

Confirmed minutes

Regional Transfusion Team Meeting

20th April 2022

Via Microsoft Teams

Present

- Carolyn Carveth-Marshall (CCM) South Tees
- Sarah Dawson (SD) Northern School of Anaesthesia
- Alison Hirst (AH) Airedale
- Catrina Ivel (CI) York
- Ric Procter (RP) – **deputy chair** South Tees
- Janice Robertson (JR) – **minutes** NHSBT
- Youssef Sorour (YS) – **chair** Barnsley
- Karen Ward (KW) Northumbria

Apologies

- Aimi Baird (AB) Newcastle
- Andrew Charlton (AC) Newcastle / NHSBT
- Robin Coupe (RC) NHSBT
- Danny Gaskin (DG) NHSBT
- Marina Karakantza (MK) Leeds / NHSBT
- Alison Muir (AM) Newcastle
- Delia Smith (DS) NHSBT
- Brian Taylor (BT) Sheffield

1.	RTT matters	
	Minutes of previous meetings, 10 th January 2022 accepted as a true record. Action: Post minutes onto the RTC websites	
	Actions	
	Minutes posted onto the RTC websites	Closed
	Communication clarifying RTC format and working groups, sent to RTC members	Closed
	HENE induction for junior doctor trainees. induction material aspect has been shared and CI is assisting to submit a request to update the module with e-lfh.	Closed
	Yorkshire deanery following the same format as HENE mandatory learning discussed in item 7.	Closed
	Concerns raised by group on O D Pos to Males in Trauma addressed.	Closed

	Joost van Veen contact details forwarded to CL	Closed
	No response to email request for Joost van Veen to give a Presentation on Thrombotic Thrombocytopenic Purpura at March RTC meeting	Closed
	Sara Trompeter agreed to give a presentation on Heam Match at March RTC meeting	Closed
	Agenda updated as per discussions	Closed
	HTC report updated as per discussions	Closed
	HTC reports circulated, requesting completion by 18 th February.	Closed
	Update on number of NMA delegates that have proceeded to complete portfolios and are now authorising blood components, covered in item 3.3.	Closed
	Attempt to recruit an obstetrician for input into 'Blood Use in Obstetrics survey' report.	c/fwd
	Creation of NE&Y (joint) page JPAC website is on hold due to a revamp of the website due to start soon. Andrea Marshall, PBM Development Manager, passed on her apologies to the region but advised that we need to think of the best use of time/resources. She will see if there are any interim measures we can put in place, but it may be that the pages do not change until the rebuild is complete	Closed
	No amendments for website pages received	Closed
	Twitter log in access details forwarded to YS/RP by CL. @NEY_RTC	Closed
	Project Plan removed from website and future agendas	Closed
	PBM overview added to agenda for next meeting CL advised this section to be managed by RP during her maternity leave	Closed
1.2	Membership <ul style="list-style-type: none"> Next review January 2024 	
2.	RTC matters	

2.1	<p>RTC meeting – 9th March 2022</p> <p>Review minutes</p> <ul style="list-style-type: none"> • Action: Circulate to RTC members <p>Matters arising</p> <ul style="list-style-type: none"> • Consider a regional standardised alert in way of a Transfusion bulletin / newsletter. Include wastage and sample rejection statistics. • Request Linda Lowry advise the group exactly what “Learning from incidents, Systems based approached to incident investigations” would involve. • LIMS. Consider a working group to look at the issues across the region. • Two sample rule. Consider a working group to look at processes within the region. • Share Sunderland audit on the frequency of reporting to SHOT, with the group • Promote and source a trainee representative from the Yorkshire region. Action: Contact Yorkshire HTC chairs to ask if any trainees have shown an interest / attended HTC meetings. • Lack of protocols on gender Post meeting note: Julie Staves, Chair of National TLM group advised that we are awaiting higher level guidance from NHSE/DHSC re: sex and gender in blood transfusion. Action: RP to produce a summary document and circulate to the group.
2.2	<p>RTC meeting – 8th June 2022</p> <ul style="list-style-type: none"> • Agenda Group felt the HTC reports were the key point of the meeting but need to be reviewed prior to the meeting and relevant points only, to be discussed at the meeting. Action: update as per discussion. Action: request speakers in education section discuss what they will be presenting, to avoid duplication. • HTC report Template to be reviewed on a yearly basis.
3.	<p>Education</p>
3.1	<p>Annual study day Suggest 3-hour virtual event, early October 2022 Theme: Digitalisation, suggestions included:</p> <ul style="list-style-type: none"> • Electronic sampling – 2 sample rule • Newcastle introduction of closed loop system – lab and clinical perspective • Electronic prescribing • Haemonetics update – common themes / problems <p>Action: Discuss timing / speakers via email</p> <p>Thoughts for future face to face meeting were:</p> <ul style="list-style-type: none"> • Alternate regions • Hybrid (may need input from outside company)

