

ATP MEETING



Conference Room, Leeds Blood Centre
Wednesday 13th June, 2012.


Present

Jayne Addison (JA)
Anne Davidson (AD)
Tony Davies (TD)
Julia Llewellyn (JL)
Barbara Matthews (BM) - Chair
Lorna Panter (LP)
Denise Watson (DW)
Marsha Whittam (MW)

Apologies

Sadia Ahmed (SA)
Sharon Bryson (SB)
Deborah Curley (DC)
Carl Davies (CD)
Carron Fogg (CF)
Karen Galilee (KG)
Gillian McAnaney (GMc)
Terri Prolze (TP)

1.	BM welcomed the group and chaired the meeting.	Action
2.	Presentations Electronic Issue – Presented by Tony Davies, Transfusion Liaison Practitioner, NHSBT  Electronic Issue ATP Meeting June 2012.p	
3.	Minutes of previous meeting 15.03.2012 Minutes of the previous meeting were agreed as a true record. Action: Post onto RTC web sites.	JR
4.	Feedback from group / Open forum  ATP Reports June 2012.pdf	
5.	NHSBT Update / TLN News	

	 <p>TLNP Update June 2012.pdf</p>	
6.	<p>Local training events</p> <p>Following discussion it was agreed that a ATP Toolkit should be collated with training information that can be selected depending on staff member being taught e.g. porter, HCA.</p> <p>The following topics were selected from those who attended the meeting:</p> <p>Actions: Patient ID – Julia Observations – Marsha Jehovah Witnesses – Barbara ATP role – Lorna Anti-D and HDN – Gillian (suggested by Lorna)</p> <p>Other areas to be covered: Laboratory visits - Deborah Blood donation process - Sharon Platelet apheresis ABO blood groups – Karen</p> <p>Actions: Could those ATPs who did not attend the meeting please contact DW to select a topic from the list above .</p> <p>BBT team to forward any information on games / quiz that may be included in the toolkit</p> <p>Discussed the chair for next meeting Action: If you would like to chair the next meeting (Newcastle 12th September) please let DW know.</p>	<p>JL MW BM LP GM</p> <p>Non attenders</p> <p>AD/JA/TD/DW</p> <p>ATPs</p>
7.	<p>DW informed the group that the ATP Resource File was due to be reviewed by the end of June. MW volunteered to help with the review and TD to proof read once the changes had been made.</p> <p>Action: ATP resource file to be reviewed</p>	<p>DW/MW/TD</p>
8.	<p>Date and venue of future meetings 12th September – Conference Room, Newcastle Blood Centre 4th December – Conference Room, Leeds Blood Centre</p>	