

## London Regional Transfusion Committee

### UNCONFIRMED Minutes of London Regional Transfusion Team Meeting Wednesday 21<sup>st</sup> January 2015 Telecon Meeting 15:00-16:00

#### Present:

Gavin Cho (GC) (Chair)	Consultant Haematologist, North West London
Aman Dhesi (ASD)	PBM Regional Lead, NHSBT
Jen Heyes (JH)	PBM Practitioner, NHSBT
Sue Mallett (SM)	Consultant Anaesthetist, Royal Free
Megan Rowley (MR)	Consultant Haematologist, Imperial Healthcare & NHSBT
Mandy Hobson (MH)	Transfusion Practitioner, Royal Free London NHS Trust
Rachel Moss (RM)	Transfusion Practitioner, St Mary's
Megan Lawn (ML)	Transfusion Practitioner, Kings College Hospital
Antonia Hyde (AH)	Customer Service Manager, NHSBT
Julia Stanger (JS)	Transfusion Laboratory Manager, North West London Trust
Clare Denison (CD)	PBM Practitioner, NHSBT

#### Apologies:

Richard Whitmore (RW)	Customer Service Manager, NHSBT
Hugh Boothe (HB)	Transfusion Laboratory Manager, Chelsea & Westminster
Shubha Allard (SA)	Consultant Haematologist, Barts Health NHS Trust & NHSBT
Wendy McSporran (WM)	Transfusion Practitioner, Royal Marsden NHS Trust
Matt Free (MF)	Transfusion Laboratory Manager, St Georges Hospital

#### 1. Welcome

GC welcomed everyone to the meeting.

#### 2. Minutes and actions of last meeting

The minutes from 25<sup>th</sup> November 2014 were accepted as an accurate record.

**ACTION: CD to send minutes to be uploaded to JPAC website**

Actions 6, 7, 8.1 and 8.2 will be carried forward to next meeting. All other actions were completed or an agenda item.

#### 3. RTC Meetings 2015

ASD updated the meeting on the Surgical Patient Blood Management Education day which will be held on 23<sup>rd</sup> January. There are now 140 delegates and ASD awaiting presentations for the day. GC and SM stated they were happy with the delegate numbers and JS and GC expressed a wish to attend. ASD stated that the free places for the RTT can not be transferred to other staff members.

**ACTION: SM and ASD to feedback reviews of event to RTT at next meeting**

JH stated that organisation for the 2015 RTC meetings have been delayed. There are two meetings to be planned for April/May and October. The Camden centre has been provisionally booked for the 19<sup>th</sup> October but there is no availability for the April/May dates. JH stated CD was currently looking for other venues and asked the group if there were any venues within hospitals that might be suitable. RM stated that she could contact Hammersmith if required.

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JH asked the group for suggestions for the afternoon education sessions that follow the transfusion forum. For the April session, JH suggested haem oncology, ASD suggested pathology modernisation, GC suggested change management, JS suggested a case study no name, no blame session, RM mentioned that human factors and case studies may be more a SHOT day; MR suggested a clinical audit session. There was discussion regarding the clinical audit subject and including change management in this afternoon and including and multidisciplinary approach to the day with local audits being represented. It was decided that this would be the subject for the April/May day and RM, MR and GC offered to support JH with the organisation of the day.

**ACTION: JH to organise telecon to plan April RTC education day.**

MH suggested that community services and care in local community would be a good idea for an education day. There discussion regarding what this might include; ambulatory care, community hospitals; renal dialysis units; transfusions at home; GP; local community chemotherapy units. The group agreed that this would be the topic for the October education afternoon. MH and JS offered to support the organisation of this day.

### 4. RTC Work streams

JH explained that this agenda item was so that the RTT could discuss the work plan for the following year 2015/16 and discuss whether the current work streams will continue.

The current working groups of the RTC are: London Platelet Action Group; Transfusion Training Passport; MBOS app; Nurse Authorisation of blood components; Education DVD; Nurse Lanyard Card.

The RTT discussed these groups and a decision was made to continue all these work streams. ASD stated that the Transfusion Practitioners are looking to develop anaemia pathways and resources. It was decided that this would be added to next years work plan.

There was discussion regarding what aspects of patient blood management the London RTC should concentrate on in 2015/16. Currently there is a group supporting the single unit blood transfusion pilot. SM suggested that pre-operative optimisation of Hb and treatment of anaemia would be a good area to concentrate on. MR informed the RTT that work is currently underway in Manchester to look at this and there will be resources and tools that could support this project. It was agreed that this would be added to the work plan for next year.

JH suggested that it would be good to have a group that was more laboratory focused that could concentrate on BMS empowerment and education. JS stated that this was a good idea and JH stated that this could build links between the RTC and TAG and would be best lead by a TLM from the RTT. This was agreed by the RTT and JH will contact HB, MF and JS to ask for interest to chair the group.

**ACTION: JH to send email to ask for volunteer to chair the BMS empowerment and education group**

**ACTION: ASD to develop RTC work plan for 2015/16**

MR expressed concern that paediatric transfusion issues were not being addressed by the London region due to lack of representation on the RTT. This is a virtual paediatric group that was consulted when the paediatric PBM education day was planned. GC suggested that this group should send a report to the RTT to keep the group updated on paediatric issues. JH stated that this should be formalised to ensure they can commit to this. MH suggested that a letter could be sent to the HTC chairs requesting volunteers to join and expand the group.

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GC will send the current members of the group an email to formalise the group and discuss the potential increase in membership.

**ACTION: GC to contact paediatric advisory group**

### 5. RTT Membership

There is an open space on the RTT to replace Louise Tillyer. ASD suggested that it would be good to invite Toby Richards as he is interested in PBM and would be a surgical representative. It was agreed that he could lead the PBM actions for the group and GC will send a letter inviting him to join.

**ACTION: GC to send invite letter to Toby Richards**

### 6. Any other Business

CD informed the group that the RTC administrator will be starting on the 17<sup>th</sup> February and will be present at the April RTC meeting.

ASD highlighted the e-mail SA sent around for information that ISBT are also promoting PBM and there are also plans to increase TP involvement in ISBT with a TP meeting being proposed during ISBT in London (possible 28<sup>th</sup> June)- more details will follow.

### 7. Date of next meeting

Face to Face meeting - 19<sup>th</sup> February 2015 at Chelsea and Westminster

Calendar requests have been sent out for future meetings in 2015.

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### London RTT Action list – 21<sup>st</sup> January 2015

Item No (minutes)	Action	By Whom	Completion
2.1	Ensure previous minutes of meeting are uploaded to RTC website	CD	Done
2.2	Add therapeutic apheresis to agenda for next transfusion forum	PBM team	Done
2.3	Give PBM pilot update at next meeting	JH	On agenda
2.4	Bring blood stock data to next meeting	ASD	On agenda
2.5	ASD to ask hospitals with low wastage to share best practice.	ASD	On agenda
3.1	Feedback reviews of surgical PBM day to group at Feb meeting	ASD/SM	On agenda
3.2	Organise a telecon to plan April RTC	JH	Done
4.1	Send email to ask for volunteer to chair the BMS empowerment and education group	JH	Awaiting volunteer
4.2	Develop RTC work plan for 2015/16	ASD	
4.3	Contact paediatric advisory group to formalise role	GC	
5	Send invite letter to Toby Richards	GC	

**END.**