

Draft minutes
South Central Regional Transfusion Team Meeting

January 30th 2020

Attendees

Nigel Sargant (NS)	Anwen Davies (AnD)
Kim East (KE)	Alison Davies (AID)
Kerry Dowling (KL)	Tanya Hawkins (TH)
Jacky Nabb (JN)	Cathy Lim (CL)

Apologies

Simon Stanworth	
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	Action
<p>1) Minutes of previous meetings</p> <p>a) The minutes of the RTT telecon held on 4 December 2019 were approved</p> <p>b) The minutes of the Joint TP/TLM meeting held on 2 October 2019 were approved</p> <p>Potential items from the above two meetings noted for consideration in the 2020 workplan</p>	
<p>2) 2020 meetings</p> <p>a) March 4 RTC</p> <p>i) All speaker slots have now been confirmed. A registrar from OUH is presenting the results of an obstetric audit carried out at the Trust</p> <p>ii) Regional February KPI returns for the newly added maternity cross match transfusion ratio metric to be presented by TH following the OUH presentation</p> <p>b) Joint TP/TLM meeting with educational content in September</p> <p>c) Transfusion Bites Joint education day with SEC region</p> <p>Collaboration needed with SEC RTT, working group to be set up</p> <p>Initial discussions included:</p> <p>i) To be held in October</p> <p>ii) Venue to be researched</p> <p>iii) Date to be agreed</p> <p>iv) Sponsors to be approached</p> <p>v) Suggestions for Key speakers</p> <p>(1) South East Coast localised service, e.g. Burns</p> <p>(2) South Central localised service, e.g. Trauma & Air Ambulance, lab and clinical talks</p> <p>(3) NHSBT talk, e.g. Update on components</p> <p>vi) Other suggestions</p> <p>(1) BOOST update</p> <p>(2) 15-minute interactive quiz</p> <p>(3) 4 hospitals from each region, 2 lab talks and 2 clinical. Ask all hospitals in each region to propose a title and summary for consideration</p> <p>(4) Poster competition</p>	<p>JN/TH</p> <p>RTT</p> <p>JN</p> <p>RTT</p> <p>JN</p>

<p>3) RTT Terms of Reference, including membership</p> <ul style="list-style-type: none"> a) The Terms of Reference were reviewed and updated. The updated document (version 2, January 2020) is attached to the minutes, to be added to the South Central JPAC RTC business page b) A letter to be sent to HTC Chairs in the region requesting applications from a non Haematologist consultant to join the RTT c) TH will write to the TP in Southampton who has expressed an interest in joining the RTT d) It was agreed to approach another TLM in the region to join the RTT, due to the changes in personnel recently it was agreed to review this in 6 months 	<p>JN</p> <p>JN/NS</p> <p>JN to b/f</p>
<p>4) RTC Chair terms of office</p> <ul style="list-style-type: none"> a) NS agreed to continue as Chair, agreed by all. To be reviewed Dec 2021 	<p>JN to b/f</p>
<p>5) Work plan</p> <ul style="list-style-type: none"> a) Review of 2019 outstanding and continuing actions: <ul style="list-style-type: none"> i) Platelet stock survey Template to be sent to the RTT for review, once agreed to be sent to TLMs to complete in February ii) Review of NCA Audits, awaiting final reports for: <ul style="list-style-type: none"> 2018 Audit of maternal anaemia 2018 Audit of FFP and cryoprecipitate in children and neonates 2018 Audit of massive haemorrhage 2019 Re-audit of the medical use of blood Upcoming scheduled NCA audits: <ul style="list-style-type: none"> 2020 Audit of Patient Blood Management in Paediatric Surgery 2020 Survey of use of FFP, cryoprecipitate, PCC and fibrinogen concentrate 2020 Audit of NICE Quality Standards To be added to the 2020 work plan iii) Review of 2018 NCA O neg audit <ul style="list-style-type: none"> (1) The national and regional report from the O neg survey was presented at the joint meeting in Oct 2019 and reviewed alongside the NBTC recommendations for the appropriate use of O Neg (2) O Neg ISI has been added to the KPI survey (3) JN to chase TLM at OUH for Horton stock level review information (4) O neg focus month to be added to work plan for June 20 iv) Review of PBM survey, JN to resend Trust reports to RTT members. KE to prepare a template to compare Trusts to National. Forum/format of regional review to be decided v) Transfer of Blood Survey, it was agreed not to proceed with this due to the regional boundaries. Transfers come from Trusts outside of the region making it difficult to survey b) End of year summary <ul style="list-style-type: none"> i) The draft document was reviewed, updated draft attached to these minutes c) 2020 Work plan <ul style="list-style-type: none"> i) Consent survey <ul style="list-style-type: none"> (1) TPs requested in January to to audit 5 maternity cases that 	<p>JN</p> <p>JN</p> <p>JN</p> <p>JN</p> <p>JN</p> <p>JN</p> <p>JN</p> <p>KD/RTT</p> <p>JN/KE</p> <p>RTT</p> <p>JN/SS</p>

