

London Regional Transfusion Committee

CONFIRMED Minutes of London Regional Transfusion Team Meeting Wednesday 19th September 2012 York House Great Ormond Street At 2 pm

Present:

Gavin Cho (GC) (Chair)	Consultant Haematologist, North West London
Clare Denison (CD)	Transfusion Liaison Practitioner, NHSBT
Aman Dhesi (AD)	Transfusion Liaison Regional Lead, NHSBT
Rachel Moss (RM)	Transfusion Practitioner, St Mary's
Brian Robertson (BR)	Transfusion Practitioner, Guy's & St Thomas
Megan Rowley (MR)	Consultant Haematologist, NHSBT & St Mary's
Sue Wood (SaW)	RTC Administrator
Steven Wiltshire (SW)	Transfusion Laboratory Manager, St George's
Hugh Boothe (HB)	Transfusion Laboratory Manager, Homerton
Helen Nulty (HN)	Transfusion Laboratory Manager, GOSH
Sylvia Hennem (SH)	Transfusion Specialist, GOSH
Louise Tillyer (LT)	Consultant Haematologist, Royal Brompton
Sue Rudd (SR)	Transfusion Laboratory Mgr, St Helier Hospital
Amanda Hobson	Transfusion Practitioner, Barnet & Chase Farm
Apologies: Shubha Allard (SA)	Haematologist, NHSBT & Bart's & The London
Helen Nulty (HN)	Transfusion Laboratory Manager, GOSH
Sylvia Hennem (SH)	Transfusion Specialist, GOSH
Erika Rutherford (ER)	Customer Service Manager, NHSBT
Dorothy Kasibante (DK)	Transfusion Practitioner, HCA Laboratories
Claire Harrison (CH)	Chair RTC and Consultant Haematologist, GSST
Sue Mallett (SM)	Consultant Anaesthetist, Royal Free

1. Welcome & introductions

Gavin Cho welcomed everyone to his first meeting as Chair of the London RTC. He also welcomed and introduced Amanda (Mandy) Hobson, Transfusion Practitioner, from Barnet and Chase Farm NHS Hospital Trust to the committee.

Sylvia Hennem and Helen Nulty told the meeting that they would be retiring and that they would be standing down from the London RTT with effect from the next meeting on 9th November 2012. This would mean that the RTT would need to find another venue for the committee meetings. BR said that there was a possibility we could use a room at Guy's and he will check and let the RTT know.

ACTION: New Venue for RTT meetings – BR to see if RTT can be booked at Guys Hospital.

2. Minutes of the last RTT meeting

The minutes of the meeting held on 20th June 2012 were agreed in principle with amendments by BR and HB being incorporated. SW was waiting for a reply from Richard Whitmore (re: Olympics) and once received the minutes would be finalised and put on website

Action: Update minutes SW and CD put on website

3. Actions from the last meeting

The meeting went through the list of actions from RTT held on 20th June 2012 and it was agreed that points 2,3,4,6,7,8,9,11,12,13,14,15,18,19,20,21,22,23,26 had been completed and the other points were on the Agenda and would be discussed during the meeting.

4. RTT Membership

With SH and HN retirement it would be necessary to recruit two more members for the RTT. This was discussed and will be brought back to the next meeting.

Action: Discuss next RTC and bring back to RTT - ALL

5. RTC Meetings

5.1 BMS Education Days

CD explained that these days had been postponed till early 2013. The increasing cost of venues and catering together with difficulties in sourcing sponsorship were instrumental in this decision. Discussion was held on the format and rebranding all the BMS days as 'empowerment' education programmes with external speaker input. It was agreed that this would be an on-going discussion.

Action: AD/CD – on agenda from next RTT

5.2 RTC – Full Education Day on 13th September 2012 at Regent's College.

This meeting was attended by 120 delegates and the overall evaluations were circulated to the committee. The day was well received. Discussion was held on the outcomes, traffic lights system for presentations, the issue of microphones and people being unable to hear speakers. AD said he would address the AV provision at venues being investigated for future meetings.

Action: AD – AV provision at venues for meetings

5.3 RTC on 11th October 2012

BR talked through the programme for the afternoon session 'Transfusion Reactions' and discussion was held on speakers, patient representatives and who would be invited to meeting i.e. registrars through consultants, and it was agreed to send information out again.

Action: BR to amend education day agenda and contact Janet Birchall

MR talked through the portfolio for the Welsh Nurse Prescribing Programme, including, appropriate use of blood. She informed the RTT of a traffic light system they have to assess moderate to severe reactions and ways of dealing with the transfusion reaction at the bedside. Discussion was had on the algorithm in the new BCSH guidelines, but these do not tell you what to do.

