

**Minutes of the North West Regional Transfusion Committee  
incorporating North Wales  
Shared Care of Special Requirements Working Group Telecon  
Date: Thursday 13<sup>th</sup> September 2012, 13:00 ~ 13:45hrs**

**Attendees**

Jayne Addison (JA)	Transfusion Liaison Nurse, NHSBT Liverpool
Mary Marsden (MM)	Transfusion Practitioner, CMFT
Tracey Hall (TH)	Transfusion Practitioner, Alder Hey Children's Hospital
Sharon Swift (SS)	Transfusion Practitioner, The Christie
Tony Davies (TD)	Transfusion Liaison Practitioner, NHSBT Manchester

**Apologies**

Ursula McMahon (UM)	Haematology Cancer Nurse Specialist, WWL
Lorna Milne (LM)	Trainee Advanced Nurse Practitioner, SRFT

**1 Welcome & introductions**

Jayne welcomed everyone.

The persons listed above sent their apologies prior to the meeting. UM has now left the group due to taking up a secondment. A replacement name given but no reply to emails sent.

**2 Minutes of previous meeting**

The group agreed that the minutes from the meeting held on Friday 13<sup>th</sup> January 2012 were a true and accurate record. All actions complete except action 5.5, ongoing.

**3 Feedback from pilot sites**

AH – via email. Form used externally to inform Chester and Aintree of changing ABO group following BMT. Andy did this himself and no feedback was received from either referring hospital, so assumed information received was ok.  
MM – limited opportunity to share document externally to chosen hospitals of Blackpool and Lancaster. Possibly identified the wrong group to pilot with. Form now used fully within haematology to communicate special requirements to the Transfusion laboratory and has been placed on CMFT intranet for use in other dept's.  
SS- Commenced two week trial with UHSM and Stepping Hill. Commenced 03/09/12. No patients at time of telecon. Thinking of extending trial period. Have a very clear action plan and working group set up in the hospital to address

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shared care of special requirements. Although some resistance to use the form internally within haematology.

<b>4</b>	<b>Next Steps</b>	
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TD suggested that we should concentrate on one Trust, The Christie and support them in piloting the form externally. Suggestion made to extend the hospitals from the The Christie to approx 6 to widen the opportunity for trial. MM suggested that CMFT be included in this extension. SS to take back this proposal to her working group and inform the group when hospitals chosen and agreed to take part. TH – very keen to trial the form between Alder Hey and Liverpool Women’s Hospital. JA to send TH the form. JA to inform the RTC members of the history behind the shared care group, what has been achieved so far and the next steps. To be sent when SS has confirmed extension to which hospitals. MM- highlighted the fact that the SaBTO recommendations for CMV may now make the use of the form more difficult if some hospitals are following the guidance and some not.

<b>5</b>	<b>Action plan</b>	
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| <b>5.1</b> | SS to make suggestion to The Christie working group - widen the number of hospitals in the pilot to increase opportunity to test the form.                          | <b>SS</b> |
| <b>5.2</b> | JA to send TH electronic copy of shared care form.  | <b>JA</b> |
| <b>5.3</b> | TH to pilot the form externally between Alder Hey and Liverpool Women’s Hospital.   | <b>TH</b> |
| <b>5.4</b> | JA to inform RTC members via email of the history of the group, what has been achieved and the next steps. Only when SS has confirmed extension to which hospitals. | <b>JA</b> |
| <b>5.5</b> | JM to place previous minutes on NW RTC website.   | <b>JM</b> |
| <b>5.6</b> | SS to source new article/research paper and circulate to group.   | <b>SS</b> |

<b>6</b>	<b>AOB</b>	
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TD – asked SS what new article/research her transfusion consultant referred to in respect of CMV recommendations.

<b>7</b>	<b>Date of next meeting</b>	
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Date to be confirmed.