

Confirmed Minutes
NW RTC incorporating North Wales
RTT Meeting
Date: Monday 12th March 2012, 14:00 – 16:00
Venue: Manchester Blood Centre

Attendees

Dr Mike Desmond	Chair, LHCH	MD
Jayne Addison	NHSBT	JA
Lydia Baxter	Salford Royal Hospital	LB
Sarah Haynes	Wythenshawe Hospital	SH
Brian Hockley	NHSBT	BH
Dr Kate Pendry	NHSBT	KP
Tracey Scholes	NHSBT	TS

Minutes

Jane Murphy	RTC Administrator	JM
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Apologies

Therese Callaghan	NHSBT
Tony Davies	NHSBT
Madalitso Kubwalo	Gwynedd Hospital
Lilian Parry	Whiston Hospital
Lesley Sutton	Wythenshawe Hospital
Julie Yates	Warrington Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	12/03/12	Minutes from RTT meeting on 16 th January 2012 to be 'confirmed' on website.	JM	Completed
3 (7)	14/11/11	Results of Transfusion Alternatives Questionnaires to be collated.	TD	Ongoing
4	12/03/12	Future RTT agenda items: wastage figures to be included on HTC Report for October's RTC and Sue Cotton to be invited to meeting.	JM	New
5	12/03/12	NW RTC Highlight Report to be sent to Teresa Little by 14 th June 2012.	JM	Completed
6	12/03/12	Apheresis to be a rolling agenda item at RTT Meetings.	JM	Completed
6	12/03/12	Apheresis to be an RTC agenda item at RTC Meeting in October.	JM	New
8	12/03/12	Successful candidates of funding for educational events and conferences to be advised. Delegate fees and train fares to be paid.	JM	Completed

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1	Apologies	
	The persons listed above sent their apologies prior to the meeting date.	
2	Minutes of RTT Meeting 16th January 2012	
	The minutes of the meeting were reviewed and agreed.	
	Action: JM to change to 'confirmed' on website.	JM
3	Matters Arising and Current Action List	
	7: Transfusion Alternatives Questionnaires	
	Action: Results to be collated.	TD
	6: Blood Conservation Google group to be set up, April 2012	
	All other actions completed.	
4	NW RTC Meeting / Education Event 20th April 2012	
	<u>RTC Meeting</u>	
	The following item to be included on the agenda:-	
	<ul style="list-style-type: none"> Brain Hockley – to introduce himself and his role to RTC members. 	
	Suggested on HTC Report form for October's RTC, ask HTC's about wastage figures and invite Sue Cotton to the meeting.	
	Action: Future RTT agenda items nearer the date of RTC in October.	JM
	<u>Education Event</u>	
	<u>Sponsors</u>	
	6 companies have confirmed their involvement and sponsorship.	
	Awaiting to hear from Jehovah's Witnesses.	
	<u>Speakers</u>	
	All speakers confirmed. Kate Ryan to confirm patient speaker details.	
5	NW RTC 'Highlight Report for NBTC'	
	Draft report discussed and finalised.	
	Action: JM to send to Teresa Little by given deadline of 14 th March 2012.	JM
6	Apheresis	
	Kate Pendry raised.	
	Liverpool hospitals have an SLA for Therapeutic Apheresis. However, in Manchester it's much more adhoc with a few hospitals having an SLA.	
	To identify gaps in the service, a survey of all hospitals to take place. Suggested next Haematology SpR could carry out.	
	Action: Keep as a rolling agenda item at RTT Meetings.	JM
	Action: RTC Agenda item in October.	JM

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7 Working Groups

7.1 Education and Training

Holding 2 educational workshops for newly qualified nurses 'The Transfusion Factor – Have You Got It'. 19th March 2012 at Manchester Blood Centre and 30th March 2012 at Liverpool Blood Centre.

Next meeting of group to be held in April to set objectives for 2012/13.

7.2 Audit

Regional Audit of Massive Haemorrhage - 3 month prospective data collected, Dec 2011 – Feb 2012 inc. Deadline to submit data is mid March. Results to be presented at RTC in April.

7.3 Policies/Guidelines

- Shared Care – Phase 2 of pilot. Results to be presented and form to be launched at RTC in April.
- TEG/ROTEM – Workshop held 2nd March 2012 at Manchester Blood Centre. Agreed to devise a regional document, to be issued to hospitals to support a business case to set up a TEG service.
- Massive Haemorrhage Toolkit – update imminent. To be finalised at RTC and then posted on the website.

8 NW RTC Funding of Educational Events & Conferences 2012

To fund places at the following events:-

- BSMS Road Show, Liverpool - 10th May: 1 place
- HOT Sig Conference, Birmingham – 22nd May: 3 places
- TP Conference, Birmingham – 26th June: 2 places
- Annual SHOT Symposium, Manchester: 6 places

Delegate fees along with train fare to be funded for events held in Birmingham.

Action: JM to advise successful candidates and arrange for delegate fees and train fares to be paid.

JM

9 RTC Budget

JM provided an update.

10 AOB

Platelets - Top Ten Tips: London region have produced. Adapt for North West Region.

11 Date of Next RTT Meeting

Monday 25th June 2012 @ 2pm, Liverpool Heart & Chest Hospital