Discussions were had if something could be produced for the RTC

Action: MR email documentation on use of traffic lights to deal with transfusion reactions to the RTT.

Discuss if RTT want to make an RTC version at next meeting - ALL

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5.4 Education Working Group

AD was asked about update on RTC Education Working Group – no activity had started. GC showed the RTT Google Course Builder and discussion was had on getting volunteers from the RTC to set up the education working group. MR, GC and AD will discuss what is required and what RTC want to do. Andy Miller will be asked to be involved. Discussion was had on the SpR working with Kate Pendry and her work and the West Midlands training resource.

Action: AD, GC and MR to discuss requirements and setting up a RTC Education Group.

Action: GC to contact Andrea Harris to discuss their RTC training resource

5.5 Future education days

GC circulated a pamphlet about meeting being held in Birmingham re Delivery Blood Transfusion Services by SPK Healthcare Events. Discussion was cost and what being provided together with Brian Robertson and Rachel Moss's involvement.

Action: BR and RM to feedback on the event and what RTC and national TP group can learn and feedback at next RTT

Discussion was held on RTC Education Days and BMS provision for 2013-14 and the financial implications. It is becoming difficult to find reasonably priced venues and consideration must be given to charging or not providing catering to help with the costs.

Discussion was had on a whole day education event in April with a charge of £10-20. Topics discussed included Anti-D.

Action: RTT to think of topics and a working group established

Other activity for 2013/14 will be 2 BMS education days and 2 RTC half day education days with the RTC Business Meeting.

6. Updates

6.1 TP Group

AD said the TP group had met on 18th September 2012. Brian Hockley had given an Edward de Bono presentation on 6 Hats of Change. Discussion was had on PBM performance indicators, KPI and points of feedback. Mandy Hobson (MH) talked about the training passport and what included together with the need to focus on Skills for Health. It is not part of the mandatory training scheme and the NHS London Training passport was being disbanded from November.

Discussion held on way forward and the need to carry on.

6.2 TAG Group

The subject of NEQAS training competency and concerns around use of (bio)chemists for rota changes coming into effect on 1st November 2012 were discussed.

Discussion was had on possible boundary changes, TAG reports to the RTT and attendance from the 3 TAGS and CSMs at RTT meetings and the concerns that issues or problems were not being fed back to the RTC. It was agreed that AD would email TAG chairs with a template of a report form used in the East of England and gauge their response to completing this in time for the next RTC on 9th November 2012.

Action: AD email TAG chairs with East of England report template to capture concerns they want to raise at the RTT/RTC for consideration

6.3 NBTC

GC will attend his first NBTC meeting on 24th and report back at next RTC

7. RTC Work Plan

7.1 Haematology & Trauma Network

Megan Lawn was now chairing this group and the current information had been put on website. The matter of the Brighton Trauma group being invited to join was discussed and it was agreed to discuss with Megan Lawn.

7.2 Jehovah's Witness Policy

All information had been uploaded on the website and RTC informed. This was an on-going agenda item which now can be taken off future agenda items.

Action: SW to take JW policy off RTT agenda

7.3 Shared Care

Share care document on website and an audit by email will be carried out.

AD told the meeting that some hospitals are finding it difficult to get Caldicott sign off for SP-ICE. Discussion was had on patient consent, choice, how laboratory affected, the risk to patients and Caldicott Guardians together with data protection and governance issues.

There was general agreement that it was important to share data and results to avoid risks to patients and episodes that could lead to deaths and should the RTC being involved in driving this forward: contact from RTC to Galdicott Guardians explaining benefits, etc. Other discussion was had if this should go to the TAG groups for discussion. Shared care item on Agenda for 11th October 2012 so this will be discussed at the next RTT.

Action: BR to raise discussion at RTC under shared care update

Action: ALL discuss what support RTC can offer after October RTC

7.4 RTC Communications and Website

RM/CD reported challenges with the website. It was in the process of being rebuilt with a new search engine a possibility. Darren Elbridge had recently been appointed to implement changes and RM would report any progress.

Action: RM – ongoing agenda item to review RTC website

GC showed the meeting a mock framework communications application that could possibly be used on a Smart phone device. It is an emulator that could be taken to different platforms to cover education, resources, and audits to improve communications. Discussion was had on the possibilities and agreed it would be an on going agenda item.

Action: GC to discuss its possible uses

7.5 Nurse Prescribing

Discussion was held on the provisions available and the possibility of a Nurse coming to promote at RTC meeting. MR talked through the Welsh module course which includes a 3,000 word narrative and SH updated the meeting on the courses being run at GOSH. AD updated the meeting with regard to NHSBT course.

