

**Confirmed Minutes of Regional Transfusion Committee Business Meeting
TUESDAY 04 NOVEMBER 2014 16.00 – 18.00**

**QUEEN ELIZABETH HOSPITAL BIRMINGHAM,
POST GRADUATE CONFERENCE CENTRE,
BIRMINGHAM B5 2TZ**

Present:

Dr Chris Newson	(CN)	Chairman, Walsall Hospital NHS Trust
Dr Craig Taylor	(CT)	Vice-Chairman, Dudley Group of Hospitals NHS Trust
Dr Charles Baker	(CB)	University Hospital of North Staffordshire NHS Trust
Suzy Biggs	(SB)	NHSBT, RTC Administrator
Michelle Budd	(MB)	University Hospital Birmingham NHS Foundation Trust
Mandeep Dhanda	(MD)	Walsall Hospital NHS Trust
Jeby Jeyachandran	(JJ)	Burton Hospital NHS Foundation Trust
Rebecca Gerrard	(RG)	NHSBT, PBM National Lead
Gill Godding	(GG)	Worcester Acute Hospitals NHS Trust
Andrea Harris	(AH)	NHSBT, PBM Regional Lead
Dr Suzy Hall	(SH)	Dudley Group of Hospitals NHS Trust
Dr James Holbrook	(JH)	Burton Hospital NHS Foundation Trust
Rebecca Gerrard	(RG)	NHSBT, PBM National Lead
Dr Matthew Lumley	(ML)	Heart of England NHS Foundation Trust
Dipa Parkeh	(DP)	University Hospital Coventry & Warwickshire NHS Trust
Angela Sherwood	(AS)	University Hospital Coventry & Warwickshire NHS Trust
Antoinette Turner	(AT)	George Eliot Hospital NHS Trust

Apologies:

Maxine Boyd	(MBO)	The Royal Wolverhampton Hospitals NHS Trust
Julie Buchan	(JB)	Burton Hospital NHS Foundation Trust
Phillippa Cheshire	(PCH)	Worcester Acute Hospitals NHS Trust
Dr Heidi Doughty	(HD)	NHSBT / Defence Medical Services
Mike Herbert	(MH)	The Royal Wolverhampton Hospitals NHS Trust
Mary Hutchinson	(MHI)	University Hospital Birmingham NHS Foundation Trust
Dr John Isaac	(JI)	University Hospital Birmingham NHS Foundation
Mathew Parsons	(MP)	Birmingham Women's Hospital NHS Trust
James Taylor	(JTA)	Heart of England NHS Foundation Trust
Jane Tidman	(JT)	University Hospital Birmingham NHS Foundation Trust

1. Welcome and Apologies

The Chairman welcomed everyone to the meeting and introductions were made around the table.

Persons listed above sent their apologies prior to the meeting.

2. Matters arising and actions from minutes of 03 JULY 2014

Minutes accepted.

Matters Arising:

RTC Attendance – SB to email CN with update of attendees/non attendees regularly following each RTC Group (RTC Business, TP, TLM, Cell salvage) meeting.

Action: SB

Meeting action log – it was agreed that the minutes should have an accompanying action log

Action: SB

3. RTC Objectives – 2014 / 2015:

The RTC 2014/15 objectives were discussed. Actions are up to date. These are available on the website.

4. Update from NBTC EWG and National RTC Chairs' meeting:

Summary of National Blood Transfusion Committee (NBTC) meeting 19 September 2014:

- Pathology modernisation continues to be concerning for some areas'
- Comments about the delay delivering BCSH Guidelines' was 'far too slow'
- Group Conference were mainly of PBM themes
- Poor HTC attendance in some areas
- South West have platelet issues
- Audits – too much time taken to consent audit
- NICE Guidelines implementation
- Inter official samples issues
- RTC website issues – NHSBT staff member been on long term sick, but now back
- PBM - 3 year strategy – to be launched April 2015
- London have platelet problems
- Quality Assurance for Surveys
- NHS England – what are they doing to support Chair - national trying to clarify
- Lab Managers Working Group – they are reviewing the National Transfer of blood with patients Guideline. Some hospitals are using different transfer documentation to the national guideline, which is resulting in confusion and wastage of blood components at the receiving hospital. Need to look at why documentation is being altered.

Action: CN to discuss with James Taylor (Regional Lab managers group chair)

Action: SB to circulate NBTC minutes

5. Patient Blood Management (PBM): Recommendations

AH provided an overview of the new PBM recommendations supported by NHS England (available at: <http://www.transfusionguidelines.org.uk/uk-transfusion-committees/national-blood-transfusion-committee/patient-blood-management>).

Most regional hospitals are in the process of reviewing these recommendations and deciding on local priorities. Most are pricing action plans. CT thought the RTC ought to be helping all Trusts' to promote these within their workplaces.

CN requested that prior to the RTC meeting June/July 2015, all Trusts should submit their PBM action plans to the RTC for review, and the RTC can then gauge where support may be needed, and review for any success stories that may be shared.

Action: In May 2015, SB to request Trust PBM action plans to be submitted to the RTC. PBM Action plans to be added to June/July 2015 RTC business meeting agenda.

