

**CONFIRMED MINUTES OF MEETING OF THE NORTH WEST
REGIONAL TRANSFUSION COMMITTEE INCORPORATING NORTH WALES**

held on

Friday 22nd April 2016 at NHSBT, Liverpool Blood Centre

Present (41)

Lesley Adams	Leighton Hospital
Jayne Addison	NHSBT – Liverpool
Usman Ahmad	Royal Albert Edward Infirmary
A Allameddine	Royal Oldham Hospital
Philip Arnold	Alder Hey Children's Hospital
Sanchia Baines	Royal Preston Hospital
Pete Baker	Royal Liverpool Hospital
Jo Bark	NHSBT
Lydia Baxter	Salford Royal Hospital
Diane Benson	Leighton Hospital
Melanie Brown	Alder Hey Children's Hospital
N Butt	RLBUH
Craig Carroll – Chair	Salford Royal Hospital
Gill Cassie	Royal Preston Hospital
Alan Clarke	Patient Representative
Henrietta Drake	Pennine Acute NHS Trust
Jenny Duckworth	Royal Preston Hospital
Chris Gallagher	NHSBT/CMFT
Marie Green	CMFT
T Guinan	Countess of Chester Hospital
Rukhsana Hashmat	NHSBT
Barry Hill	Southport Hospital
Caroline Holt	Tameside Hospital
Peter Hudson	Blackpool Victoria Hospital
Gillian Lewis	Tameside General Hospital
Jill Livingstone	University Hospitals of Morecambe Bay Trust
Louise McCreery	Royal Albert Edward Infirmary
Lynne Mannion	Royal Blackburn Hospital
Emma Milser	Wythenshawe Hospital
Tommy O'Neill	Royal Preston Hospital
Dan Palmer	NHSBT
Lilian Parry	Whiston Hospital
Kate Pendry	NHSBT/CMFT
Chris Poole	Stepping Hill Hospital
Chris Porada	Pennine Acute NHS Trust
Jane Rowlands	Wythenshawe Hospital
N Segar	Countess of Chester Hospital
Tracey Shackleton	Alder Hey Children's Hospital
Jeff Sutcliffe	Patient Representative
Dawn Swan	NHSBT
Jim Wesson	Salford Royal Hospital

Minutes

Jane Murphy (JM)

NHSBT

Apologies (17)

Seema Agarwal
Therese Callaghan
Dawn Davies
Clive Graham
Sharran Grey
Julie Harrison
Brian Hockley
Eithne Hughes
Sharon Jackson
Charles McCollum
Deidre Power-cocghlan
Cathie Quine
John Sutton
Martin Thomas
Elaine Wain
Val Wallace
Julie Yates

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	RTC 22/04/16	Minutes from RTC meeting on 19 th October 2015 to be 'confirmed' on website	JM	Completed
3	RTC 22/04/16	Members were asked to send any ideas / suggestions for RTC Objectives for 2016/17 to JM	ALL	Completed
6	RTC 22/04/16	Key issues to address locally and nationally to be an agenda item at next RTT Meeting on 4 th July 2016	JM	Completed
10	RTC 22/04/16	Marie Green at CMFT to provide further update on 'PBM – Product Wastage and Reduction of Sample Rejection' at next RTC Meeting	MG	Completed
18	RTC 22/04/16	Feedback from meeting evaluation forms to be included on the agenda at next RTT Meeting on 4 th July 2016	JM	Completed

1. Welcome & Apologies

Craig Carroll, the new RTC Chair, welcomed members to the meeting and thanked everyone for attending.

The persons listed above sent their apologies prior to the meeting date.

2. Minutes of RTC Meeting 19/10/2015

The minutes of the last meeting were reviewed and agreed.

Action: To be changed to confirmed on website. **(JM)**

2.1 Action List: All completed.

3. NW RTC Objectives

The RTC Objectives for 2015/16 were sent as a paper for information.

Members were asked for ideas / suggestions for RTC Objectives for 2016/17.

Action: Any ideas / suggestions to be sent to Jane Murphy **(ALL)**

4. Feedback from NBTC & RTC Chair's Meetings ~ 14th March 2016

Craig Carroll attended both these meetings. RTC Chair's meeting was held in the morning, followed by the NBTC in the afternoon. Good representation present. Highlights from these meetings were presented. A copy of the minutes from both these minutes are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

CC asked the group; if FY1's should or should not collect and administer blood. Feedback was given regarding the practice at different Trusts.

