

Confirmed Minutes
NW RTC incorporating North Wales
RTT Meeting
Date: Monday 16th January 2012, 14:00 – 16:00
Venue: Liverpool Heart & Chest Hospital

Attendees

Dr Mike Desmond	Chair, LHCH	MD
Jayne Addison	NHSBT	JA
Lilian Parry	Whiston Hospital	LP
Dr Kate Pendry	NHSBT	KP
Tracey Scholes	NHSBT	TS

Minutes

Jane Murphy	RTC Administrator	JM
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Apologies

Lydia Baxter	Salford Royal Hospital
Tony Davies	NHSBT
Eithne Hughes	Glan Clwyd Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	16/01/12	Minutes from RTT meeting on 14 th November 2011 to be 'confirmed' on website.	JM	Completed
3 (7)	14/11/11	Results of Transfusion Alternatives Questionnaires to be collated.	TD	Ongoing
3 (11)	14/11/11	JA to contact David Simcox to obtain details of patient speaker for the platelet workshop.	JA	Completed
4	16/01/12	JM to draft programme and flyer for RTC Education Event.	JM	Completed
4	16/01/12	KP to contact Dr Josh Wright regarding presenting at RTC Education Event.	KP	Completed
4	16/01/12	JA to contact Julie Ball regarding presenting at RTC Education Event.	JA	Completed
6	14/11/11	Management of Pre-operative Anaemia – KP to look at setting up a working group, April 2012.	KP	Ongoing
7.1	16/01/12	Flyer to be distributed for newly qualified nurses education events.	JM	Completed
10	16/01/12	Email to be sent to North Wales colleagues regarding participation at future meetings.	JM	Completed

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1	Apologies	
	The persons listed above sent their apologies prior to the meeting date.	

2	Minutes of RTT Meeting 14th November 2011	
	The minutes of the meeting were reviewed and agreed.	
	Action: JM to change to 'confirmed' on website.	JM

3	Matters Arising and Current Action List	
	7: Transfusion Alternatives Questionnaires	
	Action: Results to be collated.	TD

11: David Simcox has recommended a patient speaker for the platelet workshop.

Action: JA to obtain details from David. **JA**

All other actions completed or as an agenda item.

4	NW RTC Meeting / Education Event 20th April 2012	
	<u>RTC Meeting</u>	
	Lynda Hamlyn may attend the meeting.	

The following items to be included on the agenda:-

- Audits
 - Clinical tracking of Blood Data – pilot currently underway, KP to feedback.
 - Cardiothoracic
 - Bedside
 - Massive Haemorrhage – 3 months worth of data will be available, KP to feedback.
- Platelets – as per document issued in December. Feedback from workshops held.
- Lab Empowerment Results – tool to be created for laboratories.
- NW RTC Objectives – review work plan at next HL & RTC Chair's meeting on 27th February.

Education Event

Draft programme and flyer to be completed by end of January and reviewed at next meeting.

Action: JM to draft flyer and programme. **JM**

Sponsors

3 companies have made contact with a view of sponsoring forthcoming event.

Topics / Speakers

- Haemoglobinopathies – suggested Josh Wright. **KP**
Action: KP to contact regarding presenting.
- Management of New Anti-Coagulants – Dr Nash, confirmed.
- Patient Experience – Barbara O'Hare, confirmed.
- Transfusion Reactions – Hazel Tinegate, confirmed. Suggested joint presentation with Julie Ball.

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Action: JA to contact Julie Ball with regards to presenting. **JA**

- Results of NCA Medical Use of Blood - Kate Pendry, confirmed.

5 Alternative Venues

Feedback received on evaluation forms at last RTC Educational Event about the room layout at Haydock Park. Due to numbers attending these event, this room is the most suitable available at Haydock.

JA/JM to visit alternative venues within the vicinity of Haydock Park.
 Action: JM to arrange appointments at The Holiday Inn and The Thistle Hotels to view the facilities / room layout with a view of holding future RTC education events.

6 Management of Pre-Operative Anaemia

Kate Pendry to set up working group and look at how to drive forward producing a regional toolkit. KP to look at once current topics are completed.

Action: KP to set up working group, possibility April 2012. **KP**

7 Working Groups

7.1 Education and Training

Group coming to the end of the work plan for 2011/2012 and all objectives will have been completed.

Holding 2 educational workshops for newly qualified nurses 'The Transfusion Factor – Have You Got It'. 19th March 2012 at Manchester Blood Centre and 30th March 2012 at Liverpool Blood Centre. Flyer to be distributed by the end of this week.

Action: JM to distribute flyer for nurses education events. **JM**

7.2 Audit

Regional Audit of Massive Haemorrhage - 3 month prospective data currently being collected, Dec 2011 – Feb 2012 inc.

7.3 Paediatric

Google group has been set up and email been sent out for people to express their interest in this.

7.4 Policies/Guidelines

- Shared care – Meeting held 13th January 2012. Pilot has been successful at 4 treatment centres: Royal Liverpool, CMFT, Salford Royal and the Christie.
- TEG/ROTEM – Regional survey completed looking at restrictions. Workshop planned for 2nd March 2012 at Manchester Blood Centre.
- Massive Haemorrhage Toolkit – awaiting BCSH guidelines to be agreed.

8 Platelet Workshop

'Lets Talk Platelets' Workshops to be held on Monday 30th January 2012, Liverpool Blood Centre.

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Excellent response received from delegates – 31 to attend in the morning and 35 in the afternoon.

Confirmation of places along with programme to be sent out to delegates this week.

9	RTC Budget	
	JM provided an update. Agreed to pay a deposit of £2,000 to Haydock Park with regards to forthcoming Educational Event on 30 th April 2012.	
10	AOB	
	Reviewed members of RTT.	
	Email to be sent to North Wales colleagues regarding participation at future meetings.	
	Action: JM to send email as above	JM
11	Date of Next RTT Meeting	
	Monday 12 th March 2012 @ 2pm, Manchester Blood Centre	