

## Yorkshire & The Humber Regional Transfusion Committee

### Confirmed Minutes of Regional Transfusion Committee Meeting (Y&H - RTC)

Wednesday 6<sup>th</sup> November 2013 13.30 – 16.30

### Learning Room 1, Education Centre Doncaster Royal Infirmary

#### Present :

• Youssef Sorour	YS	Doncaster & Bassetlaw Hospitals NHS Foundation Trust
• Paul Godwin	PG	Airedale NHS Trust
• Julie Guilfoyle	JG	Airedale NHS Trust
• Ruth Harding	RH	Barnsley Hospital NHS Foundation Trust
• Gill Bell	GB	Doncaster & Bassetlaw Hospitals NHS Foundation Trust
• Richard Stott	RS	Doncaster & Bassetlaw Hospitals NHS Foundation Trust
• Mark Dunn	MD	Harrogate and District NHS Foundation Trust
• Thara Balasubramaniam	TB	Harrogate and District NHS Foundation Trust
• Caryn Van Der Riet	CR	Hull & East Yorkshire Hospitals NHS Trust
• Marina Karakantza	MK	Leeds Teaching Hospitals NHS Trust / NHSBT
• Sue Murtaugh	SM	Leeds Teaching Hospitals NHS Trust
• Satwant Gill	SG	Mid Yorkshire Hospitals NHS Trust
• Odette Colgrave	OC	NHSBT
• Anne Davidson	AD	NHSBT
• Delia Smith	DS	NHSBT
• Lesley Barsley	LB	North Lincs & Goole Hospitals NHS Foundation Trust
• Emma Harrison	EH	North Lincs & Goole Hospitals NHS Foundation Trust
• Gary Steel	GS	The Rotherham NHS Foundation Trust
• Sharon Baker	SB	Sheffield Teaching Hospitals NHS Foundation Trust
• Jill Rowlands	JR	Sheffield Teaching Hospitals NHS Foundation Trust
• Alison Walker	AW	Sheffield Teaching Hospitals NHS Foundation Trust

#### Apologies:

• Anne Gowing	AG	Blood Donor Representative
• Alison Sivyer	AS	Calderdale & Huddersfield NHS Foundation Trust
• Karen English	KE	Calderdale & Huddersfield NHS Foundation Trust
• Kate Rothwell	KR	Calderdale & Huddersfield NHS Foundation Trust
• Mary Oakes	MO	Doncaster & Bassetlaw Hospitals NHS Foundation Trust
• Rose Gill	RG	Harrogate and District NHS Foundation Trust
• Robert Elshaw	RE	Hull & East Yorkshire Hospitals NHS Trust
• Ahmed Saleh	AS	Hull & East Yorkshire Hospitals NHS Trust
• Carol Blears	CB	Mid Yorkshire Hospitals NHS Trust
• David Gibson	DG	Mid Yorkshire Hospitals NHS Trust
• Sharon Newton	SN	Mid Yorkshire Hospitals NHS Trust
• Robin Coupe	RC	NHSBT
• Brian Hockley	BH	NHSBT

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|--------------------------|----|--|
| • Raheela Khalid         | RK | Nuffield Health Leeds                                  |
| • Sheila Wright-Hogeland | SW | Patient Representative                                 |
| • Jackie Davy            | JD | Scarboro / York Teaching Hospital NHS Foundation Trust |
| • Amanda Baxter          | AB | Sheffield Children's NHS Foundation Trust              |
| • Graham Bellamy         | GB | Sheffield Children's NHS Foundation Trust              |
| • Paula Simpkin          | PS | Sheffield Children's NHS Foundation Trust              |
| • Khalid Ghariani        | KG | Sheffield Teaching Hospitals NHS Foundation Trust      |
| • Tracie Taylor          | TT | The Rotherham NHS Foundation Trust                     |
| • Tina Ivel              | TI | York Teaching Hospital NHS Foundation Trust            |
| • Laura Munro            | LM | York Teaching Hospital NHS Foundation Trust            |
| • Sue Smith              | SS | York Teaching Hospital NHS Foundation Trust            |

### 1. Welcome & Apologies

YS welcomed everyone to the meeting and to Doncaster Royal Infirmary. Apologies were received and noted. Introductions were made as a few new members around the table.

### 2. Minutes of the last RTC Meeting held on 1st May 2013 and matters arising

Amendments :

- Point 2 – replace RTT to RTC
- Action list - replace RTT to RTC

Otherwise the circulated Minutes (Paper 1) were accepted as a true record and will be placed on the website as “Confirmed”.

Action: [OC to amend minutes](#)

### 3. Y&H RTC Budget

#### 3.1 Report and review of commitments (*Paper 2*)

OC went through the budget and confirmed the majority of the expenditure so far has been on stationary, the nurse authorisation day and the last annual symposium catering invoice. We will be able to cover this RTC meeting alongside the Paediatric event in April. If there are any funds remaining this can be used as a part payment towards the next educational event on 8<sup>th</sup> October 2014.

There are ongoing concerns regarding lack of sponsorship as companies are also finding it hard to support events. We only managed to secure 2 companies for the last event which was very disappointing. However the prize draw competition went very well, encouraging delegates to attend the exhibition stands.

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Various options have been tried to secure funding, therefore any suggestions or ideas are very welcome. Please encourage any representatives who visit your trust to contact us.