5. NHSBT Customer Services

Rukhsana Hashmat provided the results from the recent Customer Satisfaction Survey for Q4 2015/16. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

6. Feedback from Hospitals

Presentation by Lynne Mannion, highlighting feedback from the 24 HTC reports received which included:-

- Key achievements and successes
- Key concerns / constraints
- Do you intend to implement the provision of HEV negative blood components for patient groups as per the SaBTO guidance?
- If yes, are there any additional patient groups you are going to include?
- What initial problems do you anticipate with the implementation?
- The shelf life of thawed FFP will be extended to 5 days. Do you intend to keep a stock of pre thawed FFP?
- If yes, what will the blood group the thawed units be?
- Which patient groups will the FFP be used for?
- Key issues to address locally
- Key Issues to address nationally

Action: Key issues to address locally and nationally to be an agenda item at next RTT Meeting on 4th July 2016. **(JM)**

This presentation is available by contacting Jane Murphy, NW RTC Administrator
jane.murphy@nhsbt.nhs.uk

7. Supply Chain Modernisation

Presentation delivered by Chris Gallagher. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

Further information can be found on the Hospital and Science Website
<http://hospital.blood.co.uk/customer-services/supply-chain-modernisation/>

8. Database Analysis on Blood Usage and Wastage

5 minute presentation delivered by Dr Allameddine, Pennine Acute Hospitals. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

9. Audit on Compliance with MSBOS

5 minute presentation delivered by Tracey Shackleton, Alder Hey Children's Hospital. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

10. PBM – Product Wastage and Reduction of Sample Rejection

5 minute presentation delivered by Marie Green, CMFT. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

Action: Marie Green to provide further update at RTC Meeting in October **(MG)**

11. A Year in the Life of Traceability

5 minute presentation delivered by Emma Milser, UHSM. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

12. Audit of Platelet Transfusion

5 minute presentation delivered by Dr Koroma, Pennine Acute Hospitals. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

13. Audit of Irradiated Blood Products

5 minute presentation delivered by Dr Koroma, Pennine Acute Hospitals. This presentation is available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

14. Q & A Session

Following the above 5 minutes presentations. Members where given the opportunity to ask questions.

15. UKTLC / NBTC Survey Results 2015

Presentation delivered by Jo Bark. Key messages from the survey covered:-

- Workload
- Staffing
- Training
- Morale

16. Working Groups

Reports were issued with the agenda for the working groups. Highlights for each group are listed below:-

Policies / Guidelines

Major Haemorrhage

Update given by Kate Pendry:-

- Group to be reactivated following the NICE Guidelines.
- Audit of Major Haemorrhage in Major Trauma – organisational survey to be presented in May.
- Toolkit to be reviewed / updated.

TEG / ROTEM

Update given by Kate Pendry:-

- Group has been handover to Seema Agarwal.
- Annual study day to be held on 27th June 2016 at Aintree Hospital. Small group scenario training for 36 delegates.

Pre op Anaemia

Presentation by Kate Pendry on behalf of Jaya Ganvir-Roche, Project Manager.

Update:-

- Workshops held in November 2015 & March 2016.
- A Toolkit of Resources has been developed which is available on the NHSBT Hospitals & Science Website. Positive reviews both locally and nationally, for the toolkit's usefulness.
- Engaged with Department of Health Blood Analytic Team to support health economic analysis.
- Commissioning:-
 - Have established support and good engagement with the 9 Trusts of GM Alliance.
 - Aim is to devise a standardised approach in anaemia management of orthopedic patients to enable large-scale commissioning & design of anaemia pathways with CCGs.
 - Alliance Members: Salford, Trafford, Stockport, Tameside, Bolton, Central Manchester, Pennine Acute, Wythenshawe, & Wigan.
- New members have been recruited to the group.
- Continued networking to promote the project locally & nationally.
- Continued pathway development & implementation.
- Continued systematic feedback collection & sharing.
- Baseline Audits of current pathways and transfusion rates is underway to develop a uniform approach engaging with primary care.
- Measurement Tool continues to be piloted at UHSM, using lessons learnt to roll-out to other Trusts.
- Further engagement with Primary Care & Commissioners.

17. A.O.B.

Mark Stora

Caroline Holt, from Tameside General Hospital, mentioned that Mark a previous TP at her Trust had sadly passed away, and wished to recognise his contribution to implementing cell salvage at her hospital and his contribution to the TP group in recent years.

18. Evaluation Form

Feedback is vital from members who attend RTC meetings. This helps plan and support future meetings. Members were encouraged to complete the evaluation forms on the day or return direct to Jane Murphy, NWRTC Administrator at Liverpool Blood Centre.

- 26 forms were completed out of the 41 members who attended (63%)
- Good feedback received – 100% would recommend this meeting
- All top box results over 95% except for the following 2 questions:-
 - Do you feel you were allowed to raise points? Scored 85%
 - Do you feel enough time was given to raise any concerns / issues? Scored 81%

This will be raised at the next RTT Meeting, 4th July 2016

Action: Above points to be included on the next RTT Meeting Agenda (JM)

19. Papers for Information

RTC Budget

Jane Murphy produced a report which provided an update and detailed the expenditure for the NW RTC budget for the financial year 2015-16.

NW RTC Education Event

'Managing Blood Loss in Trauma & Emergency Medicine'

6th May 2016 – Partnership for Learning Conference Centre, South Road, Liverpool L24 9PZ. To register, contact: jane.murphy@nhsbt.nhs.uk

NW RTC Education Event

'#bloodeducation for Haematology'

17th June 2016 – Salford Royal Hospital.

To register, contact: jane.murphy@nhsbt.nhs.uk

20. Date of Next Meeting

Friday 21st October 2016, 10am – 1pm at Liverpool Blood Centre