6. Audit:

Regional Audit:

Plans to do a WBIT audit, looking back at all incidents over 2 years (2013 and 2014). On-line data collection forms will be sent out at the end of 2014.

National Comparative Audit of Blood Transfusion:

Audit of the use of red cells in CABG – Project Group progressing in its preparation of a paper for publication

2013 audit of the use of blood components in neurocritical care - Project Group finalising its report, but there is no agreed date as yet

2013 audit of the use of Anti-D - final draft of the report is now being prepared for production, and will be issued as soon as possible

2014 audit of patient information and consent - final draft of the report is now being prepared for production, and will be issued as soon as possible

2014 Red Cell Survey –Purpose of the survey is to describe where red cells are used to help inform future supply plans for NHSBT. Final draft of the report is now being prepared for production, and will be issued as soon as possible

2014 audit of transfusion in children and adults with Sickle Cell Disease - the audit launched on time on 1st Sept and 89 sites signed up to the audit. A lower than usual participation rate was expected because there are many hospitals that do not see patients with Sickle Cell Disease

2015 audit of the use of blood in patients with lower GI bleeding - Prof Mike Murphy has recruited a research fellow who will begin work on this national audit in April 2015. Few details at present

AFFINITE Research programme – John Grant Casey (JGC) explained how the AFFINITE research programme would work. Hospitals will be invited to participate in the research project, whereby the different audit reports and feedback tools will be used to see if the provision of enhanced reports will have a positive impact on clinician behaviour. The NCA team is working with a research team from City University, London, and 4 NHS Trusts are piloting the proposed feedback methods and evaluate issues.

The 2 NCA audit topics around which the research will revolve are:

- Audit of blood use in surgery – this will start in Apr 2015 and will report 6 months later, in October. There will then be a re-audit in Jul 2016
- Audit of the use of blood in haematology - will start in Jan 2016, with detailed timelines to be agreed

RTC chairs, NHS Trusts, NHSBT PBM Team and NBTC will all receive regular updates on the progress with the AFFINITE programme, which ends in 2018

A key factor is that during this research, it is very important that individuals from different Trusts do not discuss the content of their audit reports, as this may cross-contaminate the research. This caused a degree of concern amongst some RTC members, as this was key for RTC to be able to discuss and share issues. JGC he will take this back to his Team to see if there is something that can be done to alleviate this.

Action: JGC to feedback re the above concerns.

7. Competency Assessment Update:

CT is leading on this for the NBTC. He reported that progress is slow. A draft “Skills for Health” format was taken to the NBTC meeting 19 September 2014, but next steps are unclear.

CT confirmed that the draft proposal is for training and competency assessment for all staff at induction, followed by knowledge assessment every 3 years.

Action: CT to gain confirmation of next steps and send information to SB for circulation.

8. BSMS Data / Issue Wastage Data:

AH presented Blood component issue and wastage data:



Blood component
issues_RTC Nov 14.p

Discussions included:

- James Taylor at Heartlands completed a presentation at a joint TP/TLM meeting in March 2015, requesting all Trusts' to look at reducing O neg stockholding. Some people thought it had had a positive impact
- Some hospitals have been reducing stocks in fridges
- Some have reviewed stock rotation
- MB at QEHB undertook an audit of O neg usage
- AS at UHCW created an action plan focussing on wastage
- BSMS are Updating Vanessa system in January 2015 and will include Frozen Components (FFP, Cryoprecipitate and Octoplas).

It was noted that constant reinforcement is needed to keep as a priority. Any examples of good practice should be sent to SB to be shared at the next meeting.

Action: All to send good examples to SB

9. WBIT Regional Group – Update on progress:

AH presented the final regional survey pilot report (key points and recommendations on page 2). The RTC were happy to sign off these recommendations. A full regional WBIT audit will be conducted in the next few months.

10. Regional Shared Care – Update on Progress:

All shared care e-mail addresses are being changed to nhs.net. SOP is also being updated. Final version to be circulated soon.

Action: JTA/SB

11. Major Trauma Network Group (MTNG):

HD has requested that all regional hospitals review this protocol and incorporate the advice into their own hospital policies. The regional Major Trauma Network Group have recently audited this – results are not yet available.

12. Platelet Threshold for Neurosurgery:

This was raised at the last RTC meeting in July. Reports were received related to platelet thresholds prior to transfer of patients. CN is in discussions with neurosurgical colleagues, and will report back and discuss with James Taylor (Regional Lab managers group chair).

Action: CN

13. Suggestions for Future RTC meetings / Education Events:

Suggested future topic:

- How to produce and present a poster – as we had called for poster presentations for our RTC Business Meeting on 4 Nov but no submissions had been received.

Please send all suggestions to AH/SB with ideas for future themes and venues’.

Action: All

14. Any Other Business:

BCSH IT Guidelines: These have recently been reviewed and are available on the BCSH website. They are 61 pages long (the summary of key changes on page 5).

ISBT / BBTS: Will take place in London from 27 June – 1 July 2015.

15. Date of next meeting:

The next RTC and Business Meeting will be June/July 2015.

Action: SB to confirm future meeting dates