

East Midlands Regional Transfusion Committee

Confirmed Minutes of Regional Transfusion Committee Meeting (EM-RTC)

Friday 7th February 2014

The Meeting Room

Leicester SPIRE Hospital

Gartree Road, Leicester, LE2 2FF

13.45 – 16.30

Present :

Attendees

Janice Smith	JS	Chesterfield Royal
Virginia Pearson	VP	Chesterfield Royal
Pawan Kumar	PK	Kettering
Jane Walden	JW	Kings Mill
Brian Hockley	BH	NHSBT
Delia Smith	DS	NHSBT
Rob Webster	RW	NHSBT
Tracey Scholes	TS	NHSBT
Jo Shorthouse	JSh	NHSBT
Rebecca Gerrard	RG	NHSBT
Karen Spreckley	KS	Northampton
Joy Murphy	JM	Northampton
Lucy Smith	LS	Northampton
Cherry Chang	CC	Nottingham University Hospitals
Linda Hoyland	LH	Nottingham University Hospitals
Hayley Bond	HB	Nottingham University Hospitals
Adam Gordon	AG	Nottingham University Hospitals
Sheila Hirst	SH	Nottingham University Hospitals
Jeni McMorren	JM	Nottingham University Hospitals
Fazlin Vivier	FV	Nottingham University Hospitals
Louise Allen	LA	Nottingham University Hospitals
Pam Wake	PW	Nottingham University Hospitals
Ravinder Dosanjh	RD	Royal Derby
Georgina Gray	GG	Royal Derby
Angela McKernan (Chair)	AM	Royal Derby
Priya Mistry	PM	SPIRE Leicester Hospital
Roz Ennals-Rowe	RE	SPIRE Leicester Hospital
Ant Jackson	AJ	United Lincolnshire Hospitals
Dennis Prangnell	DP	United Lincolnshire Hospitals
Carol Richardson	CR	United Lincolnshire Hospitals
Hafiz Qureshi	HQ	University Hospitals Leicester
Jot Hyare	JH	University Hospitals Leicester
Marie Browett	MB	University Hospitals Leicester
Pavlina Sharp	PS	University Hospitals Leicester
Aamer Ahmed	AA	University Hospitals Leicester
Fiona Waller	FW	University Hospitals Leicester
Malcolm Chambers	MC	University Hospitals Leicester
April Sellars	AS	University Hospitals Leicester

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Apologies

Andrew Fletcher	Chesterfield Royal
Jon Cort	Chesterfield Royal
Helen Hicks	Kettering
Angela Houston	Kettering
Caroline Lowe	Kettering
Jayne Sharpe	Kings Mill
Leanne Hostler	Kings Mill
Phillipa Cheshire	Nottingham University Hospitals
John Lu	Nottingham University Hospitals
Sandra Dodds	Royal Derby

In Attendance: Odette Colgrave (OC) RTC Administrator (minutes)

Management of Anaemia Workshop

- GP Anaemia Pathway at Nottingham – Sheila Hirst

AG – There are ‘Protective Learning Events’ for Nottinghamshire - will be targeting all GP's in the area. [Action: AG will send email to SH re these events](#)

- Pre-operative anaemia clinics at Nottingham – Adam Gordon
- Pre-operative anaemia clinics at Leicester – Marie Browett / Fiona Waller
- GP Pathway at Royal Derby – Dr Angela McKernan
- FFP Audit Results – Brian Hockley

1. Welcome and Apologies

AM welcomed everyone to the meeting. Apologies were received and noted.

2. Minutes of the last RTC Meeting held on 8th October 2013 and matters arising

Page 4 – 5.4, 1st line, OC to amend many to made and then minutes confirmed as accurate record. The action table was reviewed and all are on the agenda for discussion.

[Action: OC to amend 8th Oct minutes](#)

3. Principal Haemovigilance Specialist – Mike Dawe

Mike Dawe introduced himself to the group. He has been in post 2-3 months now and the general feeling from most hospitals is the disconnection with the MHRA.

