

London Regional Transfusion Committee

CONFIRMED Minutes of London Regional Transfusion Team Meeting

Thursday 26th January 2017

13:30-15:30

Telecon

Present:

Phil Kelly (PK) (Chair)	Consultant Physician, Kings College Hospital
Jen Heyes (JH)	PBM Practitioner, NHSBT
Clare Denison (CD)	PBM Practitioner, NHSBT
Mandy Hobson (MH)	Transfusion Practitioner, Royal Free NHS Foundation Trust
Rachel Moss (RM)	Transfusion Practitioner, GOSH
Julia Stanger (JS)	Transfusion Laboratory Manager, North West London NHS Trust
Shubha Allard (SA)	Consultant Haematologist, Barts Health NHS Trust & NHSBT
Sandy Kidd (SK)	Consultant Anaesthetist, Epsom & St. Helier NHS Trust
Fatts Chowdhury (FC)	Consultant Haematologist, Imperial NHS Trust & NHSBT

Apologies:

Toby Richards (TR)	Consultant Vascular Surgeon, University College London
Andrina Dowling (AD)	Specialist BMS in Transfusion, The Holly Hospital
Gavin Cho (GC)	Consultant in Donor Medicine, NHSBT
Wendy McSporran (WM)	Transfusion Practitioner, Royal Marsden NHS Trust
Ravi Raobaikady (RR)	Consultant Anaesthetist, Royal Marsden Hospital
Nic Ketley (NK)	Consultant Haematologist, Queen Elizabeth Woolwich Hospital
Dorothy Kasibante (DK)	Transfusion Practitioner, HCA International
Richard Whitmore (RW)	Customer Service Manager, NHSBT
Julia Mahesan (JM)	Customer Service Manager, NHSBT

Minute Secretary:

Angela Pumfrey (AP)	London RTC Administrator
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1. Welcomes and Apologies

PK welcomed everyone to the meeting.

Welcome to new members: Fatts Chowdhury, Ravi Raobaikady and Julia Mahesan

Sue Mallett has stepped down from the committee

Antonia Hyde has commenced a secondment role within NHSBT

2. Minutes and Actions of Last Meeting

The minutes of the last meeting held on 27/10/16 were accepted as an accurate record.

ACTION: AP to arrange for minutes to be uploaded to JPAC website

Outstanding Actions from October Meeting:

Action 1 – PK will formally invite Ciara Donohue to join the RTT.

Action 2 (4f) – ‘Team Haem’ – not known if complete as minutes not yet out. AD not at meeting to comment.

Action 2 (5) – RM will work on completing this

Action 7a – Completed. Project is going ahead at Royal Free Hospital and possibly at Bart's Health.

Action 13 – Completed.

Action: PK to formally ask Ciara Donohue to join the RTT.

Action: RM to collate good practice guidance from renal day.

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a) OSCE Questions re. Transfusion

SK spoke with St. George's Medical School Head Examiner. They will have a yearly mandatory teaching session on transfusion and non-attendance will result in the student not being allowed to take their final exams. They asked if we could create a teaching package that can be used nationally. SK would like to put together a presentation to take to his next meeting with the Head Examiner. He wondered whether the transfusion team at St. George's Hospital could help in developing an OSCE.

SA mentioned an upcoming NBTC subgroup meeting where there will be a presentation showcasing a centre that does undergraduate training well. SK and SA will talk further about this outside of the meeting.

b) User Group - Patients

How to find patients for this group? We need to identify what sort of patients we need first and then approach those patients directly. – haemoglobinopathy, renal, haem-oncology. We could approach societies for specific diseases, such as the Sickle Cell Society, to see if they have suitable patients, but we might get professional patients. The group will try to identify patients within their own hospitals.

CD suggested contacting the patients involved in the recent Patients Voice events in Colindale and Barts Health.

Action: Try to identify suitable patients for user group
CD and SA to liaise to contact patients from Patients Voice event.

c) Budget

AP explained that, after the last meeting, each Trust was given the opportunity to nominate staff to attend the NHSBT leadership and paediatric conferences. 17 staff were nominated: 11 for the paediatric day and 6 for the leadership day. Payment of their delegate fees has used up £1190 of our budget. This amount, along with other expected sundry expenditure, will leave us with just over £1000 surplus in the budget. It would be good if we could use up this money before the end of the financial year, otherwise we will lose it.

d) Event Brite

JH explained that we are using this on-line event management website for both BMS education days next month as they are much smaller groups. You can either make the event public (which means anyone can register) or you can make it private (you have to send out invites via email). If we use it for an RTC meeting, we either need to have the email addresses of everyone who may want to attend, or make it public, but then anyone can register. Another issue is that some firewalls are blocking the invite email. The group suggested using the system to register for the next RTT meeting and this will give them an idea of how it works.