3.2	<p>NBTC study day Date: 13:00 - 14:00 Tuesday 5th July 2022 – via TEAMS Topic: The role of apheresis in acute liver failure due to drug overdose Presented by Dr Joanna Moore, Consultant Hepatologist at Leeds Teaching Hospitals. Currently 239 delegates registered. Action: send update on delegate numbers to Dr Moore.</p>
3.3	<p>Non-Medical Authorisation</p> <ul style="list-style-type: none"> • 3 dates confirmed, 29th June, 29th September and 7th December 2022. • Waiting list is healthy • CI has contacted delegates of previous NMA events to confirm how many have proceeded to complete portfolios and are now authorising blood components. Doncaster - 6 of 22 had gone on to authorize, Rotherham - 15 of 17 have started a portfolio. York and Scarborough - 7 are having difficulties with completion due to workload and practice Leeds – no data received to date. Delegates are having issues due to workload.
4.	<p>Audit / Survey</p>
	<ul style="list-style-type: none"> • Blood Use in Obstetrics survey Jo Shorthouse advised she is unable to complete the report due to lack of input from clinicians. RP to attempt to recruit an obstetrician for input into report. Action: Consider a poster for BBTS • Good practice from NCA's should be shared.
5.	<p>Website / Twitter</p>
	<ul style="list-style-type: none"> • North East and Yorkshire pages should mirror each other • Action: Group to review pages and make a decision on what should be included by end May 2022. https://www.transfusionguidelines.org/uk-transfusion-committees/regional-transfusion-committees/north-east https://www.transfusionguidelines.org/uk-transfusion-committees/regional-transfusion-committees/yorkshire-humber
6.	<p>Budget</p>
	<p>Balance: Not yet confirmed</p> <ul style="list-style-type: none"> • Funding TP meeting in September at Catterick Racecourse - £150. Pharmacosmos to sponsor lunch for the group • Reserve funds for possible face to face RTC meeting by end of 2022. Action: Set up a test, linking Barnsley and Newcastle meeting rooms. • Action: Send offer of funding to RTC members for SHOT, BBTS, ISTH
7.	<p>Quality Improvement Projects / Alignment of Policies</p>
	<ul style="list-style-type: none"> • e-LfH induction for junior doctor trainees. Awaiting feedback from HENE.

	<p>Action: Confirm if Yorkshire deanery will be following the same format as HENE mandatory learning, e-LfH.</p> <ul style="list-style-type: none"> Major Haemorrhage Policy Useful for rotating doctors to have consistency in the policy Looking at merit of having a single number for activation, group felt this would not be achievable due to limitations in technology within some Trusts. East of England RTC produced a flow chart which was editable for individual sites. <p>Action: Take forward via email</p>
8.	PBM overview
	<ul style="list-style-type: none"> Group unsure what is required from the document. <p>Action: Group to feedback what is required from the PBM overview document.</p>
9.	A.O.B.
	<ul style="list-style-type: none"> None.
10.	Date of next meeting
	<ul style="list-style-type: none"> 11:00 Wednesday 6th July 2022 December 2022 meeting to be confirmed.

RTT Action List

Item No	Action	By Whom
1	Post minutes of previous meeting, 10th January 2022, onto the RTC websites.	JR
1	Attempt to recruit an obstetrician for input into 'Blood Use in Obstetrics survey' report.	RP
2.1	Circulate minutes from RTC meeting on 9 th March 2022, to RTC members	JR
2.1	Contact Yorkshire HTC chairs, asking if any trainees have shown an interest / attended HTC meetings and may be interested in joining the group.	JR
2.1	Produce a summary document, noting points of interest / matters arising from the March RTC meeting, and circulate to the group.	RP
2.2	Update June RTC agenda, as per discussion.	JR
2.2	Request speakers in education section discuss what they will be presenting, to avoid duplication.	JR
3.1	Discuss set up of study day on theme of Digitalisation, via email.	All
3.2	Send update on delegate numbers for 'The role of apheresis in acute liver failure due to drug overdose' event to Dr Joanna Moore.	JR
4	Blood Use in Obstetrics survey Consider a poster for BBTS	YS
5	North East and Yorkshire pages should mirror each other Group to review pages and make a decision on what should be included by end May 2022. https://www.transfusionguidelines.org/uk-transfusion-committees/regional-transfusion-committees/north-east https://www.transfusionguidelines.org/uk-transfusion-committees/regional-transfusion-committees/yorkshire-humber	All
6	Set up a test, linking Barnsley and Newcastle meeting rooms.	CI/JR
6	Send offer of funding to RTC members for IHN-SHOT, BBTS, ISTH.	JR

7	<p>Confirm if Yorkshire deanery will be following the same format as HENE mandatory learning, e-LfH.</p> <p>Post meeting note: CI discussed with Trust medical education manager. In York and Scarborough foundation doctors are not asked to undertake this as mandatory training and this will probably be reflected across most of Yorkshire and Humber. Training is mapped against skills for health and what is classed as statutory/mandatory training in the Trust, so there will be differences in which modules are undertaken and more local information provided instead. Yorkshire and Humber seem to be more ad hoc compared to the North East in many aspects.</p> <p>The Dean for the Yorkshire and Humber region is Jon Cooper (overseeing IMT and above), with Craig Irvine being head of foundation school (F1/F2) for the East Yorkshire region, there is also the west and South Yorkshire regions- as below https://heeyh-deanery-live.azurewebsites.net/foundation/how_your_school_works/contacts</p> <p>Action: Consider taking this to NBTC education working group to point out the regional differences and the lack of requirement of Transfusion being a mandatory topic, so many Trusts have their hands tied with what they are able to direct their staff to undertake.</p>	CI
7	Take forward 'consistency in the Major Haemorrhage Policy' across the region, via email.	RP
8	Group to feedback what is required from the PBM overview document.	All