

South East Coast Regional Transfusion Team Meeting
By Telecon

Tuesday 10 December 2019

APPROVED Minutes

1.	<p>Welcome: Howard Wakeling (HW) Fatts Chowdhury (FC) Simon Rang (SR) Visuvanathan Jeyakumar (JV) Ruth O'Donnell (RO'D) Liz Tatam (LT) Lisa March (LM) Nelson Johnson (NJ) Anwen Davies (AD) Richard Whitmore (RW) Frances Moll (FM)</p> <p>Apologies: Emma O'Donovan Zoe Sammut</p>	<p>RTC Chair, Consultant Anaesthetist, Western Sussex Hospital NHS Foundation Trust Consultant Haematologist in Transfusion Medicine Imperial College Healthcare NHS Trust/ NHSBT Consultant Anaesthetist, Queen Elizabeth, The Queen Mother Hospital Blood Transfusion Site Lead, Royal Surrey County Hospital, Berkshire and Surrey Pathology Services Transfusion Practitioner, Western Sussex Hospitals NHS FT Transfusion Practitioner, Sussex and Surrey Healthcare Trust Transfusion Practitioner, Queen Elizabeth, The Queen Mother Hospital Blood Transfusion Site Lead, Berkshire and Surrey Pathology Services Patient Blood Management Practitioner, NHSBT Customers Services Manager, NHSBT SEC RTC Administrator, NHSBT Consultant Haematologist, East Surrey Hospital Laboratory Manager, Western Sussex Hospital NHS FT</p>
2.	<p>Minutes of Meeting held on Thursday 26 September 2019 The Minutes were approved as being a true record. There was no update from RW for the TLM audit at the N&N Hospital. One action point was outstanding – Ref: Demand and Supply Challenges – SR to talk to LM about practices and protocols in East Kent. ACTION SR/LM</p> <p>All other Action points were complete. The approved minutes will be available on the website ACTION FM Updated TORs to be added to the website ACTION FM</p>	
3.	<p>NBTC Summary – (September 30 2019) HW Updated members on the most recent meeting, and referenced the presentation put together by FC for the October RTC Symposium.</p> <p>The SEC RTT was praised for the NICE QS138 project; work on consent; and for holding teleconference meetings.</p>	

	<p>The Blood Stocks Management Scheme Team had offered workshops for Laboratory Staff. FC was part of the Steering Group and recommended these workshops. FC urged people to use the expertise available.</p> <p>Members agreed a workshop should be arranged, the workshop should be aimed (but not exclusively) at band 7's and above. RW agreed to identify a venue in the region. ACTION RW</p>
4.	<p>RTT Membership It was important to keep membership under review. On the occasions when HW is not available, a deputy needs to be identified, members were invited to consider this position. JV agreed to raise this at the next TADG meeting ACTION JV Members were also asked to consider clinical colleagues who might be approached to join the RTT. ACTION ALL</p>
5.	<p>Budget Update There are no imminent cuts to the current budget. There are sufficient funds to cover the next RTC Symposium, with a small charge to the delegates to cover part of the costs for refreshments.</p>
6.	<p>RTC Work-Plan AD went through the updated work-plan (green indicated completed activity/Amber still in progress/planning).</p> <p><i>Review of NCA Audits:</i> Interim reports had been issued to the hospitals for the following audits: <i>NCA Massive Haemorrhage</i>, <i>NCA Maternal Anaemia</i>, the regional and full national reports had yet to be published.</p> <p>The full report for the <i>NCA O D Neg Red Cell Use</i> was published in September. The regional report is now available and had been shared at the November TP meeting. This should be on the next TADG agenda. ACTION RW / JV</p> <p>The <i>NCA medical use of blood</i> started at the beginning of October, with December 31st 2019 as the deadline for submission.</p> <p><i>SEC Stock Holding Survey:</i> This was originally introduced in response to increased demand for A D Neg platelets. Only six Hospitals took part in the survey, and members have been asked to consider the need to re-evaluate demand and supply. This is to be an agenda item for the next RTT meeting. ACTION FM</p> <p><i>Celebrating Success – 2019 Annual Summary:</i> This is a reflection of all the activities in 2019. Members were asked to consider what might be included, and send their ideas to AD/FM ACTION ALL</p> <p><i>Emergency Planning Survey:</i> no further update</p>

	<p><i>London & South East Trauma and Haematology Group</i> - FC, now the interim chair, reported that a user survey had been completed to evaluate the usefulness of taking a pre-hospital sample, considering that a second sample post transfusion can lead to mixed-field results. This survey was considered useful and will be re-reviewed in future. Overall, it was felt the standardisation across local trauma units had been achieved. Ideally, this work would link in to trauma groups across the country.</p> <p>Attendance at the meetings was poor and members were considering telecon or skype meetings as the way forward. However, the Education events organised by the Trauma Group were considered to be valuable, and were well attended. There is a plan to hold an event towards the end of next year (2020).</p>
7.	<p>Meetings and Events Update RTC Symposium – October 4, 2019: <i>Making a NICE Change... in Transfusion</i> had been very successful. Members agreed the Maidstone Academic Centre was a good venue and should be considered for future events. 74 Delegates and Presenters attended, Top box score of 98%.</p> <p>The next RTC Symposium was planned for Wednesday 26 February 2020, entitled: <i>Trials in Transfusion... From Uterus to University</i> and would take place at The Education Centre at Ashford Hospital, Surrey. Flyers had been sent out, and the programme was being co-ordinated by the working group. The group were still trying to find a Paediatric Consultant to present an overview of identifying paediatric anaemia.</p> <p>Future Events: With hospitals struggling to release staff, and also to work more efficiently, AD proposed that one of the two RTC Education Symposiums could be a joint South Central /South East Coast event. Members agreed this was an excellent idea. The location of the venue would be important for ease of access across both regions. Post Graduate/Education centres were suggested – members to consider possible venues ACTION (send ideas to FM) ALL</p>
8.	<p>NCA Audit Results The 2018 PBM Survey has been published and circulated, to remain on the RTT agenda ACTION FM Remaining audits discussed - see RTC work plan updates</p>
9.	<p>RTC Working Group Updates QS138 – The 4th cycle had been completed. Twelve Hospitals had provided entries, the regional figures had yet to be published. The National Comparative Group was considering an audit in 2020 and AD would be putting her name forward to join the working group and share the regions' experience.</p> <p>Consent – Members agreed it was important to reflect on the results that have been accumulated. Where are the gaps in consent, what are the obstacles, how can the region improve its processes? The message needed to be consistent, and while local initiatives were essential, it required a cultural shift. SR suggested for this to succeed there needed to be a formal drive from “the top”.</p> <p>PBM Scorecard – paper circulated showing regional development of hospital policies for various pbm initiatives. The purpose of this scorecard is to understand regional progress with</p>

