

London Regional Transfusion Committee

CONFIRMED Minutes of London Regional Transfusion Team Meeting Wednesday 9th November 2012 York House Great Ormond Street At 2 pm

Present:

Gavin Cho (GC) (Chair)	Consultant Haematologist, North West London
Aman Dhesi (AD)	Transfusion Liaison Regional Lead, NHSBT
Richard Whitmore (RW)	Customer Service Manager, NHSBT
Jennifer Heyes (JH)	Transfusion Liaison Practitioner, NHSBT
Rachel Moss (RM)	Transfusion Practitioner, St Mary's
Brian Robertson (BR)	Transfusion Practitioner, Guy's & St Thomas
Megan Rowley (MR)	Consultant Haematologist, NHSBT & St Mary's
Shubha Allard (SA)	Haematologist, NHSBT & Bart's & The London
Dorothy Kasibante (DK)	Transfusion Practitioner, HCA Laboratories
Hugh Boothe (HB)	Transfusion Laboratory Manager, Chelsea & Westminster
Helen Nulty (HN)	Transfusion Laboratory Manager, GOSH
Sylvia Hennem (SH)	Transfusion Specialist, GOSH
Louise Tillyer (LT)	Consultant Haematologist, Royal Brompton
Amanda Hobson (AH)	Transfusion Practitioner, Barnet & Chase Farm
Apologies: Steven Wiltshire (SW)	Transfusion Laboratory Manager, St George's
Sue Rudd (SR)	Transfusion Laboratory Mgr, St Helier Hospital
Sue Mallett (SM)	Consultant Anaesthetist, Royal Free
Sue Wood (SaW)	RTC Administrator

1. Welcome & introductions

Gavin Cho welcomed everyone to the meeting. Apologies and attendance was noted above. GC thanked SH and HN for hard work over the years and wish good luck in retirement.

BR booked haematology Seminar room at Guy's for RTT's next year. Date's to be circulated. Next RTT to be a teleconference in Feb 2013. JH to circulate dates.

ACTION: JH/SW to circulate dates for forthcoming RTT meetings

2. Minutes of the last RTT meeting

The minutes of the meeting held on 19th September 2012 were confirmed in principle with amendments by GC, SH and HN being incorporated.

Minutes from 20th June 2012 were still waiting minutes from RW about Olympic debrief to put onto website. RW reported that these are still not available. SA to chase Olympic Debrief minutes to be circulated and added to RTC website. Minutes from 20th June 2012 to be added to RTC website.

Action: SW/JH to update minutes from previous RTT meetings and put on website

Action: SA to find out about Olympic debrief minutes and feedback to RTT

3. Actions from the last meeting

The meeting went through the list of actions from RTT held on 19th September 2012 and it was agreed that points 1,5.1,5.2,5.4,5.5,6.6,7.2,7.3,7.6,10 had been completed and the other points were on the Agenda and would be discussed during the meeting.

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Actions discussed at RTT were;

- BR and RM updated the RTT on their attendance at the recent SBK transfusion event. The attendance at the Blood Stocks day was poor and it was felt there was nothing the RTC could learn from the day to roll out.
- SH contacted a Renal Nurse who has become a nurse prescriber of blood following a GOSH course and is still awaiting a reply.
- MR talked through the portfolio for the Welsh Nurse Prescribing Programme, including, appropriate use of blood. She informed the RTT of a traffic light system they have to assess moderate to severe reactions and ways of dealing with the transfusion reaction at the bedside. Discussion was had on the algorithm in the new BCSH guidelines, but these do not tell you what to do.

Discussions were had if something could be produced for the RTC. WBS said they are happy to allow the algorithm to be branded as RTC with WBS credited. Discussion was had if these should be a national resource and MR will contact Hazel Tinegate to discuss.

Action: MR email documentation on use of traffic lights to deal with transfusion reactions to the RTT

MR to contact Hazel Tinegate

Discuss if RTT want to make an RTC version at next meeting - ALL

4. RTT Membership

With SH and HN retirement from RTT it would be necessary to recruit two more members for the RTT. This was discussed and will be brought back to the next meeting.

Dr Keith Simpson a haematology paediatric consultant from GOSH was suggested and shall be asked to join RTT. Suggestion to have a Junior Dr/patient/intensivist/HTC chair as a member was also discussed. It was decided that the patient representative should be included at RTC's but not RTT's at this time. The possibility of a rotating HTC chair was discussed and rejected. HTC's chairs to be approached.

Action: SH and HN to approach Keith Simpson to see if he is interested in joining the RTT

GC/RTT to approach HTC chairs.

Responses to be discussed at next RTT

Terms of reference will be circulated with the next meeting agenda and discussed at the next meeting.