### 4. Regional Educational Activities

#### 4.1 Educational Activities

- **RTC Annual Study Day 30/09/2013 – "A Bleeding Crisis", Pinderfields Hospital**

AD confirmed the overall event was successful, however; some delegates were a little critical due to the last lecture over running. Tea/coffee also ran out again receiving some negative feedback. They do have limited equipment, however the staff were very attentive this time. The food went well in the separate room, although some again argued lack of tables and chairs. However; the vast majority of people had some time to sit down. We have to think where to put the drink stations next time and perhaps put these in the corridor or alternatively in the food room. We will consider purchasing more flasks to help this situation.

- **Nurse Authorisation Day – 10/06/2013 – Leeds NHSBT**

Neonatal / haematology and paediatric nurses attended this event which was very well evaluated – most of the delegates thought the day was valuable. Following feedback from this event a pharmacy session has now been added on to the next programme.

The date in November had to be postponed to 14th January 2014.

- **30.04.2014 Paediatric Event, Pinderfields Hospital**

We have secured 7 out of 8 speakers.

Need to advertise this event and will approach sponsors. Aiming for 70-80 delegates. Unsure on how many will register as different audience.

Action: AD to finalise programme and confirm all speakers  
OC to advertise the event and to contact sponsors

Ideas welcome for the next annual symposium, the date has been booked for 8<sup>th</sup> October 2014. The venue will be held at Pinderfields Hospital as the feedback has been always positive. Venue central and easy to park.

Theme / topics etc to be sent to AD. We need to focus on a particular theme. East Midlands are focusing on coagulopathy "Am I clot - or not? Another suggestion was to target a new audience depending on the topics.

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Other topics to consider: liver disease; haemostatis; blood conservation; TEG/ROTEM. We could contact Professor Mike Makris.

**Action:** All - Topics / ideas / speakers to be sent to AD for the next annual symposium

AD had also wrote to all the commissioning groups to promote Patient Blood Management, primarily offering education events targeted to GP's. Only one responded to date, however; KG could organise this locally.

### 4.2 Audit Working Group update

AD brought a copy of the recommendations and every trust will get a full report shortly. There is a plan for an individual report for each trust with their own data. An email will be sent out shortly asking if everyone is happy for this report to be published on the website. Trusts which have more than one site with different protocols – they will need to look on what we would like to do next.

Brian Hockey has suggested doing a multi regional audit on pre-operative anaemia.

YS – East of England are doing an audit on the transfer of blood and how much is wasted. This involves looking at the laboratory paper work and how much blood products are discarded.

AD confirmed this has also been brought up during the laboratory manager meetings and this group may look at adapting their transfer of blood policy for this region.

## 5. Reports from RTC Chairs and NBTC meeting 21.10.2013



RTC chairs



NBTC meeting

## 6. Update on National Blood Bank Managers Group

GS advised the last meeting was held in February 2013. He has since contacted Teresa Little who advised the chair of the group, Jot Hyare, is no longer the Laboratory Manager at University Hospitals Leicester and no further meetings have been arranged.

YS confirmed the national group are looking into this.

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### 7. Regional TP Group



TP Report Nov  
13.doc

Ideas for the am session – a good forum to network together  
A TP development day was held on the 11<sup>th</sup> December 2013 – well evaluated.  
Kairen Coffey suggested she could also offer a coaching session

### 8. Use of blood in the region

- NHSBT KPI's

Pdf version already circulated

Hospitals served by Brentwood will be served by Cambridge and Colindale.

GS has a long term transfusion dependent and can we therefore take this account as the proportion of O negative issues is higher than target. AD advised that as a region we can provide absolute numbers. It is very difficult to collate where all blood goes.

### 9. Issues from Hospital Transfusion Teams

#### 9.1 Summary of points raised by HTC's

- Poor attendance at meetings / HTC meetings  
HTC Chair toolkit - will email to group – this could be adapted to Y&H region.  
The essence of why the group should be formed – and how you can try and engage and improve attendance.
- Doncaster – do not have a blood conservation lead  
Able to close the NPSA alert – have reached fully competency at trust
- Hull – audit on consent prior to the national audit – has a robust cell salvage programme in place
- Leeds – able to transfer training records between trusts via ESR.
- Sheffield Children's – reiterated cut backs etc and stressed this on their report

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- Sheffield Teaching – audit on overnight transfusion activity – a re- audit, policy states not to transfuse between 09.30 – 7 am.
- Airedale – anaemia clinic – extremely effective. Heavily affected by the Tour de France.

JG wanted to ask NHSBT if there would be any transport issues around Tour de France.

Action: OC ask CVR to forward business case to Sue Murtaugh for electronic issue

### 9.2 Round table discussion

AD asked if it would be more beneficial to have RTC meetings prior to or after NBTC meetings so that we can cascade any issues / concerns.

It was decided to have both meetings in 2014 after NBTC meetings.

## 10. AOB

Managers & HTC Chairs – platform called 'SNAP' – approved and used by DOH, all the data is stored in the UK. (Survey Monkey – data held in the USA).

Does everyone like the new A4 Hospital Liaison Yearly reports compared to the old style 5 page report. The majority agreed the new style is preferred.

GB – raised re their wastage – wastage showed 118% which was incorrect.

Action – OC to send Dr Satwant Gill pdf version of YS presentation

## 11. Future RTC meetings

Venue & Date TBC May 2014

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### RTC – Action list                      6th November 2013

Item No	Action	By Whom	Completion
2	OC to amend minutes	OC	Dec 2013
4	To finalise programme and confirm all speakers	AD	Dec 2013
	To advertise the event and to contact sponsors	OC	End Nov 2013
	Topics / ideas / speakers to be sent to AD for the next annual symposium	All	Pending
9	To forward business case to Sue Murtaugh for electronic issue	CVR	Dec 2013
10	To send Dr Satwant Gill pdf version of YS presentation	OC	Dec 2013