

**Confirmed MINUTES OF THE REGIONAL TRANSFUSION TEAM MEETING
SOUTH EAST COAST**

**11th May 2012
By Teleconference**

Present:

P Larcombe, Chair (PL)			
RTT Members:			
L Delieu, DVH (LD)	A Dhesi, NHSBT (AD)	A Green, EKHT (AG)	
R O'Donnell, St Richard's (RO)	M Robinson, Worthing (MRob)	M Rowley, NHSBT (MRow)	
1.	Apologies : <div><div>J Dalton, Maidstone Hospital (JD)</div><div>R Ezekwesili, DVH (RE)</div><div>R Goddard, QEQM Margate RG)</div><div>R Rook, East Surrey (RR)</div><div>R Whitmore, Treasurer (RW)</div><div>E Whitmore, Secretary (EW)</div></div>		
2.	<u>Welcome and Introduction</u>		Action
2.1	PL welcomed members to the teleconference and thanked them for accommodating the rearranged timing.		
3.	<u>Minutes of the Previous Meeting & Matters Arising</u>		
3.1	The minutes of the previous meeting were reviewed with 2 amendments:		
3.2	Item 1: Apologies: 'A Green, Maidstone' would be amended to 'A Green East Kent'.		
3.3	Item 5.1: BBTS: 'MRow and JD' would be amended to read 'MRob and JD.		
4.	<u>Working Groups: Update</u>		RO
4.1	<u>BMS Empowerment – Pathology Networks</u> RO reported that AD had forwarded information to her on initiatives in the London RTC region relating to BMS Empowerment. The working group's questionnaire for medics had been sent to PL (as agreed at the recent RTC meeting) and RO had also been contacted by Emily Carpenter, Associate TP at Eastbourne DGH regarding a questionnaire they were hoping to use to test FY1/FY2/SHO knowledge of transfusion. RO suggested inviting EC to join the working group, and all agreed. ACTION: RO to contact Emily Carpenter about joining the SEC region working group.		
4.2	<u>Platelets – Triggers & Increased Usage</u> No update was available at the meeting.		
4.3	<u>Standardization of Request Forms</u> MRob had circulated a request to the region for examples of request forms used in their		

	hospitals and had received good feedback. The next step would be to meet with the other WG members AG and LD to sift and assess the information received; the meeting was scheduled for Mon 14 th May.	
4.4	<p>MRow considered how the outcome of the review of the paper documentation might translate to Order Comms use. She noted that the group might find useful information in the NHSBT Survey of IT Use, as it had details of the proportion of hospitals/labs using Order Comms. MRow also referred to the BCSH IT Guidelines Group which will be looking at what criteria will be included in request forms and suggested that the SEC regional group could feed in to the BCSH discussions regarding any criteria they devise.</p> <p>ACTION: MRob to feed back to MRow what the working group conclude to be the criteria for inclusion in request forms.</p>	MRob
4.5	<p><u>BBT – HSC Survey & TP Survey</u></p> <p>AD suggested the TP survey be taken to the TP meeting. AD, PL and MS to discuss ways to take this forward off line, following the telecon.</p>	
4.6	<p><u>‘Who Am I?’ Patient Safety SHOT Recommendations</u></p> <p>LD reported little movement since the recent RTC meeting update. The Patient Information Working Group (PIWG) was taking this forward nationally and would adapt the original SEC region sticker design (with appropriate permission) to fit with the national theme. The campaign was due to be launched at the forthcoming Patient Blood Management Seminar at the Royal College of Pathologists on 18th June. In response to an enquiry from AD regarding repeating the campaign on a regular basis, it was noted that engaging compliance from the wards had been very difficult when undertaken across the SEC region, so this could rule out its use on a regular basis.</p> <p>ACTION: AD to contact LD to see what might be done to take the SEC campaign further</p>	AD/LD
4.7	<p><u>Doctors’ Transfusion Training, Competencies & Knowledge</u></p> <p>PL would speak to medical students later this month and would re-survey all medics at the end of august to see if their answers are the same or better after first year in practice</p>	
4.8	<p><u>Cell Salvage Usage Training</u></p> <p>There had been no significant progress since the RTC update. PL had asked the anaesthetic sub specialties to gather information and he would follow this up shortly to assess the outcome.</p>	
4.9	<p><u>Platelets Initiative</u></p> <p>The platelet initiative undertaken at BSUH by Emily Budge (EB) was in its final stages, with results imminent. It was noted that the outcome mirrored the national results. EB would be asked to present the results to the region in due course.</p>	
4.10	<p>In response to an enquiry on whether the platelet work would be rolled out across the region, PL indicated that this was unlikely as the intensive amount of information chasing required would make it impracticable.</p>	
5	<u>Use of BSMS Data at RTCs</u>	
5.1	<p>Members discussed how to make best use of this data regionally to share good practice. In previous years, the data had been presented at regional meetings, with good performance highlighted and good compliers asked to share good practice ideas. A number of members felt this had worked well. Members also considered the best forum for presenting this information and some took the view that TADG members were in the best position to address the issues raised by the data. It was recognised that while waste reduction would be a multi-disciplinary concern, it was often difficult to gather all the relevant people (TLM,TP,Cons Haem) together in the same audience.</p>	

