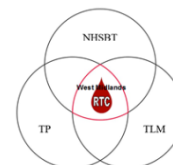




## West Midland Region Hospital Transfusion Practitioners & Transfusion Laboratory



**NHS Blood and Transplant Donor Centre, New Street, Birmingham**  
**Wednesday 11 December 2019**  
**Confirmed Minutes**

### Attendees

Carla Newland-Baker (CNB)	Wye Valley Trust
Maxine Boyd (MBo)	Chair, The Royal Wolverhampton NHS FT
Suzy Biggs (SB)	NHS Blood and Transplant
Mary Blanton (MCB)	The Royal Wolverhampton NHS Trust
Sherin Bodh (SBo)	University Hospitals Birmingham NHS Foundation Trust
Julie Buchan (JBu)	University Hospitals of Derby & Burton NHS FT
Aimee Burtenshaw (AB)	University Hospitals of Derby & Burton NHS FT
Karen Cooper (KC)	Shrewsbury & Telford Hospitals NHS Trust
Debra Clinton (DC)	Worcestershire Acute Hospitals NHS Trust
Mandeep Dhanda (MD)	Walsall Healthcare NHS Foundation Trust
Giuseppina Edwards (GE)	George Eliot Hospital Foundation Trust
Akunna Madufor (AM)	BCHE (Birmingham Community)
Lisa McKain (LM)	University Hospitals Birmingham NHS Foundation Trust
Clare Pedley (CP)	Birmingham Women's & Children's Hospital NHS Trust
Julie Roberts (JR)	University Hospitals Birmingham NHS Foundation Trust
Laura Sheldon (LS)	University Hospitals Birmingham NHS Foundation Trust
Angela Sherwood (AS)	NHS Blood and Transplant
Caroline Tuckwell (CMT)	The Dudley Group Of Hospitals NHS Foundation Trust
Nicci Wilkes (NW)	NHS Blood and Transplant

### Apologies

Michelle Budd (MB)	Royal Orthopaedic Foundation Trust
Tracy Clarke (TC)	Wye Valley Foundation Trust
Jane Evans (JE)	City & Sandwell
Gill Godding (GG)	Worcestershire Acute Hospitals NHS Trust
Deyaine Gummery (DG)	University Hospital Coventry & Warwickshire Trust
Jayne Khorsandi (JK)	Heart of England Foundation Trust
Michelle Reeves (MR)	City & Sandwell

	Action
<p><b>1 &amp; 2. Welcome and Introductions and apologies</b></p> <p>Maxine Boyd (MBo) welcomed everyone to the group and introductions were given around the table. If you are unable to attend, please can you send your apologies ahead of the date, so we can inform sponsors of exact numbers attending.</p> <p><b>Action: SB to send an email reminder to members 1 month before the date, and then the agenda and minutes 1-2 weeks prior.</b></p>	SB

<p><b>3. Minutes and actions from previous meeting 11/09/2019</b></p> <p><b>3.1 National TP Conference 2020</b> MBo informed the group that a National TP conference has been organised by Kings Health Partners for Wed 29 January 2020. There are 100 free places. SB has sent out the link but there have been some issues with this so SB will send out again. <b>Action: SB will send out again tomorrow.</b></p> <p><b>3.2 Nursing Associates</b> - This advice appears to contradict what other Trusts within the Region have agreed. Nursing Associates at all other Trusts represented at the meeting will not be involved with the administration of blood components. <b>Action: MBo to seek clarification from NBTC.</b></p> <p><b>3.3 National TP Chair network – National Terms of Reference</b> - MBo confirmed that these had been circulated, for comments, within the National TP group. <b>Action: MBo will update.</b></p> <p><b>3.4 RTC TP Terms of Reference</b> - MBo confirmed that these had been circulated to regional TP group for comments, and changes were required as follows:- SB to add in: - 1) Chair or Vice-chair + 4 other members, 2) no brackets around chair/vice chair, 3) to be reviewed every 5 years – update footer with date of December 2024) <b>Action: SB will update.</b></p> <p>All other aspects of the minutes agreed as accurate for September 2019.</p>	<p>SB</p> <p>MBo</p> <p>SB</p>
<p><b>4. TP action plan –</b> SB will forward to group with the minutes. <b>Action: SB to update plan</b></p>	<p>SB</p>
<p><b>5. West Midlands RTC Conference 2020 -</b></p> <p><b>Remember, Remember the 5<sup>th</sup> of November 2019 – Transfusion, Brexit and Clots”</b> The speaker feedback had been shared with the individuals’ concerned. Most of the feedback was with much praise for the new speakers, venue choice, which had been fantastic, along with the excellent food. However, our particular room layout meant that certain areas’ were hard to view the front.</p> <p><i>Walsall Manor Hospital</i> - MD informed the group that the date of 13 May 2020 at Walsall Manor Hospital is being held in the diary (the lecture theatre can hold up to 145 delegates).</p> <p><i>TPOG</i> – the team who had kindly volunteered to organise the event were as follows - MBI, MD, PE, NW, CMT, AS &amp; SB. The next <i>face to face meeting</i> is due to meet again on 09 January 2020 at Bham New Street</p> <p><i>Presentation suggestions/confirmed topics –</i></p> <ul style="list-style-type: none"> <li>• History of transfusion (confirmation received)</li> <li>• Drone deliveries</li> <li>• Human factors (?SHOT presenter)</li> </ul>	<p>SB</p> <p>AS</p>

