

Attendees	
Anwen Davies (AD) Nigel Sargant (NS) Simon Stanworth (SS) John Travers (JT)	Kim East (KE) Tanya Hawkins (TH) Jacky Nabb (JN)
Apologies	
Cathy Lim	Kerry Dowling

1	<p><b>Minutes of Previous meeting</b>          The minutes of the previous meeting were approved. The five key points requested from the speakers at the June meeting had not been received. It was agreed that the RTT would identify two key learning points from each meeting to be discussed at the next RTT meeting</p> <p><b>Action All to send two key learning points from Transfusion Bites Nov 8 2017</b></p>	All
2	<p><b>2017/18 meeting</b></p> <p><b>Nov 8 2017 – Transfusion Bites</b></p> <ul style="list-style-type: none"> <li>All agreed that the talks had been very good and well received, the layout of the meeting room and exhibition area worked well however there were issues with the venue.             <ul style="list-style-type: none"> <li>Heavy traffic with numerous roadworks in the area causing two thirds of the attendees to be late</li> <li>Microphones not working properly, intermittent and feedback</li> <li>Insufficient food at lunchtime, we had to buy sandwiches for someone who took a phone call and there was no lunch when they came back</li> <li>Hot water and milk not topped up during the breaks</li> </ul> </li> </ul> <p><b>Action JN to write to the venue and unless issues can be resolved to our satisfaction we will either return to Regency Park Hotel or find a different venue.</b></p> <p><b>March 1 2018 RTC and Education Symposium</b></p> <ul style="list-style-type: none"> <li>To be held at the Regency Park Hotel Thatcham</li> <li>Theme – Major incidents, to include serious rail and road accidents, hospital lock downs, IT failure, management of burns</li> </ul> <p><b>Actions –</b></p> <ul style="list-style-type: none"> <li><b>CL to arrange speakers on recent major terrorist incidents in Manchester and London, from NHSBT and one of the hospitals involved</b></li> <li><b>TH to speak to the RBH major incident team re IT failure</b></li> <li><b>SS/NS to research speaker on management of burns</b></li> <li><b>JN to send a ‘hold the date’ e mail to HTTs</b></li> </ul>	<p>JN</p> <p>JN</p> <p>CL</p> <p>TH SS/NS JN</p>

	<p><b>June 20 2108 – RTC Meeting and Education Symposium, theme Obstetrics</b></p> <ul style="list-style-type: none"> <li>• JGC to be asked to present the results of the surgical audit</li> <li>• JN to ask all hospitals to take part in the November Obstetric Audit as is last one the results will be used in June meeting</li> <li>• TH/KE to investigate talks on identifying high risk pregnancies</li> <li>• FDNA. Southampton introduced FDNA in April this year and are reviewing 300 cases, the results of which should be available in April this year. AD to speak to KD about a talk on this. Oxford have been doing this for some time and it was suggested that a midwife could do a talk on the impact on practice.</li> </ul> <p><b>Joint TP / TLM Meeting</b></p> <ul style="list-style-type: none"> <li>○ The joint meeting planned for 2017 was postponed, we will review again at the March meeting</li> </ul>	<p><b>JN</b></p> <p><b>JN</b></p> <p><b>TH/KE</b></p> <p><b>AD</b></p>
<b>3</b>	<p><b>RTC Terms of Reference</b></p> <p>The draft Terms of Reference were ratified at the meeting. Proposals were made for the TLM and not Haem consultant vacancies on the RTT</p> <p><b>Actions</b></p> <p><b>JN to ask KD to approach TLM</b></p> <p><b>NS to approach Non Haem Consultant</b></p>	<p><b>JN</b></p> <p><b>NS</b></p>
<b>4</b>	<p><b>Audits</b></p> <p>AD had sent a poster on the SEC region O Neg Audit, it was agreed that this would be something the SC region would be interested in.</p> <p><b>Action AD to discuss with TLMS @ Southampton and Hampshire with a view to doing this in the New Year</b></p>	<p><b>AD</b></p>
<b>5</b>	<p><b>RTC Budget</b></p> <p>We again received late sponsorship for Transfusion Bites and currently have an underspend, it was agreed to offer funding to junior doctors in the region for BSH 'Transfusion in Practice' training course in Birmingham. It was proposed that funding be offered to cover the cost of the course and return train travel.</p> <p><b>Action JN to draft a note and application form for NS to send to HTC Chairs</b></p>	<p><b>JN / NS</b></p>
<b>6</b>	<p><b>RTT 2018 dates</b></p> <p>Telecons:</p> <p>9 January 10.30</p> <p>17 April 10.30</p> <p>18 September 10.30</p> <p>Face to Face meeting:</p> <p>Following RTC meeting June 20th</p>	