5.2	Several members noted their dislike of the graph format; they felt it was too 'busy' and made it difficult to compare like for like, which was easier in numeric format.	
5.3	AD suggested keeping an ongoing log of good practice which could be shared. LD asked if AD could ring hospitals and ask why changes had occurred and take to RTC, MRow felt that it would be helpful to focus on one item of the BSMS data and reported that London were looking at platelets as they were the biggest users. It was discussed that the SEC did not attract many consultants to their meetings. MRob expressed that some trends were difficult to influence due to patient base and geographical distance from Tooting Blood Centre.	
5.4	PL asked for a way forward and it was suggested that looking at platelets would also address the NHSBT letter sent in December 2011 asking hospitals and RTCs to work in partnership to support appropriate platelet use and establish a regional platelet action group. MRob agreed to work with AD to start looking at this. ACTIONS: AD to get data on SEC O neg and Platelet use against other regions AD to meet MRob and look at how the BSMS data could be used at RTCs	AD AD/MRob
6	<u>SEC Meetings & Educational Events 2012/13</u>	
6.1	<u>RTC/HTC Chairs Event 3rd October</u> – Venue search ongoing. MS and AD to discuss.	
6.2	<u>TPG/RTC Joint Event 8th November</u> It was proving difficult to get venue availability in the London area, the preferred location. Following discussion on alternative locations, it was agreed that MS would look at availability around the Gatwick area., at a hotel previously used for the 2011 RTC meeting.	
6.3	<u>TADG/RTC Joint Event 31st January 2013</u> This had been booked to take place at the University of Sussex, the location of last year's successful event.	
6.4	<u>Additional RTC Meeting Date</u> Following a suggestion by AD, an additional RTC meeting date was agreed as Friday 12 th Oct. Mary to book the Euan Keats venue for the meeting. ACTION: MS to book RTC meeting venue via BSUH Medical Education Department	MS
7	<u>AOB</u>	
7.1	PL apologised to MRow for being unable to attend the recent London Trauma Group meeting and was invited by MRow to attend the next scheduled meeting.	
7.2	MRob reported that following concerns raised at their HTC meeting over the possibility that some medical staff might not be adhering to the 'separation by time' guidance relating to 2 sample electronic issue, their procedure was now to receive, process and compare the 1 st sample, then bleep the medic concerned and request a second sample, on the grounds that this was the first time the patient had been seen.	
7.3	SHOT abstract – Rachel (?Grimaldi) had submitted an abstract re junior doctors' understanding of 2 sample electronic issue; the findings showed their understand was poor.	
7.4	Submission to SHOT deadline extended by one week.	

7.5	MRow referred to a SHOT submission from the Comparative Guidelines Group (Clare Milkins and Carol Cantwell) 'To be sure, to be sure' looking at an NCA on sampling & labelling.	
7.6	LD highlighted the SP-ICE (Specialist Services electronic reporting using the Sunquest ICE web browser) initiative and the need for hospitals to return a form stating whether or not they give permission to other hospitals to view their test results online. Some hospitals had reservations and governance departments were currently considering the impact of allowing access.	
8	<u>Closing Remarks & Future Meeting Dates</u>	
8.1	PL closed the meeting and thanked members for attending.	

Off line Discussion

1. The Cell Salvage(CS) Survey

A CS mini survey proposed at the December 2011 RTT meeting had yet to be taken forward. PL agreed to identify appropriate contacts in regional hospitals and coordinate a survey of CS use.

ACTION: PL to identify appropriate contacts and coordinate a survey of CS use.

2. BBT – HSC Survey & TP Survey

The HSC Survey would be scheduled as an agenda item for the next RTT meeting on 3rd October, to discuss any gaps in the SEC region and consider how these might be filled. The TP Survey would be taken forward via the TP Group.

ACTION:MS to schedule HSC Survey as agenda item for 3rd October

3. HTC Chairs Survey

This had been repeated to improve participation and would form part of the agenda for both the HTC Chairs evening event on 3rd October and the RTC meeting on 12th October. It was suggested Brian Hockley could become involved.

ACTION:MS to schedule HTC Survey as agenda item for both 3rd October & 12th October

4. Platelet Initiative Results

It was confirmed that Emily Budge's data from the BSUH Platelet Initiative would be presented across the region at a meeting yet to be specified.

	<u>SUMMARY OF ACTION POINTS</u>	
4.1	<u>BMS Empowerment – Pathology Networks</u> ACTION: RO to contact Emily Carpenter about joining the SEC region BMS Empowerment working group.	RO
4.4	<u>Standardization of Request Forms</u> ACTION: MRob to feed back to MRow what the SEC region working group conclude to be the criteria for inclusion in request forms.	MRob
4.6	<u>‘Who Am I?’ Patient Safety SHOT Recommendations</u> ACTION: AD to contact LD to see what might be done to take the SEC campaign further	AD/LD
5.4	<u>Use of BSMS Data at RTCs</u> ACTION: AD to get data on SEC O neg and Platelet use against other regions	AD
	ACTION: AD to meet MRob and look at how the BSMS data could be used at RTCs	AD
	<u>Additional RTC Meeting Date</u> ACTION: MS to book RTC meeting venue via BSUH Medical Education Department	MS
6.4	<p style="text-align: center;"><u>Off line Discussion</u></p> <u>The Cell Salvage(CS)</u> ACTION: PL to identify appropriate contacts and coordinate a survey of CS use.	PL
	<u>BBT – HSC Survey & TP Survey</u> ACTION:MS to schedule HSC Survey as agenda item for 3rd October	MS
	<u>HTC Chairs Survey</u> ACTION:MS to schedule HTC Survey as agenda item for both 3rd October & 12th October	MS