

South West Regional Transfusion Committee
Education Group

TERMS OF REFERENCE

1. Purpose of the Education Group

To constitute a sub-committee of the South West Regional Transfusion Committee (SWRTC) with specific focus on educational issues concerning the SWRTC.

2. Aim

To provide direction for the SWRTC on education and training initiatives to support and promote 'Better Blood Transfusion' and Patient Blood Management, and to deliver appropriate solutions to identified needs in these areas.

3. Objectives

- To deliver regional educational events, and support local educational events, on a range of topics relating to transfusion practice;
- To set an educational programme of events in agreement with the SWRTC;
- To consider existing and emerging issues in transfusion practice and the educational needs associated with them, and the impact these will have on the healthcare providers and staff;

4. Membership of the Education group

Chair: NHSBT Patient Blood Management Practitioner

Secretary: SWRTC Administrator

Membership (minimum of):

Consultant Haematologist

TP - BMS background

TP – Nursing background

TLM

Patient representative

Cell salvage/blood conservation specialty Dr

NHSBT PBM practitioner(s) for the South West region

5. Meetings

- Quarterly meetings;
- 2 hour duration, held at Musgrove Park Hospital;
- Meetings require a quorum of 4 members (excluding secretary);

6. Reporting and Accountability

- Accountable, and reporting on a 6 monthly basis to the SWRTC;
- Education group activity is included in the SWRTC Annual Report

7. Review Arrangements

- Review Terms of Reference on a 3 yearly basis