<p><b>6 – National TP Updates –</b></p> <p><b>6.1 NTFC</b> – MB reported the National TP telecom was well attended, chaired by Ant Jackson telecom. J Wallis is stepping down and Jon Cort will take on role of the interim chair. Collaboration between NHSE/PBM to create “transfusion 2020”.</p>	
<p><b>7. PBM updates -</b></p>	
<p><b>O Neg Working Group/Party</b> – is being established, and NHSBT are looking for 2 TP representatives to move things forward. If interested, please contact <a href="mailto:angela.sherwood@nhsbt.nhs.uk">angela.sherwood@nhsbt.nhs.uk</a> who will forward your details on.</p> <p><b>Blood Cost increase</b> – this had increased to £142 per bag.</p> <p><b>New PBM App (Blood Assist)</b> – for adults only is being developed and testing is in progress which is hoped to be available soon.</p> <p><b>PBM</b> – Twitter campaign '12 days of PBM' will be taking place soon created by the PBM team. “Blooducation” also promoted via twitter (which Dr Suzy Morton created)</p>	
<p><b>8. NHSBT Updates –</b></p> <p><b>Lab Empowerment Course</b> – Jo Shorthouse, PBMP is sharing their work on this topic. Please contact SB if you require a copy.</p>	All
<p><b>9. Regional and National Audit Group Updates</b></p> <p><b>Regional audit – Delayed transfusion</b> – This audit in being worked on as we speak - with a view to this being rolled-out in early 2020.</p> <p><b>National Comparative Audit updates (NCA of the Medical Use of Red Cells)</b> – TPs will be required to use Chrome, otherwise it does not save inputs. Need to feed back to JGC please of any issues</p> <p>CMT said that the audit period needs to be confirmed.</p>	JGC JGC
<p><b>10. Cell Salvage Updates –</b></p> <ul style="list-style-type: none"> <li><b>Next meeting</b> - is Friday 06 March 2020 all day at Bham New Street.</li> <li><b>Updating Distribution list</b> – SB is trying to update the distribution list and encourage attendance from those who have not sent a representative for some time. <b>Action: SB will send out an email.</b></li> <li><b>UKCSAG</b> – has been on hold for the past 12/18 months. Kairen Coffey is presently leading the group, however has asked for volunteers as a chair/vice chair. Dr Falguni Choksey is part of this group and they are trying to find ways to take this group forward.</li> <li><b>BBTS Poster</b> – Matthew Coombe and Mary Blanton created a poster and presented at the BBTS conference.</li> </ul>	SB
<p><b>11. AOB</b></p> <p>RTC TP Distribution list – update Karen Cooper’s email address to <a href="mailto:Karen.cooper@nhs.net">Karen.cooper@nhs.net</a>.</p>	SB

<p><b>12. Dates for 2020 - TP meeting confirmed as follows:</b></p> <ul style="list-style-type: none"> <li>• 26 March 2020 - Joint TP/TLM MTG</li> <li>• Friday 11 September 2020 (BNS – R2)</li> <li>• 01 December 2020 – (BNS - R7)?</li> </ul>	<p>SB ALL</p>

DRAFT