have been transfused, to identify whether the patient had been given written and verbal information, results to be included for discussion during the consent presentation at the March RTC		
ii) KPI		
(1) The Feb 2020 survey to be completed using Jan data and returned by 21 Feb. JN to send out template and request that if not all information can be completed that the cross match ratio data is returned by the deadline so that we can present it at the March RTC		
(2) It was agreed to reflect on the discontinued KPIs to consider if results can be shared	JN/TH	
(3) The KPI survey frequency will reduce to twice per year, February and August		
iii) Maternity Anaemia		
(1) NCA Maternity Anaemia audit to be reviewed on receipt of the full report to be added to the work plan	JN	
(2) Survey on Maternity Anaemia policies in the region to be carried out. JN to produce template and send to RTT to review. Send to TPs and request response by 21 Feb to allow information to be used at the March RTC	JN	
(3) Ask Midwives if they know if there is a policy at their Trust, audience participation system to be used so it is anonymous and then share the results of the regional survey on next slide	JN	
(4) Review Maternity Policies in Anaemia in 6 months, to be added to the work plan	JN	
iv) Massive Haemorrhage		
(1) We have presented the interim report at Transfusion Bites in November 2019 and shared resources on the JPAC website		
(2) The NCA Massive Haemorrhage audit to be reviewed on receipt of the full report to be added to the work plan	JN	
v) FFP and cryoprecipitate in children and neonates	JN	
(1) Review of NCA full report to be added to the workplan		
vi) Therapeutic Monoclonal Antibodies	KD	
(1) KD to speak to the TLM at OUH re regional policy		
vii) Shared Care		
(1) Special requirement card – Trial in IUT did not take place due to clinical area already issuing irradiated cards. Value of card also raised at December TP meeting, concerns raised around wording and vagueness of information. Agreed that this will not be taken forward. No further action required on special requirements card		
(2) Special requirement from – Hospitals in the region agree that they are satisfied with their individual procedures, no further action required.		
viii) BMS Study Day		
(1) It was agreed to hold the study day again, with a proposed date of 16 July. Availability of the hotel to be checked	JN KD	
(2) KD to provide explanation as to who should attend the day		
(3) TLMs with serology experience to be invited to attend to assist BMSs with case studies	CL	

<p>(4) RCI to be asked to attend and present and assist BMSs with case studies</p> <p>(5) A 30-minute presentation on the role of the TP and the pressures within the clinical area to be given by either KE or TH</p> <p>(6) It was suggested that a workbook be provided for delegates to take away</p> <p>ix) BOOST feedback</p> <p>(1) Agreed that the region would benefit from hearing the outcome of the BOOST work which SC participated in. To be invited to a future event to present</p> <p>x) The first draft of the 2020 work plan to be produced and sent to RTT for review</p>	<p>KE/TH</p> <p>KD/CL</p> <p>JN</p>
<p>6) RTC Chair Report</p> <p>a) The next meeting of the RTC Chairs takes place in March. JN to produce a draft report and send to the RTT for additions and comment. It was agreed that a review of the regional borders should be included following the network changes. Hospitals close to regional borders should be able to consider which region they would like to be in</p>	<p>JN</p>
<p>7) Next meeting</p> <p>a) A telecon to be held in April, suggested dates to be sent</p>	<p>JN</p>
<p>8) Any other business</p> <p>a) There was no other business</p>	