

**Confirmed Minutes of Regional Transfusion Committee Audit Group**  
**Monday 03 October 2016**  
**NHSBT offices, 65 New Street, Birmingham**

**Present:**

Dr Craig Taylor	(CT)	RTC Audit Chair, Dudley Group of Hospitals NHS Trust
Suzy Biggs	(SB)	NHS Blood and Transplant
Julie Buchan	(JB)	Burton Hospitals NHS Foundation Trust
Jennifer Ford	(JF)	Dudley Group of Hospitals NHS Trust
Jane Jackson	(JJ)	Birmingham Women's Hospital NHS Trust
Cathy Lim	(CL)	NHS Blood and Transplant
Dr Suzy Morton	(SM)	NHS Blood and Transplant
Lorna Purkiss	(LP)	NHS Blood and Transplant (Observing Dr Morton)
Angela Sherwood	(AS)	NHS Blood and Transplant
Caroline Tuckwell	(CMT)	Dudley Group of Hospitals NHS Trust
Kathryn Wood	(KW)	Heart of England Foundation NHS Trust

**Apologies:**

Dr Charles Baker	(CB)	Royal Stoke University Hospital NHS Trust
Brian Hockley	(BH)	NHS Blood and Transplant
Dr Richard Whitmill	(RW)	The Wolverhampton Foundation NHS Trust

**1. Welcome and Apologies**

CT welcomed everyone to the meeting, particularly new members who had volunteered (Julie Buchan - Burton, Jane Jackson – Women's and Kathryn Wood – HEFT). Dr Richard Whitmill had also put his name forward but had not attended for today's meeting.

**2. Minutes and matters arising from Audit Group Meeting – 06 July 2016**

*Pre-op assessment/optimisation* - CT said this ongoing outstanding but CT will aim to produce a brief article aimed at educating GPs – and will need to find local regional clinical commissioning group (CCG) and publish an article in the GP newsletters.

**Action: CT to find out about CCG and let group know**

*IV Iron Survey* – CMT is to look at RCN guidelines and create an educational document for nurses. We still need to decide what needs to go on NHSBT to be used as a sharing and learning tool, with other iron deficiency resources and audits from other regions.

**Action: CMT/SB to create a resource education link onto JPAC**

The minutes were accepted as a true record and all actions included on agenda.

**3. Out of Hours Audit**

- CMT reported that there had been issues experienced with this audit going out, ie. had not been aware changes had not been made to the current audit. It had been confirmed that the audit lead, will always have the final sign off.
- CMT needs to clarify and data tidying issues with BH .
- JB said major trauma bumped up the figures in their audit.
- Many issues raised following review of the audit data including review of the raw data on 120 cases. It was suggested that Blood bank managers to give more data – CMT will ask BH to be more specific in looking at raw data.
- CT and AS to look at audit data (date set 6/09/16)

**Action: CMT/BH will action and update above and try and standardise the template**

#### 4. Future Plans

- Tranexamic Acid (TXA) - AS and SM have been working on a draft to send out the group for comments, and then send to BH for finalising. AS is the audit lead going forward – her name needs to appear on documentation.
- After updates from this meeting an email will be circulated for comments.

**Action: AS to action and update above and SB to send out**

- HEV – JF raised issues relating to transplant patients and if the requirement for HEV neg blood is known.
- Do all trusts and hospitals check with every ward to see if patient has been referred or is every patient contacted?
- SM said this is not straightforward as potentially four people have to liaise with transplant team, however, this would be useful to know
- JF asked how quickly is the response and is data required. (Post transplant list is a short period of gathering information)
- BNT Clinic – good starting place at DGH. However, SM said maybe wait until SaBTO – universal screening decision needs to be made by end Nov 16.
- CMT said to aim for “one survey and audit 2017

**Action: Await SaBTO decision prior to any future survey/audits**

#### 5. AOB

*Audit Implementation Procedures* – JF provided the group with a copy of a document that was 6 pages in total and was setting out the procedure for setting up audits in the future, so that they are easier to follow going forward. Please can the group feedback any updates or comments to JF by end of 31 Jan 2017.

**Action: All to feedback to JF by 31 Jan 2017**

#### 6. Date of Next Meeting

SB will email the group with dates in February 2017 in Birmingham New Street

**Action: SB to email the group**