Meeting

SB will set a date in June.

Post Meeting Note:-

Meeting rearranged for Wednesday 06 July 2016 at Russell's Hall, Dudley – 09.30 – 11.30 – meeting room number 3 in the education centre.