

RTC FUNDING FOR EDUCATIONAL MEETINGS/EVENTS

1. No retrospective claims will be granted.
2. Meeting has to be related to:
 - Safe & Appropriate Use of Blood
 - Activities to Conserve Blood
 - Laboratory Practice/Education in:
 - Transfusion Medicine
 - MHRA Compliance
 - Clinical Transfusion Practice
3. Normally a maximum of 2 persons will be funded per meeting. This will be done on submission of a request which must include:
 - (i) Course Fees
 - (ii) Travel Costs (if required)
 - (iii) Accommodation Costs (if required)
4. Funds will be allocated 60 days prior to the meeting (where possible). Shorter notice may be acceptable in some instances.
5. In the event of a large number of applications, priority will be given to RTC members who have not received funding within the last 24 months. Applications will be limited to one per hospital.
6. If RTC funds are required for other purposes, there may be no allocation of funds for meetings.
7. Requests outside of the above criteria may be considered.
8. Recipients of support will be expected to feedback either at an appropriate meeting, e.g. User Group Meeting, RTC or to produce a review for posting on the Website.
9. Any related expenses must be submitted within one month of the event.