

London Platelet Action Group (LoPAG) Minutes 30th April 2012

Participants: Rachel Moss – chair (RM)
 Amanpreet Dhesi (AD)
 Clare Denison (CD)
 Dr Megan Rowley (MR)
 Carol Cantwell (CC)
 Brian Robertson (BR)
 Megan Lawn (ML)
 Hugh Boothe (HB)

Apologies: Vishal Jayakar (Kingston Hosp) (VK)

Item		Action
1.	Welcome, Introductions and Apologies	
	<ul style="list-style-type: none"> Apologies received from VK only 	
2.	Chair	
	<ul style="list-style-type: none"> Nominations for chair discussed. Agreed for RM to become chair. 	
3.	Aims, Objectives and Terms of Reference	
	<ul style="list-style-type: none"> Draft ToR tabled and discussed. Draft ToR to be circulated to core group and members to send amendments / feedback. Agreed to add final ToR to business section of RTC website along with a list of core members and champions for each hospital within the London region. 	<ul style="list-style-type: none"> CD to circulate draft ToR to group for comment. CD to add ToR and membership to list to RTC website when finalised.
4.	Membership	
	<ul style="list-style-type: none"> Aim to have a core group that will meet regularly to decide on actions. Important to create a network of platelet champions who will act as a link between the core group and specific hospitals/trusts and will not be expected to attend all of the meetings. Champions need to be aware of local issues e.g. how many platelets are used per month, what are the wastage levels, who is the biggest clinical user, any local audits performed and results, Trust BSMS classification. LoPAG group to have a stand at the next RTC in May 2012 to highlight work of the group and sign up champions. Approach BSMS staff to support stand at RTC. 	<ul style="list-style-type: none"> ML to supply poster board for RTC stand. AD/CD to supply platelet information and resources for stand. MR to ask Sue Cotton / Clive Hyam to attend RTC and promote Vanessa on LoPAG stand.
5.	Strategies to support appropriate use of platelets and reduction in wastage	
	a) TOP 10 TIPS – follow up <ul style="list-style-type: none"> Top ten tips document – send survey to RTC and platelet champions to assess who is implementing them and the effect they have had. Production of a Myth Buster factsheet including information on double dose prophylactic platelets, ABO groups, HLA/HPA increments. Speak to Andy Miller regarding the development of a poster with “fill in the gaps”. Draft SLA / validation template for hospitals to share platelets = future project fro LoPAG. Development of a risk assessment and change control documentation for altering the dereservation period, ML to share Kings flowchart. 	<ul style="list-style-type: none"> RM/CD to devise survey monkey to send out BR/CC to discuss with Andy Miller re poster. ML to share Kings flowchart for platelet dereservation period. MR to contact Richard Whitmore re age of platelets presentation. CD to circulate letter sent to medical directors. CD/AD to contact Jayne Addison/Tony Davies

	<ul style="list-style-type: none"> • Stock rotation and age of platelets – MR to contact Richard Whitmore regarding his presentation. • Case study presentation at future RTC for successful example of reducing waste and ad hoc orders by timely review of platelet counts and ordering of platelets. • NHSBT letter sent to medical directors regarding timely ordering of components during the Olympic period to be circulated to group. <p>b) Platelet Audit – Where do platelets go?</p> <ul style="list-style-type: none"> • Brian Hockley currently devising proforma for other regions, London RTC to audit in autumn 2012. <p>c) Empowerment to support appropriate use</p> <ul style="list-style-type: none"> • Include in BMS education days. • Develop work done by Manchester (Kate Pendry et al) for London region. <p>d) Use of BSMS data to increase awareness</p> <ul style="list-style-type: none"> • Overall platelet use including London specific data to be cascaded by platelet champions. <p>e) Platelet Workshop</p> <ul style="list-style-type: none"> • Champions day at least once per year to help drive the messages. • Look at agenda platelet workshops already run in north west and adapt for London. <p>f) Platelet resources for hospitals</p> <ul style="list-style-type: none"> • Educational resources already available on H&S website and also to order as hard copies. • Contents to be available on LoPAG stand at RTC. • Contents of future resource packs to be discussed at a future meeting. <p>g) Others</p> <ul style="list-style-type: none"> • Engaging other groups e.g. deanery to ensure speciality teaching groups, medical students curriculum plus nurses and other healthcare workers are included. • Platelet App currently under development to be advertised, particularly to the deanery. 	regarding platelet workshop agendas.
6.	Action plans and project leads	
	<ul style="list-style-type: none"> • RM to email champions and send survey regarding use of top 10 tips document. • RM to present work of LoPAG at May 2012 RTC. • BR/CC to link with Andy Miller regarding Myth Busters poster. • ML to bring poster boards for RTC stand • CD/AD to bring resources for stand. • MR to ask BSMS to attend RTC to support stand • RM to email hospitals after RTC that have got a nominated platelet champion. • Champions meeting to be arranged for Nov 2012, half a day, with a sponsor to provide lunch if required. 	•
7.	AOB	
	<ul style="list-style-type: none"> • None 	•
8.	Date of Next Meeting	
	<ul style="list-style-type: none"> • Doodle group to be circulated • Possibly 9th July at St Marys. 	