Action: AD/CD ongoing agenda item

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Action: SH to see if a candidate who has become a blood prescriber can present a May 2013 RTC

7.6 London Platelet Action Group

RM told the meeting that the group had met a month ago and set up a Champions Day on November 13th 2012 at Guy's Hospital. A draft agenda had been put together with a Talk and Chalk am session and an interactive PM session. Sponsor had been arranged for the day and it was hope that 40 delegates would attend.

AD raised the Platelets on the Van during the Olympics which did not happen and discussion was also had on issues, wastage data and O neg and Blood Stocks Data.

Action: AD to ask NHSBT for Olympics feedback at October RTC

8. Audits & Surveys

8.1 Shared Care

It was agreed to carry out an audit next year to ascertain if picked up, who used and how effective

Action: AD/BR to arrange audit on update of shared care document

8.2 LoPAG will conducted survey re platelets further down the line.

Action: RM to take to LoPAG for discussion

8.3 Other Audits

- Relaunch of BBT survey end of year. London had low score in audit held in 2012.
- National Comparative Audit – Where are we? – National then regional
- Liver Audit – multi regions – buy in from British Gastro Register – Brian Hockley lead
- Anti D Audit – pushed back 6 months 2012-2013. Case Studies/Notes audit
- AD talked through other regions Platelets audits.

9. Budget

CD talked through the budget and the projected costs for the year. There was approximately £4,327.12 in budget but this was allocated. Sponsorship had been obtained for October but it was being increasingly difficult to get companies to provided funds.

10. AOB

AD showed the meeting the Platelet App that was being launched and passed round promotional postcards. These can be ordered from the Hub. AD said thank you to Wendy McSporrnan and Lise Escourt for all their work on the Mobile Web Site.

CD told the meeting that she would be going on maternity leave at the end of October 2012 and taking a year off. The RTT wished her well and congratulations.

Hugh Boothe talked to the meeting about the Post Olympic Debrief and wanted RTC feedback about writing to NHSBT from London Hospitals to say Thank You.

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Action: RTC to write back and thank NHSBT for their support to London Hospitals for the Olympic planning.

11. Date of next meeting

November 9th 2012 – York House Great Ormond Street at 2 pm

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London RTT

Action list – 19th September 2012

(Minutes) Item No	Action	By Whom	Completion
1	New Venue for RTT meetings – BR to see if RTT can be booked at Guys Hospital.	BR	Completed – Dates circulated
2	Update previous RTT minutes SW and CD put on website once RW feedback received	SW	Outstanding – awaiting RW reply for minutes
4	RTT Membership with SH and HN standing down: Discuss next RTC and bring back to RTT	ALL	
5.1	BMS Education days, on agenda for November RTT	AD/CD	Completed – on agenda
5.2	Check AV provision at venues for future meetings	AD	Ongoing
5.3	Amend Transfusion Reaction education day agenda and contact Janet Birchall	BR	Completed
5.3	E-mail documentation on use of traffic lights (Welsh blood service) to deal with transfusion reactions to the RTT.	MR	
5.3	Discuss if RTT want to make an RTC version of the Welsh traffic light transfusion reaction document at next meeting	ALL	
5.4	Contact Andrea Harris to discuss West Midland RTC online training resource	GC	Completed
5.4	AD, GC and MR to discuss requirements and setting up a RTC Education Group.	AD/GC/MR	
5.5	Feedback on the SBK transfusion event and what RTC and national TP group can learn and feedback at next RTT	RM/BR	

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5.5	RTT to think of education topics and a working group established for next year	ALL	
6.6	e-mail TAG chairs with East of England report template to capture concerns they want to raise at the RTT/RTC for consideration	AD	
7.2	SW to take JW policy off RTT agenda	SW	Completed
7.3	BR to raise discussion on SP-ICE at RTC under shared care update	BR	Completed
7.3	Discuss what support RTC can offer hospitals with Caldicott Guardian sign off of SP-ICE after October RTC	ALL	
7.4	Review RTC website – ongoing agenda item	RM	
7.4	Possible uses of 'Emulator' to support RTC activity and communications	GC	
7.5	Nurse prescribing to be a continuing agenda item	AD/CD	Completed
7.5	See if a candidate who has become a blood prescriber can present their experience at May 2013 RTC	SH	
7.6	Ask NHSBT for Olympics feedback at October RTC	AD	Completed
8.1	Arrange audit on update of shared care document	AD/BR	
8.2	Discussion of a regional platelet audit to be taken to LoPAG	RM	
10	RTC to write back and thank NHSBT for their support to London Hospitals for the Olympic planning	RTT	