<table>
<thead>
<tr>
<th>1. Introductions, apologies and setting the scene</th>
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<tr>
<td><strong>In attendance:</strong></td>
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<tr>
<td>(FC) Fatts Chowdhury (Chair)</td>
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<tr>
<td>(LB) Lydia Baxter</td>
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<tr>
<td>(JB) John Bell (deputising for TC)</td>
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<tr>
<td>(JD) Jeni Davies (deputising for SN)</td>
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<tr>
<td>(HD) Heidi Doughty</td>
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<tr>
<td>(AJ) Ant Jackson</td>
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<tr>
<td>(RM) Rachel Moss</td>
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<tr>
<td>(KN) Kelly Nwankiti (deputising for EC)</td>
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<tr>
<td>(JS) Julie Staves</td>
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<tr>
<td>(ET) Emma Tibbling (deputising for EC whilst on maternity leave)</td>
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<tr>
<td>(CW) Craig Wilkes</td>
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<tr>
<td>(SK) Sue Katic (Minutes)</td>
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<table>
<thead>
<tr>
<th>Apologies:</th>
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<tbody>
<tr>
<td>(EC) Emily Carpenter</td>
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<tr>
<td>(TC) Tom Cowdrey</td>
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<tr>
<td>(SG) Simon Glasgow</td>
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<tr>
<td>(SN) Shruthi Narayan</td>
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<tr>
<td>(SR) Susan Robinson</td>
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<tr>
<td>(MS) Martin Smith</td>
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<tr>
<td>(YS) Youssef Sorour</td>
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<td>(AW) Anne Weaver</td>
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<td>(JU) James Uprichard</td>
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2. **Review of the actions from the previous call on 9 June 2020**

The minutes from the 9 June 2021 meeting were agreed via email and have been uploaded to the JPAC website. No further comment at this meeting.

- Paediatric Major Haemorrhage Protocols (MHP). Uploaded to the JPAC website with a link to them from EPWG - Resources page. [https://www.transfusionguidelines.org/uk-transfusion-committees/national-blood-transfusion-committee/working-groups#Emergency](https://www.transfusionguidelines.org/uk-transfusion-committees/national-blood-transfusion-committee/working-groups#Emergency)

3. **Update on guidelines/communications/website – FC**

Numbers accessing the NBTC EP Working pages of the JPAC website. 482 hits over the last 6 months, April – August. Showing a steady increase.  
**Action: FC/SK will ask for the figures to be shown on a graph for the next meeting**

Lessons Learned document had been uploaded to the JPAC website in April 2021, it was not well formatted so was reformatted and replaced in June 2021.

4. **SHOT Update for Emergency Planning - JD**

Working on patient safety notice about transfusion delays. Currently in draft form, covering delays in major haemorrhage, auto immune haemolytic anaemia and PCC, will send to the EPWG for comment. Should be in the next few weeks.

Have now have a provisional date of 3 November for the webinar on emergency preparedness from a transfusion point of view. Will be looking for volunteers to talk at the Webinar. Deadline: mid-October to start looking at this.

2022 is the 25-year celebration of SHOT, will be asking the EPWG for any ideas for collaborative working and presentations for the meeting. It is a joint meeting with IHN. Still in the planning stage at present, no deadline yet.

HD asked whether any feedback following the release of the SHOT report and Symposium. Evaluation survey done for the symposium, not a lot of feedback on the report.

5. **Reporting from the frontline – MS/AW**

AW/MS unable to join the meeting.

At the last meeting spoke about hot zone working with the police. AW was going to join a meeting with Laura Green and Julia Lancut at RLH about provision of blood for pre-hospital teams in London relating to major incidents.  
**Action: FC will email AW for feedback from the meeting.**

**Post Meeting: MS joined meeting at closure. No update on hot zone working as waiting for enquiry on Manchester bombing to complete before can proceed.**
HD said that the jury is out on role of pre hospital blood aslogistically quite
demanding, she asked what the scenario is pushing this within this group. The
group feel that if one major trauma centre could have emergency stock available for
other major trauma centres as well, it would make sure supplies readily available.
All agreed having transfusion on the scene would be difficult due to training etc. The
NARU action card may be able to be adapted to give guidance to Teams on the
frontline.

