

## East Midlands Regional Transfusion Committee

### Minutes of Regional Transfusion Team Meeting (EM-RTT) Monday 22<sup>nd</sup> November 2021 Via Microsoft Teams

**09:00 – 10:00**

#### **Attendees**

Charlotte Kallmeyer	CK	United Lincs
Deborah Booth	DB	RTC Administrator ( <b>Minutes</b> )
Jane Walden	JW	Kings Mill
Janice Smith	JS	Chesterfield Royal ( <b>Assistant Chair</b> )
Jon Cort	JC	Chesterfield Royal ( <b>Chair</b> )
Jo Shorthouse	JSh	NHSBT
Robert Webster	RW	NHSBT

#### **Apologies**

Brian Hockley	BH	NHSBT
Cherry Chang	CC	Nottingham
Delia Smith	DS	NHSBT
Hayley Bond	HB	Nottingham
Hafiz Qureshi	HQ	University Hospitals Leicester
Heather Clarke	HC	Royal Derby

### **1. Welcome and Apologies**

- JC welcomed everyone to the meeting and apologies were received and noted.

### **2. Minutes of the last RTC Meeting held on 26<sup>th</sup> May 2021 and matters arising**

- The minutes were reviewed and accepted.

### **3. Boundary Re-Alignment**

- JC formally congratulated Jan Smith on her appointment as Assistant RTC Chair for The Midlands.
- JC announced that this will be his last RTT meeting as Chair and thanked Jan for taking on the role as Assistant Chair.

### **4. Feedback from RTC Task Groups**

#### **4.1 Audits**

##### **Regional Obstetric Survey**

- JSh asked for assistance in securing Obstetric input to enable the survey to be closed.
- JC suggested that this could be brought to the attention of the new Clinical Director, Jenny Parratt for review and perhaps to take to the labour ward MDT forum.

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**Action:** JS will draft an email to the Clinical Director and send to JC and JSh to review before sending. The email will ask where the survey could best be reviewed at a Trust level prior to taking it to a wider audience and to highlight the obstetric practice aspects of the survey.

- JS commented that perhaps when designing an audit there is someone already in place to review before it is released.

### 4.2 Education and Training Group

#### NMA Course

- There was another virtual session on the 14<sup>th</sup> – 15<sup>th</sup> October.
- There has been very positive feedback from the candidates who attended the course.
- JSh commented that everyone deserves a pat on the back as it is now running very smoothly.
- JS stated that there has been a lot of discussion with the West Midlands group and a number of TP's are quite keen to join which will strengthen the position to help take this forward in the future.
- A TP from the West Midlands sat in on the last course to gain an understanding of what is involved.
- JW added that we have a meeting with the West Midlands at the beginning of December where this can be discussed.
- JC congratulated the Team on taking the course forward. He suggested that as this course moves forward throughout the new Midlands Region that there is some consideration, prioritisation and allotted allocation for each hospital as to how many candidates can be accommodated per annum and a mission statement from the new RTC which can offer strategic intent. **Action:** Take considerations, prioritisations and allotted allocation for future NMA courses to the Training and Education Group at the next meeting.

#### Regional Education Events

- The East Midlands Region has been joining the current West Midlands education events.
- The Midlands Region will distribute a quick survey to ascertain how we will move forward with meetings, training & education in the future. The East Midlands has sent out expressions of interest for parties from the West Midlands to join the Training and Education group.

### 4.3 Regional TP Group

- The Regional TP Group meeting took place virtually on the 18<sup>th</sup> October and was a very interactive session.

### 4.4 Barnsley User Group

- Delia Smith will feedback in the upcoming RTC Meeting.

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### 5. RTC Financial Report



East Midlands  
Balance Sheet Nov 21

- Seven candidates attended the BBTS Conference at a cost of £1974.00. This leaves a remaining budget of £1414.00
- It was discussed that the remainder of budget be spent on a face-to face regional “meet and greet” for members of the TP, RTT and T&E groups.

### 6. AOB

- JSh thanked JC for all his invaluable support throughout the years and wished him good luck on his new venture. JC commented that he was appreciative of all the support from NHSBT and the Hospital Transfusion communities and that we’re are moving into the future in a strong position.

### 6. Date of Next Meeting

- TBC

### RTT – Action list      22<sup>nd</sup> November 2021

Item No	Action	By Whom
4.1	Draft an email to the Clinical Director and send to JC and JSh to review before sending. This will ask where the Obstetric Survey results could best be reviewed at a Trust level and highlight the obstetric practice aspects of the survey.	JS <b>Complete</b>
4.2	Take considerations, prioritisations and allotted allocation for future NMA courses to the next Training and Education Group meeting.	JS / JSh