	<p>implementation and to identify any gaps, to inform future work plans. The PBM scorecard is missing one entry; this will be circulated to the region once the dataset is complete.</p> <p>OD Neg – RW informed members that there was currently sufficient stock available but this is a constant challenge. Demand is currently approximately 13% of hospital issues, against a prevalence of around 8% in the population, there are also still many substitutions for phenotyped blood requirements.</p> <p>AD Neg Platelets – RW reported that there was sufficient available but there are still many substitutions required for AB requests.</p> <p>Shared-care – it was agreed this could be removed from the agenda, but might return at a future date. ACTION FM</p> <p>London & South East Trauma and Haematology Group – see earlier discussion (item 6)</p>
10.	<p>NHSBT Update – RW had submitted a presentation <i>Refrigerated Vans</i> - NHSBT are moving away from refrigerated vans to standard vehicles with all components being delivered in boxes which should result in a more constant and reliable product NHSBT has carried out a customer survey with 95% satisfaction. However, the greatest area of dissatisfaction was routine deliveries - the timing, not the service provided. Deliveries will be reviewed.</p> <p><i>Fax-machines</i> – Most have been removed from use in the NHS, NHSBT has set up procedures for using internal departmental emails but these are not monitored and so hospitals need to phone to alert someone if they are used. It is vital that all staff, including lone workers, know how to access them.</p> <p><i>HLA/Platelets</i>: Laboratories continuing to monitor and review stocks has helped demand to be met. RBC demand is not going up but platelet use is, especially A RhD negative. Pooling at current levels requires the collection of A RhD neg RBC donations above the RBC requirement leading to wastage. There are not enough apheresis donors to meet the demand of 600 packs per month. At least 24 hours' notice should be given when ordering HLA selected platelets for the weekend in normal working hours – OOH services are for emergencies only not routine orders. There is a poster which explains the process – RW suggested this should be displayed in Labs ACTION RW to advise TLMs</p>
11.	<p>Group Updates TP Update – Summary of minutes and actions from South East Coast Transfusion Practitioner Meeting, Friday 29 November 2019</p> <p>TPG audit results discussed:</p> <ul style="list-style-type: none"> ▪ QS138 NICE standard regional audit 2019 Q2 Jul- Sept. ▪ PBM scorecard shared – full participation of region ▪ SHOT benchmarking ▪ NCA O neg Audit <p><i>Other:</i></p> <ul style="list-style-type: none"> ▪ Review completed on workbook for collection of transfusion, used by a number of hospitals within the region. Administration book shared with group for next meeting discussion.

	<ul style="list-style-type: none"> ▪ SEC WBIT data presented. ▪ Transfusion competency work: Continued discussion on new NMC standards of proficiency of registered nurses (Sept 2019). Following contact with universities in region, TP's agreed to liaise with PD teams and decide on local policy – some Trust's already in progress. ▪ Wastage record on Excel with enhanced functionality shared ▪ FY1 training – plan to do gap analysis between what is taught in med school vs what is being taught in SEC after qualifying to identify potential gaps in knowledge <p>TADG Update – 1 November 2019</p> <ul style="list-style-type: none"> ▪ held at Great Ormond Street Hospital (GOSH) ▪ Around 45 attended, with 28 laboratory managers. Very good turnout. ▪ Main speakers from NHSBT, SHOT, UKAS and MHRA presence. ▪ UKAS summarised their goals, achievements and expectations. ▪ NHSBT discussed the 1-hour rule instead of 30-minutes rule – useful ▪ Lab discussion points – we discussed about UK plasma products usage instead of MB treated.
12.	<p>AOB</p> <p>F1 Transfusion Training – FC informed members there had been no further meetings. AD said TP group had offered to provide a GAP analysis if this would be useful. It was agreed it would be good, but needed to be consistent. This is to be completed in March. ACTION AD/TP Group</p> <p>SaBTO Changes to Recommendations – UK Plasma latest date is April; Hospitals have been asked to hold-off ordering at present.</p> <p>NCA – the steering group has asked for feedback on the additional benefit of performing the blood sample collection and labelling audit over and above what is already reported to SHOT for 'wrong blood in tube'. Is there any benefit in doing an additional audit, is the information reports to SHOT useful? What additional information would you want to make the SHOT meaningful? What is currently recorded, what extra information would be useful? FM to re-send the request with a deadline of next week. ACTION ALL/FM</p> <p>Twitter – #12daysofPBM - PBMP's have a 12-day campaign leading up to Christmas, highlighting the 25 Education events that have taken place this year.</p>
13.	<p>Next Meeting Date – proposed dates to be circulated, for members to indicate when they are available. ACTION ALL/FM</p>