3. Lab Manager Update

There has been poor attendance at both meetings for some time. JH will raise this with the TAG members.

a) North London TAG (JS)

There was nothing the group wanted to feedback. JS mentioned that the main problem is they struggle to get the minutes out because they have no one to take them. Other problems are lack of interest amongst the members, poor attendance and a very busy Chair. This will be discussed outside of the meeting.

There was a discussion about how difficult it is for people to get time out of the lab to attend these and other meetings.

JS raised the topic of the possibility of the two groups merging. She said that the North London group has no objection to this. The next TAG meeting is a joint meeting and merging is on the agenda.

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b) South Thames TAG (AD)

AD not present to comment and minutes from the meeting not yet out.

4. TP Update

RM feedback on behalf of WM. There was a TP meeting on 13th Jan. They looked at consent. WM is keen to write a paper – TP's asked to submit cases. Also talked about shared care. A TP online forum has been created, but some people have difficulty accessing it. A senior civil servant from the Dept of Communities & Local Government came to speak about writing business cases. He was very good – thanks to CD and her husband for arranging this. The whole day was very good – thanks to WM for her leadership.

5. RTC Work Plan

The following are items updated or new since the last meeting.

a) May 2017 RTC Meeting

There was a telecon this week. A draft agenda for the education session has been created. The theme is transplant. CD went through the programme items.

b) July 2017 Joint Obstetrics Day

London and South East Coast are holding a midwives day 'Mums, Babies and Blood' on 7th July at the Cavendish Conference Centre. Cost will be £30 per head. The same conference was held 3 years ago and it was very popular. JH went through the programme items. We are looking to get it accredited by the RCM. The admin and cost will be shared between London and the South East Coast.

c) TP Education Day

The theme is clotting. The agenda is embedded in the action log. Confirmed attendance is low at present. There was a suggestion to allow BMS' to attend, but some of the group thought it was not appropriate for them.

d) Single Unit Transfusion

Work continues behind the scenes, but nothing official to report. JH will circulate the results from Lewisham with the minutes.

e) BMS Education & Empowerment

Both education days at Tooting and Colindale are now full.

f) Consent Service Evaluation

WM not at the meeting to comment, but JH explained a service evaluation audit was approved at the last RTT. A survey for hospitals on their consent policy has been drafted and was circulated with the agenda. This has been discussed with the TP's and they are happy to go ahead. Any comments to be feedback to WM.

g) PBM Hospital Profiles

This document was circulated with the agenda. There is a need for a database of London hospitals because JH and CD are often asked questions about other hospitals and, as we have so many in our region, it is not always easy to be able to give the correct answer. The TP in each hospital will hold the form and will know to inform the PBM team of any changes. Also, whenever JH or CD visit a hospital, they will take the form to check for any changes. Any comments or changes/additions to be sent to CD.

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6. The Patients' Voice Event

The events held at Colindale and Bart's for National Pathology Week went very well. Both events consisted of 5 patient speakers, lab staff and a talk from a NHSBT Consultant. The patients gave the lab staff an overview of what life is like coping with regular transfusions. The events are publicised on the RCPATH bulletin and the IBMS website. Local press were also involved at the Royal London.

As these events went so well and bring together patients and lab staff, SA asked if we should hold them regularly. A similar event could be held at Tooting and in individual hospitals. It was suggested that we could have a regular 'patient's voice' item on the RTC agenda with a different patient coming to talk each time.

CD asked if we could approach the patient speakers from the Colindale and Bart's events to see if they would be interested in joining a patients' forum. CD and SA will discuss further outside of the meeting.

The topic of the 2017 National Pathology Week will be 'choose wisely'.

7. Investigations Resource for Junior Doctors

This resource was created by King's College because junior doctors receive no training or guidance on investigations. PK is happy for hospitals to use the document and change it to make it relevant to their own organisation. He also asked whether we could consider having it published in a medical journal. He would welcome any feedback. SA said that this could also be part of the 'choose wisely' event for National Pathology Week.

8. Any Other Business

a) Foetal Genotyping

JS asked how we can improve the safety of manual transcription onto the template. It is double checked, but it entails a lot of work. JH said some speakers on the BMS education days may be able to give some help on this. SA said 9 centres across the country are completing these reports. They must also have faced the same problems when implementing the change in practice.

14. Date of Next Meeting

9th March 2017 – 1330 - 1630 – Venue TBC

22nd June 2017 – 1330 - 1630 – Venue TBC

14th September 2017 – 1330 - 1630 – West End Donor Centre

We still need venues for March and June. SA kindly offered to look at Bart's or Royal London.

London RTT - Action list for 26th January 2017

Item No (minutes)	Action	By Whom	Completion
2.	Minutes of October meeting to be uploaded to RTC website	AP	Completed
2.	Contact Ciara Donohue re. joining the group	PK	
2.	Collate good practice guidance from renal day	RM	
2b	Try to find patients for user group	All	
2b	Contact patients from Patients' Voice event	CD/SA	

END