AJ gave an incident of Lincoln Hospital providing blood to local air ambulance, after
the incident the police went to the Lab to obtain extra blood. The Lab was reluctant
to give to the police as not following protocol, they have now produced a form that
the police have to sign to collect blood in future. HD will discuss with AJ/Stuart
MacDonald to review risk assessment etc regarding any similar incidents.

**Action: AJ will share the form with the group.**

JB was previously employed with the Yorkshire Ambulance Service. In his role there
worked with NARU (National Ambulance Resilience Service) on their action cards for
major incidents. He has tried to get a copy of the card but there is strict copyright so
it is proving difficult. He will continue to try.

### 6. View from the centre: EPRR and Business Continuity update – JB

NHSBT have been reflecting on the recent red cell shortage managed as a critical
incident internally and would like to express gratitude to the transfusion community
for the help in balancing stock during this period. Stock capacity is strengthening
now. Challenges anticipated going forward into winter as difficult for Central
Planning Team to evaluate needs. Value the partnership working with hospitals and
the transfusion community. This was a three-week critical incident, no amber or red
stock warnings triggered. Use as an opportunity to look at protocols etc. In a better
position now.

Experiences in hospitals/Trusts regarding component needs:
- Imperial Surgical teams working around the clock to clear backlog.
- Oxford monitoring usage on a weekly basis. JS has two years of graphs, if
  anyone would like to see them let JS know.
- GOSH high blood usage surgery continued throughout the pandemic so now
  levelling, still peaking and troughing but settling.
- King’s over July period saw an increase in product usage but a reduction towards
  the end of August/Bank Holiday weekend. Staffing shortage in ED and Critical
  Care.
- Lincoln has similar experiences, increase as surgery started back, A&E also has
  staff shortages.
- Salford also the same.

The current lorry driver situation is not impacting NHSBT at the moment but it is
being monitored.

### 7. Further tools/workplan/report to NBTC

Contingency Plan for blood tube shortage: JS/FC had written a document which
was circulated to the group on 3 September.
Main comments following lengthy discussion:
There was an official joint statement from the Royal Colleges and The Institute on 10 August which FC will circulate to the group. Reference should be made to the official guidance in the EPWG document as it is a collaborative of key stake holders.

HD mentioned Publications approval reference: PAR888 Becton Dickinson Blood Specimen Collection Portfolio supply disruption which gives extra comments on training etc. JS/FC document covers similar ground to this. HD suggested comparing the document to what has already been sent by the Royal Colleges.

FC will circulate the Contingency Plan for blood tube shortage with PAR888 to the group for comparison. Any comments to FC/JS by Thursday, 9 September; they will have a further meeting to incorporate changes on 10 September and then re-circulate the revised document to the group. JD asked whether HD suggested liaising with Shubha Allard, Secretary of NBTC, to see who to circulate to for comment.

Post meeting note: documents circulated 06.09/21 by SK
Further note: Revised document circulated again 09.09.21 with request for comment by 12.09.21 as needed to be finalised for upload to the JPAC website w/c 13.09.21
Now posted to the JPAC website: https://www.transfusionguidelines.org/uk-transfusion-committees/national-blood-transfusion-committee/responses-and-recommendations

NBTC Autumn meeting, 27 September
FC submitted a report for the NBTC September meeting from the EPWG in August, she went through the report with the group.
Comments:
• Section 1: Line 4:
  ➢ SHOT Webinar – date now 3 November 2021.
• Projects completed:
  ➢ Guidance for HTTs, published April 2021, reformatted and re-uploaded June 2021.
• Main Projects planned:
  ➢ Major Haem Protocols, titles updated with version/date and now a link from the EPWG Resources page.
  ➢ Presentation of MI Action cards to National TP Conference – done on 28 June

8. Any Other Business

HD thanked FC/JS and others for all their support for planning the Emergency Planning Plenary at the BBTS Conference and is grateful to JS and team for including this.

9. Future meetings/telecons

Dates will be circulated (as doodle poll) for another virtual meeting early December.

Draft circulated for review 29/09/2021 – for comment by 06/10/2021
Minutes confirmed /03/2020