

Attendees	
Anwen Davies (AD) Nigel Sargent (NS) Liz Kanengoni (LK) Tanya Hawkins (TH)	Kim East (KE) Tanya Hawkins (TH) Jacky Nabb (JN) Nigel Sargent (NS)
Apologies	
Cathy Lim (CL)	Kerry Dowling (KD)

1	Minutes of Previous meeting The minutes of the meeting on 9 January 2018 were confirmed	
2	2018 Workplan An updated version of the workplan was distributed prior to the telecon and was reviewed. <ol style="list-style-type: none"> 1. TACO The report will be out in the next couple of weeks and will be reviewed at the TP meeting on May 15th 2. WBIT JN to follow up with KD following the telecon 3. Obstetrics Audit The summary of results has been produced, TH has had a telecon with (CE) and (DS) to produce a presentation for the June RTC meeting. DS is taking the lead on the presentation. We will publish the presentation on the website and consider publishing the findings elsewhere 4. KPIs February results from all but two Trusts have been received and collated. KE is reviewing results so far. For the May audit we need to clarify QS138 questions. It was suggested that we include QS2, 3, and 4 and come back to QS1 when clarified. An alternative is to ask how many patients with MCV less than or equal to 79 and how many had the Ferritin test. Also to ask ‘Do you have an anaemia pathway y/n’. AD will follow up the requested clarification from NICE. JN will send the template for May we have so far to AD who will update it with feedback from latest SEC QS128 audit. This will then be sent to TH and KE for review and discussion 5. BMS Study day We have received positive responses from all but MKH and RBH. So far we have between 15 and 19 delegates all willing to pay delegate fee. JN to chase MKH and RBH and arrange a telecon with KD and CL next week 6. Transfer of blood with patients KD advised that she was working on this with Julie Staves, JN to request an update following the telecon 	<p>AD</p> <p>JN</p> <p>JN/AD</p> <p>JN</p> <p>JN</p>

	<p>7. O Neg usage audit The O Neg NCA will take place late May/early June and will be sent to the TLMs. It was agreed that we should wait until after the National Audit and review local results. Then agree how to progress a Regional Audit to monitor progress. Moved to July on the workplan to review progress on the NCA and timing for regional audit</p> <p>8. Neonates Audit It was agreed to send a simple template asking 'How many units from a split pack are issued for a neonatal and whether they are held as stock or ordered in specifically?' at beginning of May</p> <p><u>To be brought forward for review at the RTT meeting in June</u></p> <ul style="list-style-type: none"> • Use of PCC - to be discussed at User Group meetings and brought to the June RTT • Iatrogenic Anaemia - Guidance developed saying that more than 3 mls shouldn't be discarded. Ask Intensive Care Units if there is guidance on maximum discarded, do they have special equipment to limit the sample level • Consent is included in the KPI audit and NHSBT are looking to provide the consent pad as a National Resource • Poster Competition at Transfusion Bites. SEC is running a poster competition at the Education Meeting being held in February. Results will be considered as to whether this is worthwhile to do in the SC region at Transfusion Bites. • TACO following results of National Audit 	<p>JN</p> <p>JN</p>
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3	<p>NBTC Meeting</p> <p>NS had provided notes of the NBTC meeting held on 19 March. Key points discussed:</p> <ol style="list-style-type: none"> 1. MHRA Haemovigilance team leader has offered to attend meetings to explain his role which is primarily to support Hospital Blood Banks, Blood Establishments etc. by providing a MHRA point of contact for: <ol style="list-style-type: none"> a. QM system development design and maintenance b. Face to face meetings where appropriate c. Hosting Workshops, surgeries for open debate and tutoring regarding regulatory understanding <p>It was agreed to invite him to the joint TP/TLM meeting on September 11th</p> 2. SHOP – Serious Hazards of Pregnancy Day being held in the NW Region. TH suggested we use this as a tagline for our study day in June. JN to follow up with TH and AD 3. CQC – is taking up a role as a CQC inspector 4. NBTC are keen for regional data to be collated and published 5. Keen for WBIT results to be published 6. Poster competition to be considered for Transfusion Bites, to be brought forward for June RTT meeting <p>JN to distribute the meeting notes to HTC's</p>	<p>JN</p> <p>JN</p> <p>JN</p> <p>JN</p>
4	<p>Non-Medical Authorisation of Blood Course</p> <p>This course is being held in Oxford 29-31st October this year, we believe it is fully booked. SS is taking part on the morning of the 30th and the afternoon of the 31st</p>	
5	<p>BBTS</p> <p>Encourage regional abstracts and posters</p>	
6	<p>Meetings</p> <ol style="list-style-type: none"> 1. March 1st – this meeting was cancelled due to severe weather conditions 2. June 20th <ol style="list-style-type: none"> 1. TH/CE/DS are working together to produce a presentation on the SC Obstetric Audit results 2. TH will ask Patrick Bose if the MOH incident RBH experienced earlier this year can be presented at the meeting. If not KE will ask the Anaesthetist at WPH to give his presentation 3. Joint TP/TLM meeting September 11 The following agenda items were agreed <ol style="list-style-type: none"> 1. FFP guidelines, JN to ask SS to present 2. Blood Stock Management Systems presentation/workshop. AD to contact BSMS 3. Mike Dawe MHRA 4. Review of the workplan and planning for 2019/20 4. Transfusion Bites November 7th <ol style="list-style-type: none"> 1. Speakers from March 1st to be considered, JN to 	<p>TH</p> <p>TH/KE</p> <p>JN</p> <p>AD</p> <p>JN</p> <p>JN</p>

	<p>send details of possible speakers for RTT to rank as preference</p> <p>2. Poster competition to be considered</p>	
7	<p>RTC Membership</p> <p><u>Non Haem Consultant</u></p> <p>KE checked as to whether the Consultant Anaesthetist at the Trust would join the RTT but it wasn't possible. It was agreed that it does not have to be a consultant but a non- haematology clinical representative. LK will speak to their RTC Chair to see if he is aware of anyone. JN to send RTT terms of reference to LK</p> <p><u>TLM representative</u></p> <p>LK retires at the end of this month, the team thanked Liz for her input into the RTT. Liz will be replaced by QA TLM who is interested in joining the RTT. JN to arrange for invitation to be sent</p>	<p>LK</p> <p>JN</p> <p>JN</p>
8	<p>Budget</p> <p>There is a large underspend for the 2017/18 financial year due to the cancellation of the March meeting and that there was no take up for the funding of the doctors training course at Birmingham. We have not yet received the budget for 2018/19.</p>	
9	<p>RTT 2018 dates</p> <p>Face to Face meeting: Following RTC meeting June 20th</p> <p>Telecon: 18 September 10.30</p>	