ACTION: SW/AD/JH to circulate ToR with Feb 2013 agenda

5. RTC Meetings

5.1 BMS Education Days

JH gave RTT the dates for the next BMS education days (28th Jan and 4th Feb 2013) and summarised the agenda. Discussion was held on the cost and charging delegates a fee if they fail to attend. This was considered a bad idea and all members agreed to a £10 delegate fee being charged upfront. Discussion was held on the format and rebranding all the BMS days as 'empowerment' education programmes with external speaker input. It was agreed that this would be an on-going discussion.

Action: JH/SW to circulate agenda and booking form to TLM's

5.2 RTC on 11th October 2012

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Evaluation from the day was discussed. 98% top box scores from feedback forms and feedback from delegates showed this was a successfully event.

5.3 Future RTC meetings 2013

JH gave RTT dates of RTC business meetings – 16th May and 25th October 2013 at the Great Hall, St Bartholomew's Hospital. MR raised that the 16th May clashed with a national meeting and needs to be changed. JH to rearrange room hire for a date later in the month. There will be no cost for the room hire.

There was discussion regarding the topics for the RTC education days. The following topics were decided:

- May 2013 – AM RTC Business Meeting, PM Education tools (#Transfusion Education)

MR agreed to chair the education afternoon. RM offered to help organise agenda and day. Topics that were discussed for the event were; tools that can be used for education, doctors training (Malika), App developments (Wendy), educating patients and the 'Do you now who I am campaign', use of twitter and different communications, patient information sheets, Caldecott Guardian on the regulation of use of new media for training/communications, engage junior doctor at SHOT and Jane Graham. Possible target audience for this day would be RTC members, education leads and link nurse trainers.

- Oct 2013 - AM RTC Business Meeting, PM Massive haemorrhage

LT agreed to chair the education afternoon and SA will help organise. Topics that were discussed for the event were; simulation from Royal Brompton SPINT Team, BCSH Guidelines update, artificial blood and massive blood loss changes.

- Full Day Education day- Date TBC, possible March 2013 or Jan 2014
Obstetrics and neonates.

SA agreed to chair the education day and AH, HB agreed to help organise. New BSCH Guidelines in draft for massive haemorrhage. Discussed who to engage; Salish Kumar, RCI, Keith Simpson, Helen New.

Action: JH to confirm date in May education day and circulate.

Action: LT to contact simulation group with date of RTC.

Action: JH/AD to check budget and room hire for full day education day and circulate date

5.4 Education Working Group

Education resource working group set up. First meeting to be in December.

Action: JH to organise teleconference with working group members

6. Updates

6.1 TP Group

No TP groups since last RTT. Next TP day on 25th January at Royal Brompton.

6.2 TAG Group

Feedback from TAG meetings was attendance to meetings is a concern. A discussion was held on the merging of the TAG groups to represent the RTC's. When suggested before there was a reluctance to change the current set up as fear that the group would become too

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large and hospitals will lose their voice in the group. It was reported that this was discussed in previous TAG meeting. Due to the change in NHBST supply chain (one manufacturing centre for SE at Colindale) and the reduction in attendees at the TAG meetings, the RTT agreed to ask TAG chairs to discuss this issue with their members.

Action: AD/RW to draft letter for GC to send to TAG chairs.

A report from the Brentwood user group was circulated and discussed. Report from Tooting and Cambridge TAG was not received. The report format was liked by the RTT members and it was agreed to be used for all RTC working groups as a structured response.

Action: AD/JH/SW email working group chairs with report template 3 weeks prior to RTT

6.3 NBTC and RTC Chairs Meeting

GC reported feedback at RTC. Next NBTC in April 2013.

There were two platelet audits presented at the RTC Chairs meeting one from SW and one from East of England RTC region.

7. RTC Work Plan

7.1 Haematology & Trauma Network

RM gave feedback from Trauma Group meeting. Blood on board has been used >50 times since being started in March. Information that the patient has been given by HEMS is not being relayed to the laboratory when admitted to hospital. Working group set up to solve this problem. Traceability for blood on board is 100%.

7.2 London Platelet Action Group

LoPAG champions day on the 13th November at Guy's. Morning education session and afternoon workshop session.

Action: RM to feedback on delegate satisfaction at next RTT

7.3 Shared Care Documentation

Share care document and use was discussed at the last RTC and at the education event. There is no further update. An audit on use of the regional shared care special requirement form will not be conducted yet and this will be reviewed after the next RTC. JH reported that one hospital is frustrated at the lack of use of the share care forms as it is a lot of work in the laboratory. RM suggested that the problem with it is that it's no one person's responsibility. RTT also discussed that the forms will be one way so a specialist treating centre may not receive many shared care documentation.

Action: Discuss audit of shared care special requirement form after next RTC

There was concern raised regarding SP-ICE and the removal of the antibody cards provided by RCI. RW stated that they would be printable from SP-ICE by the laboratory. RTT members raised the concern that laboratories would not have the staff or time to cut and laminate cards and therefore patient may not receive antibody cards. Many hospitals are able to identify antibodies but send to RCI to get the card.