MD has offered to come and visit anyone who may wish to discuss any problems or seek advice although he cannot do any pre-inspections. Over the next few months his aim is to develop his role and wants us to work together. Although he cannot speak on behalf of the inspectors he wants a 'we' approach rather than “us and them.”

The EM region has a good reporting culture.

4. Individual Hospital Transfusion Committee Reports

DS gave a presentation after collating all the individual reports prior to the meeting. This proved to be a useful exercise and all agreed to continue with this format in future meetings. All issues / concerns which are on the presentation can now be raised at the NBTC meeting on behalf of the EM region.



HTC Summary
Reports

Royal Derby has launched a new training passport in Trust – accessed by an APP on mobiles – this could be presented at the next RTC.

An in-depth discussion regarding how many hospitals have a policy in case there is a fire. Very few have one - ULH has no policy, Northampton has a fire drill policy. RG advised that Warrington had a fire a few years ago and should now have a good policy in place. NHSBT has a controlled document to give guidance to hospitals.

Action: DS to look into above and raise this on the next agenda and share NHSBT document.

In response to the action above :

"Hospitals may request NHSBT assistance in the event of an internal incident at the hospital (for example, fridge failure or fire). NHSBT have an internal policy which outlines an internal co-ordinated process for considering requests of support or assistance from hospitals who have had an internal incident. NHSBT will endeavour to help hospitals requiring assistance wherever possible providing this does not comprise the routine service provided to other hospitals".

The PBM document could have been sent out, however RG confirmed unfortunately this has been delayed as we wanted the DOH to ratify this document. Although this document will not advise you anything you don't already know, however you will be able to use this for your management teams. There is a sub group of the NBTC that will be pulling the tools together and once the new JPAC website is launched these tools will be published.

CC wanted to see if any hospitals are willing to share results for anti-natal screening as feels this could potentially be a patient safety issue. This has been regularly fed back and issues are around governance.

Action: AM to feedback issues from slide 12 at the next NBTC meeting in London.

5. Feedback from RTC Task Groups

5.1 Audit & Appropriate Usage Task Group

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Following the presentation earlier today, HQ & BH will now discuss producing the report and action plans / tools to change practice in key areas. The next regional audit will then need to be decided. However there is soon to be a national multi regional audit in massive haemorrhage and we should try and encourage all trusts in the region to participate.

5.2 Education & Training Group

JW has now taken over as new chair since Kath Hearnshaw retired.

24.01.14 Am I a clot or not? The majority of the feedback was very positive. Some comments from delegates were to hold the event more south of the region.

This was discussed in great depth during the RTT meeting and the vast majority agreed to go back to Chesterfield Royal Hospital.

The group always needs new faces and if anyone wants to join please feel free to come along.

5.3 Newsletter

Newsletter No 18 has not been published as the new website is soon to be relaunched and no documents have been able to be posted for the past 4 months. However since Kath Hearnshaw has now retired a new editor is required. JSh agreed in principal to liaise with OC on what is involved and may take over the role.

5.4 Patient Blood Management

This was not covered as Dr Jon Cort was unable to attend the meeting.

Action: JC to arrange date of next meeting – 2nd May 2014?

6. KPI's

DS presented this report during the meeting:



KPI 2013-14 Quarter

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HQ commented on how well NHSBT performed over the Christmas period as hospitals did not have to worry about stock levels.

RG - The decline of Red Cell issues was not predicted and therefore, issues and associated income to NHSBT is down by 4.5% this year. Hospitals are reporting that the reduction in

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red cell issues is because they have taken PBM initiatives on board but it is uncertain on why it has declined so drastically over the past 18 months.

Platelets have increased by <1% compared to the previous year when they had been rising much more steeply. Hence that's why the key focus from PBM team to educate and reduce the use of platelets in 2012/13.

Action: OC to issue platelet and FFP data per quarter for University Hospitals Leicester

HQ – There has been an increased number of procedures in Paediatric Cardiac Surgery and they are given Red Cells of less than 14 days expiry. Other hospitals are apparently using RC with less than 7 days and if Leicester were to change to this it would have a big impact on Sheffield Blood Centre. HQ wants to know if the expiry for these components can be reduced to under 7 days? DS to liaise with internal hospital services and will also contact / raise with the Leeds Blood Centre.

