

South East Regional Transfusion Team Meeting

Tuesday 5 October 2021 (14.15)

via Microsoft Teams

Approved Minutes

Attendees

Kerry Dowling (KD)	Fatts Chowdhury (FC)
Simon Stanworth (SS)	Anwen Davies (AD)
Kim East (KE)	Tanya Hawkins (TH)
Ruth O'Donnell (RO)	Zoe Sammut (ZS)
Roese Spicer (RS)	Liz Tatam (LT)
Emma Taylor (ET)	Richard Whitmore (RW)
Frances Moll (FM)	Jacky Nabb (JN)

Apologies

Howard Wakeling	Nelson Johnson
Lisa March	Emma O'Donovan
Simon Rang	Jonathan Ricks
Shabana Tufail	

	Actions
1) <u>Welcome</u> KD welcomed everyone to the meeting	
2) <u>Minutes of meeting held on Thursday 17th June</u> The minutes of the meeting held on 17 th June were agreed with no amendments	
3) <u>NBTC Update</u> The update from the NBTC meeting held on 27 September was presented by KD. (Copies of the slides are provided with these minutes) Discussion around the AB red cell project to encourage hospitals to stock a small number of AB red cells to avoid substituting AB with A. It was suggested that we request data on stock levels of AB in the SE region from Blood Stock Management Scheme to identify if any action is required.	AD/FM
4) <u>RTC Education Event – Transfusion Bites (3 November)</u> a) Programme – The talks which had been suggested by hospitals within the region were discussed. It was decided to ask Carol Stenning to provide her talk on Major Haemorrhage Audit and to amend the order to move Carol's talk to the 10.20 slot with RS's talk following at 10.35. ZS will speak to Carol and give her RS's e mail address so that they may collaborate on content to avoid overlap. Amended programme to be produced, speakers to be contacted b) The education event will be offered Nationally, the registration link will be circulated to SE RTCs with the programme this week and then provided nationally.	ZS RS FM FM

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<p>5) <u>Future Meetings</u></p> <p>a) <u>RTT Workplan meeting</u> It was suggested that the RTT meeting to discuss and agree projects to take forward to the workplan be held in January 2022, possibly face-to-face. Some items for discussion had already been raised at the joint TP/TLM meeting and it was agreed that KD would collate these to be taken forward for discussion at the RTT workplan meeting. Follow up email to be sent to Trusts for any additional points for workplan consideration, alongside a request to confirm whether Trusts are giving staff permission to attend face-to-face meetings.</p> <p>Proposed dates for RTT workplan meeting to be circulated with request for information on permission to attend face-to face.</p> <p>b) <u>RTC Business Meeting</u> The proposal for a RTC business meeting in Spring 2022 to be followed up by e mail</p>	<p>KD</p> <p>FM</p> <p>FM</p> <p>FM</p>
<p>6) <u>Terms of Reference</u> The new South East RTT Terms of Reference were signed off, to be uploaded to JPAC when new page is ready</p>	<p>FM</p>
<p>7) <u>Papers</u></p> <p>a) Sent prior to the meeting</p> <ol style="list-style-type: none"> i) BMS Study Days (7/8 & 9/10 September) – feedback. Recognition given for all involved for a very valuable and successful course ii) NHSBT Update iii) PBM Update iv) TPG Update v) London & South-East Trauma and Haematology Group. Two audits planned for 3 months, from January to March 2022 looking at the reversal of vitamin K antagonist and DOAC associated bleeding. TPs encouraged to seek early approval from audit departments and to identify A&E staff to help with data collection <p>b) To follow</p> <ol style="list-style-type: none"> i) TP/TLM meeting minutes, including workplan discussion <p><u>Follow up from TP/TLM meeting</u></p> <ul style="list-style-type: none"> • KPI working group – one of the presentations at the joint TP/TLM was given by Matt Bend, BSMS, on ways to report KPIs to hospitals in a meaningful and useful way. At the joint meeting It was suggested that a working group is formed from the TP/TLM group to work with Matt on this project, TH has agreed to join but no other volunteers have been identified to date. <p>The RTT acknowledged that this was a lot of information to process at the meeting and it was agreed to send a separate e mail to the TPs and TLMs, together with Matt's presentation, requesting volunteers to take the working group forward. It was also suggested we request permission from Matt to share any templates he has produced</p> <ul style="list-style-type: none"> • O positive in bleeding males* - It was also suggested that setting up a regional working group to share good practice would help those who need support within the region. To be discussed further with RTT at workplan meeting 	<p>AD</p> <p>RTT</p>
<p>8) Meeting Close 15.10</p>	