Action: RW/SA/MR to contact SP-ICE and RCI and feedback to RTT

7.4 RTC Communications and Website

No update. AD asked if there was more that could be done with the RTC News section.

Action: RM – ongoing agenda item to review RTC website

Action: AD and RM to discuss what can be done with the RTC news section.

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7.5 Nurse Prescribing

SH to hold a nurse prescribing course in the New Year at GOSH before she leaves. This will be the last course held. JH in discussion with SEC and setting up a working group to discuss Nurse prescribing courses in the region. Discussion was held on the provisions available and the possibility of a Nurse coming to promote at RTC meeting. MR talked of a renal unit in Wales where all nurses and 2 pharmacists are trained to prescribe blood. SH asked for a nurse prescriber from GOSH to feedback experience at RTC but has had no response.

Action: JH to feedback to group on working group

7.6 Educational Resource

JH set up educational resource working party. AD suggested that due to savings with venue hire next year there will be some money to send towards developing resources.

Action: Working group chair to feedback to RTT at next meeting

7.7 Training Passport

AD and MH working on training passport and the documents have been sent out to TP group for comments. MH awaiting to hear back from Skills for Health as to what they want to go into the training packs.

8. Patient Blood Management

SA and MR informed the RTT they will be on the NBTC PBM Working Group and they are due to meet on the 20th November for the first time. Audits on PBM will be planned and NICE are interested.

9. Audits & Surveys

9.1 SaBTO CMV recommendation uptake survey – Discussed whether to run a survey in the region to establish hospitals uptake of the SaBTO guidelines and see if there is any impact on shared care of patients. SHOT position is that they will not collect reports on CMV transfusion unless sero-conversion has occurred. MHRA will still receive reports regarding patients that have not received CMV negative components if against local policy.

Action: On going agenda item

9.2 LoPAG will conducted survey re platelets further down the line.

Action: RM to take to LoPAG Champions for discussion

9.3 Other Audits

- Platelet audits
- Liver audit being undertaken in New Year. Letter has been circulated to HTC chairs.
- Massive Haemorrhage Protocol audit being carried out at RLH.
- Introduction of new anticoagulants – audits being started and register to be started to record large bleeds in patients on new drugs. There is a policy developed in NE and NW London.
- Audit in neurocritical care

10. Budget

JH talked through budget and projected costs for the year. With the BMS education days and stationary costs the projected spend for the year will be £100 overspend. With the RTC venues free of charge next year's budget should allow for money to be spend on working group activities.

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11. AOB

AD circulated a sheet showing RTC SOT reports per 1000 components transfused and issue data for London against national figures.

12. Date of next meeting

February 2013 Teleconference

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London RTT

Action list – 19th September 2012

(Minutes) Item No	Action	By Whom	Completion
1	Dates for RTT and RTC's to be circulated	JH/SW	
2	Minutes of Olympic debrief to be sourced and put on website	SA	
2a	Update minutes and put on website	JH/SW	
3	email documentation on use of traffic lights to deal with transfusion reactions to the RTT and contact Hazel to see if this can be a national resource	MR	
3a	Discuss if traffic light transfusion reaction algorithm could be made into a RTC resource	RTT	
4	Invite Keith Simpson to joining the RTT (GOSH)	SH/HN	
4a	Send invite to HTC Chairs to join the RTT and discuss feedback at next meeting	GC/RTT	
4b	ToR for RTT to be circulated with next RTT agenda	AD/SW/ JH	
5.1	BMS education day information to be circulated to TLM's	JH/SW	
5.3	Confirm date of May RTC and Full day education day and circulate	JH/AD	
5.3a	SPRITE simulation team to be contacted and asked to participate in the October RTC	LT	Completed
5.4	Establishment of educational recourse working group teleconference	JH/AD	Completed
6.2	Draft letter for GC to send to TAG group chairs to ask them to discuss relining TAG boundaries with RTC	AD/RW/ CG	

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6.2a	Email working group template to chairs 3 weeks before RTT	JH/AD	
7.2	Feedback from LoPAG champions day to be given at next RTT	RM	
7.3	Share care documentation to be taken to next RTC, audit to assess usage to be discussed at next RTT	BR/AD	
7.3a	Contact SP-ICE regarding antibody cards	RW/SA/ MR	
7.4	Review RTC website – ongoing agenda item	RM	
7.4a	Discuss what to have on the RTC Homepage	AD/RM	
7.5	Nurse prescribing working group in SEC feedback to London RTT	JH	
7.6	Educational resources working group chair to feedback at next RTT	JH	
9.1	SaBTO CMV recommendation uptake survey	All	Ongoing agenda item
9.2	Discussion of a regional platelet audit to be taken to LoPAG champions day/LoPAG Steering group	RM	