Action: DS will look into RC expiry dates and feedback.

7. Feedback from RTC associated groups and circulated papers

7.1 Feedback from EM Transfusion Practitioner's Group

JS confirmed there are two regional TP Development days to be held on the 3rd & 17th March 2014 respectively at Kings Mill Hospital and Northampton. These will be facilitated by Kairen Coffey, Education and Audit Lead, from NHSBT, on both days. A further meeting will be arranged later in the year once the new Patient Blood Management Practitioner is in post.

Judy Beale has retired and Debra Davis has moved to another role within the trust at Royal Derby. 2 new TP's are Ravinder Dosanjh and Georgina Gray. There are 2 other new TP's started at Northampton, Lucy Smith and Louise Allen at Nottingham.

7.2 Patient Representative for RTC

Kath Hearnshaw has expressed an interest to be the patient representative for the RTC and no objections were raised. Kath will therefore be invited to the next RTC meeting in May 2014.

Action: OC to invite KH to the next RTC in May 2014 as the new Patient Rep

8. Regional transfer of blood policy

CC collated all comments and has come up with this document. CC took all comments on board and will now amend the documents to reflect these changes.

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It will be necessary to telephone and record the information on the form provided rather than faxing the information across to the receiving hospital.

Action: CC to amend the document
OC to email all documents so they can be ratified at the next RTC meeting.

It was asked if NHSBT can move Trust blood boxes from one Trust to another as deliveries are done. They appreciate it may not be the same day.

Action: DS to enquire from transport if NHSBT can move blood boxes around.

9. FFP Dosage Poster

HQ suggested that this dosage poster could lead to inappropriately large volumes of FFP being transfused in obese pts. It was suggested that ideal body wt is used or cap the dose of FFP at 4 units. The poster warns to beware of volume overload and risk of over transfusion but in small print.

This poster is based on BCSH guidance however RG will take on board all the concerns raised.

Action: RG to feedack the comments raised regarding the FFP dosage poster.

10. Transfusion Reaction Algorithm

The document can now be published on the website once this has been re-launched however we need to acknowledge the Welsh Blood Service. This can be used as a tool on the website.

Action: OC to publish the document on the transfusion website once re-launched

11. AOB

One box (28 books) of the new transfusion handbook will be delivered to each direct customer and if these are not received over the next 3 weeks then please contact JSh after 3rd March.

HQ – we need a representative for the Blood Bank Managers Group for both the regional and national groups.

Action: LH to ask Jayne Sharpe for expressions of interest.

AM wanted to formerly thank Kath Hearnshaw for her continued support in the past and we all welcome her back to the next RTC.

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12. Dates & Venues for future RTC meetings 2014

- Friday **2nd May** 2014 - Ilkeston Community Hospital, Derbyshire
- Tuesday **14th October** 2014 - Charnwood Mill, Barrow-on-Soar

RTC – Action list 7th February 2014

Item No	Action	By Whom	Completion
Educ Session	Send email to Sheila Hirst re Protective Learning Events	AG	Feb 2014
2	To amend 8th Oct minutes	OC	Feb 2014
4	To find controlled document / NHSBT policy on fire drill procedures and what they can provide for hospitals. Distribute to all HTC.	DS	Feb 2014
	To feedback issues from slide 12 at the next NBTC meeting in London.	AM	Next NBTC meeting
5.4	To arrange date of next meeting – 2nd May 2014?	JC	Feb 2014
6	To issue platelet and FFP data per quarter for University Hospitals Leicester	OC	Feb 2014
	To look into RC expiry dates less than 14 days	DS	March 2014
7.2	To invite KH to the next RTC in May 2014 as the new Patient Rep	OC	April 2014
8	To amend the transfer of blood document	CC	March 2014
	To email all above documents so they can be ratified at the next RTC meeting.	OC	April 2014
9	To feedback the comments raised regarding the FFP dosage poster	RG	March 2014
10	To publish the document on the transfusion website once re-launched	OC	March 2014

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11	To ask Jayne Sharpe for expressions of interest to be the Lab Managers representative	LH	March 2014
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